

Local Area Joint Strategic Plan

Meeting the needs of those with special educational needs and/or disabilities in Trafford

31st March 2017

Update February 2018

In February 2017 Trafford council and it's health partners were inspected by Ofsted and CQC to assess the effectiveness of our joint arrangements in implementing the reforms for children and young people with special educational needs and/or disabilities (SEND) as set out in the Children and Families Act 2014. The finding of the joint inspection was set out in a formal letter which noted our strengths and areas for development. As a learning partnership, we welcome the opportunity to respond to the letter as set out below.

Introduction

Between 30th January 2017 and 3rd February 2017, Ofsted and the Care Quality Commission (CQC) conducted a joint inspection of the local area of Trafford to judge the effectiveness of the area services in implementing the reforms for children and young people with special educational needs and/or disabilities (SEND), as set out in the Children and Families Act 2014.

The inspectors visited a range of providers including schools and early years settings where they met with parents/ carers and children and young people as well as leaders, staff and governors. They looked at and assessed a range of evidence from the local authority and health, and conducted an on line survey/ webinar for parents and carers to determine our effectiveness in identifying, meeting the needs and making a positive impact on outcomes for children and young people with SEND.

What did they find?

A letter outlining the inspectors finding, including some areas of strength and areas for further improvement was published on 27 March 2017. A summary of the finding is set out below.

What is our response?

As a learning partnership we welcome the findings as confirmation that by and large, children and young people with SEND are identified early, receive appropriate services to support them and have good outcomes. We also see this as an opportunity to look at what we can do better; what we need to do more of, or less and how we can work productively with all stakeholders to improve outcomes for children and young people with SEND. We have developed a joint action plan (set out in this document) which will be monitored by the local authority SEND Strategic Board. As a partnership we have asked ourselves, partners and stakeholders three key questions:

What's the Vision?

For all children and young people with SEND to achieve their potential, for them to be happy, safe and well supported in their learning so that they can become productive and valued members of their local community.

How will we achieve it?

- ✓ By working in partnership.
- ✓ By co-production with parents/ carers, children and young people
- ✓ By challenging ourselves and partners
- ✓ By ensuring that we use our collective resources to best effect

What will success look like?

We will judge success by measuring a range of key performance indicators as well as by what parents/carers, children and young people tell us about their experience. We will also set out what we expect to achieve by key milestones and detail the resources we will need to be able to achieve these.

Local Area SEND Ofsted Inspection 2017 – Action Plan

A. The effectiveness of the local area in identifying children and young people with SEND

Action	Resources	Impact Measures	Timescale	Progress	Responsible	RAG Rating
Area for Development	A1. Improve the quality and consistency of initial health assessments for children entering the care system					
<ul style="list-style-type: none"> Training to be delivered to community paediatricians so that the standard of health assessments undertaken is consistent across services carrying them out (outcome focused voice of the child evident). 	Development of training package Clinicians time to attend training and audit assessments	Audit of Initial Health Assessments will consistently evidence high standard of assessment	Sept 17	Training has been delivered to community paediatricians. Subsequent audit of records has shown generally excellent standard for recent written assessments	Designated Nurse Safeguarding Children and Children in Care	Green
<ul style="list-style-type: none"> Revise the current quality assurance process for initial health assessments. 	Source or develop audit tool Develop SOP	Review of revised process will evidence robust assurance process	Sept 17	Revised audit process, using national template	Designated Nurse Safeguarding Children and Children in Care	Green
Area for Development	A2. Ensure that the assessment and health plan are child-centered and comprehensive					
<ul style="list-style-type: none"> YOS to continue to complete holistic health assessments and refer to in house Speech and Language Therapist for further 	YOS Nurse YOS SAL Therapist	Better information will aid young people transitioning through services Earlier identification of health/speech and language problems	Ongoing	YOS offer appointments to all young people. YOS screen for SAL issues and refer to in-house SAL therapist to	YOS Team Manager	Green

