Disability Enablement Service
Empowering children and young people to aspire and achieve

A service for children and young people with special educational needs and disabilities aged 0–25.
In the last 18 months, we have been talking and listening to families and their children and young people as well as schools and health professionals.

You told us you wanted some changes to the service and there were areas that you were not happy with. We listened and we have made some changes that you should now be aware of. There will be:

• A service for 0 – 25 year olds

• A team with Education, Health and Social Care working together to enable positive outcomes to be achieved through Education Health and Care Plans (EHCPs)

• A single front door for referrals; assessing need and reducing the need for multiple assessments

• Twelve Assessment Planning and Review Officers (APRO) who will be the lead professional and co-ordinate the EHC process

• APROs will work on a North and South geographical area across Waltham Forest
**Group Managers:** Will be responsible for North and South locations and will manage and co-ordinate the strategic and operational day to day delivery of the service.

The Group Managers will be accountable for the performance of the teams, ensuring that plans are produced to a high standard and within the set time-lines.

**Team Leaders:** Will be responsible for the day to day managing of the team that deliver the co-ordination of the Education, Health and Care Plan as it is delivered across the geographical areas.

**APRO:** Assessment, Planning and Review Officers will be responsible for co-ordinating the Education Health and Care Plan leading the planning process, ensuring that it is person centred and providing the single point of contact.

**Placements and Packages Team Leader:** Responsible for co-ordinating the delivery of the cost packages for children and young people in all settings.

**Finance and Provision Officer:** Responsible for making sure settings receive their payments in a timely fashion.

**Client Relationship Officer:** Responsible for developing the relationship between the Council and families receiving assistance with travel.

**Finance and Client Relationship Officer:** Responsible for developing the relationship between the Council and families receiving direct payments and short break support.

**Early Years SEND Home Visitor:** Responsible for visiting families at home to support with signposting to services and supporting families in developing their understanding in helping their children develop.
**Area SENCO:** Responsible for making sure that early years settings are able to meet the needs of children with Special Educational Needs (SEN) and disabilities.

**Social Worker:** Responsible for; child and family assessments, social work transition assessments and adult assessments from age 18–25.

**Senior Occupational Therapists:** Responsible for allocating cases to Occupational Therapy (OT) and provide clinical supervision as well as reviewing equipment needs and access issues.

**Occupational Therapists:** Responsible for reviewing equipment needs and access issues.

For more information
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www.walthamforest.gov.uk/localoffer