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examination and identification of underlying issues. These reports and feedback to be shared with Parents and young people		that can support young people in their transition through services		identified unmet need		
Area for Development	A3. Improve the timeliness and effectiveness of identifying communication, interaction and social, emotional needs in settings					
<ul style="list-style-type: none"> Review and update of Trafford's Graduated Approach Guidance document 	Time commitment from various contributors. Promotion through local offer, NQT, whole school and SENCO forums.	Document re-launched with a more comprehensive section on social, emotional and mental health (SEMH) and more information on identification of need. SENCOs have a clear understanding of what is expected of them at SEN support, this is evident in their EHC needs assessment requests.	Sept 2017	Met with SENCO's and document shared at Communication and Engagement Sub-Group – no feedback received to date	SEN Advisory Service (SENAS) - Service Manager & Advisor for Inclusion	Amber
<ul style="list-style-type: none"> Hold a SEMH in Schools Conference to launch project Schools to identify at 	Cost of "Feel Good Schools Project" approved by SEND Board £12k	Raise awareness of SEMH needs across Trafford schools Increased confidence	Jan 18 Sept 2017	Conference October 2017 29 Schools signed up to	Principal Educational Psychologist	Green

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Action	Resources	Impact Measures	Timescale	Progress	Responsible	RAG Rating
<p>least one “Feel Good Champion”.</p> <ul style="list-style-type: none"> Develop workshops on different aspects of SEMH for “Champions”. 		<p>and practice related to identifying and meeting CYP’s SEMH needs in schools</p> <p>Support organisational change in schools to maximise resources and take a more systematic approach to supporting SEMH needs</p>	<p>6 in 2017/18</p>	<p>programme.</p> <p>Update: 4 workshops have now been completed.</p> <p>Update: An audit for schools has been developed and trialled with those attending the project and plans are underway to discuss how the project could be rolled out to more schools next academic year.</p>	<p>Principal Educational Psychologist, Specialist Commissioner, Operational Manager HYM</p>	
<ul style="list-style-type: none"> Link with Trafford CAMHS Local Transformation Plan & GMHSCP MH in Schools projects 	<p>Attendance at meetings and development of resources.</p> <p>Joint commissioning of initiatives</p>	<p>Joined up approach to MH initiatives in schools including MHSN and school link post within HYM.</p>	<p>Ongoing</p>	<p>Principle Educational Psychologist to attend CAMHS LTP implementation Group to ensure</p>		<p>Green</p>
<ul style="list-style-type: none"> Commission and deliver early years learning and development programme including key areas SEND; Communication and 	<p>Through existing early years learning and development membership scheme</p>	<p>Increase in % of children achieving expected level of development in EYFS Profile in prime areas of:</p> <ul style="list-style-type: none"> ➤ Communication 	<p>July 2018</p>	<p>Course specifications written by Educational Psychology Service, SEN Advisory Service, Speech and Language Service. Learning and development programme</p>	<p>Early Years Manager & Service Directory Lead, Team Lead for Speech & Language</p>	<p>Green</p>

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Language; Personal, Social and Emotional Development (PSED)		<p>and Language</p> <ul style="list-style-type: none"> ➤ Personal, Social and Emotional Development (PSED) <p>Increase from 23% to 27% of early years children in receipt of SEND Support achieving a Good Level of Development (above national)</p>		launched August 2017 with 636 registered members @ Sep 2017	Therapy – Pennine Care, Principal Educational Psychologist	
<ul style="list-style-type: none"> Identify Communication Champions in early years settings, roll out multi-level Communication Recognition Award, deliver Wellcomm training and provide packs 	30 Hours Free Childcare SEND Innovator project invested in Wellcomm packs	<p>80% funded group PVI settings have a Communication Champion identified</p> <p>12 Childminder Communication Champions identified and trained</p> <p>70% funded group PVI settings achieved Level 1 of the award</p>	<p>July 2018</p> <p>July 2018</p> <p>July 2018</p>	<p>17% of 110 PVI settings identified a champion, attended initial training and received Wellcomm pack @ Sep 2017</p> <p>4 Childminder champions identified @ Sep 2017</p> <p>20 delegates attended Nursery Talk training which is part of Level 1 @ Sep 2017</p>	Early Years Manager & Service Directory Lead, Team Lead for Speech & Language Therapy – Pennine Care	Green
<ul style="list-style-type: none"> Develop packages of support for early years settings in the prime areas of: 	£74k SEN Inclusion Fund approved by Funding Forum	SEN Inclusion Fund packages of support in place	Dec 2017	Packages launched Sep 2017 to support settings with identified Communication and	Early Years Manager & Service Directory Lead,	Green

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<ul style="list-style-type: none"> ➤ Communication and Language ➤ Personal, Social and Emotional Development (PSED) 		Increase in % children achieving the Early Learning Goals in each of these prime areas	July 2018	Language needs within a cohort Pilot agreed for PSED package in local authority day nursery for academic year 2017/18 with a view to rolling out wider 2018/19	Team Lead for Speech & Language Therapy – Pennine Care, Principal Educational Psychologist	
<ul style="list-style-type: none"> • YOS to review how information from assessments is shared between partners that relate to key stages in the Youth Justice System. For example at the point of remand and custody. 	Asset Plus	Service users receiving a more comprehensive service from EHC Team with better information esp. in instances of absence from school		YOS and EHC team have an ongoing commitment to improve information flow between the two agencies.	YOS Education Coordinator	Amber
Area for Development	A4. Improve the timeliness of EHC needs assessment					
<ul style="list-style-type: none"> • Complete the implementation of Liquid Logic as the LA's system (LL) for managing the transfer review, annual review and needs assessments processes. 	Dedicated Performance Analyst support for 6 months Project support to help map processes with EHC team	All staff able to use system from end to end – 100% of plans to be produced by system	March 2018	From Jan 18 all CAN health teams have accessed training for access to LL system and completing registration. Health EHC advice is now being provided directly via LL.	EHC Team Manager	Amber
<ul style="list-style-type: none"> • Publish information 	Within existing	Increase in the	March	Transfer review schedule	EHC Team	Green

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about the 2017/18 annual review process and timescales	resource	percentage of plans completed by 20 weeks 2016 baseline 81.8% for EHCPs excluding exemptions 35.7% for EHCPs including exemptions	2018	published on the local offer for academic year 2017/18	Manager	
<ul style="list-style-type: none"> • Deliver annual review process training for SENCOs and EHCP Team 	Venue cost for SENCO training.	Schools and parents better able to plan and carry out annual reviews.	June/ July 2017	25 SENCOs attended EHC Process training Jul 2017	EHC Team Manager	Green
<ul style="list-style-type: none"> • Recruit 2 x FTE Senior EHC Co-ordinators 	Revenue budget	Quality assurance of EHCPs. Higher specialist knowledge available to support parents and team.	June 2017	2 Senior EHC Coordinators started in post 7 Aug 2017 New Manager appointed September 2017	EHC Team Manager	Green

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B. The effectiveness of the local area in assessing and meeting the needs of children and young people who have SEND

Action	Resources	Impact Measures	Timescale	Progress	Responsible	RAG Rating
Area for Development	B5. Ensure that parent, carers, young people and service providers are engaged in meaningful coproduction					
<ul style="list-style-type: none"> Commission training event to encourage links and build trust between services, parents and young people 	Cost of commissioning Genuine Partnerships Venue costs Time commitment	Co-production charter and principles agreed and adopted	Jul 2017	Event held on 14/07/17 – attended by parents, young people and services. Agreed to include the 4 cornerstones into Charter. Revised charter for final sign off 25 th April Board	Head of Service - Access and Inclusion	Green
<ul style="list-style-type: none"> Implement rolling programme to engage young people to improve the Youth Zone Local Offer website so it better meets their needs 	Time commitment from SEND Young Person Engagement task and finish group	Co-produced Youth Zone website launched Increase in % young people who find the local offer easy to use (baseline from YP in autumn 2017)	Sep 2017 Jul 2018	Engagement work taken place with Youth Cabinet and youth groups. Revised Youth Zone website in draft with updated SEND Advice for young people. Ongoing engagement work through young person engagement task and finish group.	Early Years Manager & Service Directory Lead	Green
<ul style="list-style-type: none"> Plan and implement coproduction and engagement for key work streams described in the Coproduction Plan 	Time commitment from SEND Communication & Engagement working group and capacity within Trafford Parent	80% of stakeholders involved in coproduction indicate they felt genuinely engaged on the coproduction	Mar 2018	Parent carer representatives on some work streams but still ongoing capacity issues. These will be addressed when Trafford Parent	Trafford Parent Forum, Early Years Manager & Service Directory Lead	Amber

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including Link newsletter, Short Breaks Review, Early Years SEN Pathway, ADHD Pathway, ASD Pathway, Transition and SLT	Forum Business case from Trafford Parents Forum - £11880	feedback survey		Forum Engagement Officer is recruited. Approved funding from Strategic Grant to support post until March 2018. Successful coproduction of commissioned services within the short breaks offer which launch after October half term.		
<ul style="list-style-type: none"> Develop models to engage young people for key work streams including Youth Zone and User Voice through EHC process 	Time commitment from SEND Young Person Engagement task and finish group	Increase in % young people who were involved and felt listened to in their assessment or annual review process	Sep 2017	Engagement task and finish group set up. Meetings scheduled in schools over autumn and spring. Focus groups scheduled at Davyhulme youth club, secondary schools, supported internships and Trafford CIL youth group to coproduce young person conference in March 2018. Baseline young person survey being promoted through schools in autumn 2017.	Advocacy & Engagement Officer, Early Years Manager & Service Directory Lead	Green
Area for Development	B6. Improve the engagement of parents/carers in the statutory assessment and review process					
<ul style="list-style-type: none"> Create a working party 	Cost of "Supporting	A consistent		Individual health teams	Principal	Amber

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<p>to create local best practice guidance.</p> <ul style="list-style-type: none"> • Cascade guidance to other Parents/carers education, health and social care professionals and young people • Attendance at parent group meetings e.g. High Functioning Trafford 	<p>the Co-production of Outcomes” Project agreed by SEND Board £10k</p> <p>Time commitments</p>	<p>approach to the co-production of EHCP outcomes. Families, professionals and young people will have a better understanding of what good outcomes look like</p> <p>Greater scope for EHC Plans to reflect the parents/YP’s views</p> <p>Increase in % parents who felt listened to and involved in the needs assessment or review process from EHC Feedback survey.</p>		<p>have organised sessions with EHC team to do Q and A sessions on effective outcome descriptions to improve quality of EHC plans</p> <p>EHC Manager attended SEND Board and Trafford Parents Forum Event</p> <p>Not yet started</p>	<p>Educational Psychologist</p> <p>EHC Team Manager</p>	<p>Amber</p> <p>Red</p>
<ul style="list-style-type: none"> • Share Asset Plus parent/child assessments and continued involvement with intervention plans to wider incorporate assessments and 	<p>Asset Plus system/ IYSS</p>	<p>Improve the engagement and participation of the child and family in their intervention planning.</p>		<p>YOS are sharing plans with relevant agencies and incorporating key services’ information and assessments.</p>	<p>YOS Education Coordinator</p>	<p>Green</p>

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reviews						
Area for Development	B7. Recruit a substantive DMO or DCO					
<ul style="list-style-type: none"> Develop job description and solution to be able to recruit a DMO/DCO 	Funding to cover 2/3 rd of a day of role/responsibilities not already undertaken by Paediatrics has been allocated (£16,200)	DMO / DCO in post	Q4 2017/18	<p>Job description/role specification has been developed using national guidance.</p> <p>PCNFT were unable to recruit to support the DMO role. The CCG are recruiting a band 7 CHC nurse and they will be the DCO and SEND Lead. Recruitment underway.</p>	<p>Specialist Commissioner – Children’s clinical & public health</p> <p>Designated Nurse for Safeguarding/C CG SEND Lead</p> <p>Strategic Lead CANS - Health</p>	Amber
Area for Development	B8. Raise awareness of the SEND Local Offer so that parent/carers, young people and professionals understand what is available in our area and how to access it					
<ul style="list-style-type: none"> Promote the local offer to professionals working with families so they understand how to get the most out of this resource 	Within existing Family Information Service (FIS) resource and Trafford Parent Forum Engagement Officer resource approved by SEND Board	Increase from Q1 to Q4 in % of professionals who know what the SEND local offer is and have used it (from professionals survey)	Ongoing	<p>Promotional materials provided to CCG to distribute to GPs. FIS promoted to professionals at multiagency training and networking events. Promoted on health and council intranet systems and e-bulletins</p>	Early Years Manager & Service Directory Lead	Green
<ul style="list-style-type: none"> Publicity campaign 	Within existing Family	Increased web page	Ongoing	Local offer and Link	Early Years	Green

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delivered by key stakeholders through digital and non-digital channels as described in the Local Offer Plan	Information Service resource and Trafford Parent Forum Engagement Officer resource approved by SEND Board	hits and number of users on SEND Local offer channel from Q1 to Q4 2017/18 Increase in % parents who have heard of the SEND local offer in Trafford Parent Forum survey- Baseline autumn 2016		newsletter publicity materials produced and distributed through community venues and key services. FIS outreach sessions and local offer demonstrations at SEND parent support groups delivered	Manager & Service Directory Lead	
<ul style="list-style-type: none"> Improve accessibility and ease of use of the website as described in the Local Offer Plan 	Within existing Family Information Service and Trafford Parent Forum resource	Increase in % of parents who found it easy to use the SEND local offer (From Trafford Parent Forum survey – baseline autumn 2016)	Ongoing	More health services are connecting with and using Local Offer and the directory for advertising service change and links to PCNFT webpages and health information.	Early Years Manager & Service Directory Lead	Green
<ul style="list-style-type: none"> Recruit a SEND Local Offer Adviser to support parent/carers and young people to navigate the support available and co-ordinate the short breaks offer 	Joint funded as a pilot by Family Information Service, Commissioning Team and SEND Board until March 2018	SEND Local Offer Adviser in post Increase in % parents who have heard of the SEND local offer Increase in take up of commissioned short breaks offer (baseline	Sep 2017 Mar 2018 July 2018	Post advertised and interviews scheduled 16 Oct 2017. Slippage due to delay going through job evaluation.	Early Years Manager & Service Directory Lead	Green

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		academic year 2016/17)				
Area for Development	B9. Ensure health practitioners who contribute to EHC plans are able to review the draft plans and receive a copy of the final paper.					
<ul style="list-style-type: none"> EHC/Health to develop pathways and processes to share. MA1 form to be re-designed to capture health contribution. 	Links to Liquid Logic / EMIS / other electronic systems EHC team to meet with Sue McAlinden, Sally Smith and area service manager	Staff aware of new sharing protocols and procedures	Oct 2017	Form re-designed and embedded in LL system being used online by paediatricians as of Jan 2018 Regular update meetings are in place with SEN / EHC/ LL and health managers to ensure EHC LL planning remains on track and to monitor and resolve any issues with new online system.	EHC Team Manager	Amber
Area for Development	B10. Develop guidance on what are acceptable tolerances for determining current needs based on historic assessment information.					
<ul style="list-style-type: none"> Develop presentation/ guidance note. Meet with health and social care managers. Agree key year groups/criteria for education needs re- 	Time commitment	Guidance published on local offer and staff aware of guidance.		Not yet started Regular meetings between managers and HoS – Access and Inclusion e.g. “Golden Cohort” Agreed with Principal EP	EHC Team Manager	Red Green Amber

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assessment.				– to be written up		
Area for Development	B11. Develop a strategic plan for effective joint planning for transition from children’s to adult community health services where they will need ongoing support once discharged for the team at 18					
<ul style="list-style-type: none"> Identify the young people with Statements/EHCPs in Y9/Y10/Y11 with health and social care involvement. Agree with Trafford Parents Forum how best to find out how the current transition arrangements are working from parents and young people’s viewpoints and what could be improved. Identify Trafford model 		Cohort identified	August 2017	<p>Completed with information from CCG, health provider and social care.</p> <p>Work to be started but will be supported by new Trafford Parents Forum post. Meeting arranged March</p> <p>Transition Board has created revised TOR for group meeting quarterly reporting to the SEND board . Action log for developing transition programme in Trafford has been drafted and implemented</p>	<p>Head of Service - Access and Inclusion</p> <p>Head of Service - Access and Inclusion</p> <p>Transition Board</p>	<p>Green</p> <p>Red</p> <p>Amber</p>

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Area for Development	B12. Reduce waiting times for CAMHS services/treatment					
<ul style="list-style-type: none"> Carry out Healthy Young Minds (CAMHS) action plan to reduce waiting times. 	<p>Recruitment to vacant posts. 1wte CBT/ Psychology resource.</p> <p>Locum Psychiatry (0.2WTE) sickness cover</p> <p>Resources for early help and tier 2 support</p>	<p>Monthly waiting time figures.</p> <p>Reduction in average waiting time for assessment and intervention. Average waiting time currently reported as 14 weeks (as at Dec 18).</p> <p>Additional clinical capacity</p>	Ongoing	<p>Waiting list blitz took place in October and further case cleanse planned during January. Group offer now also being implemented.</p> <p>Vacant Psychology post filled October 16</p> <p>Additional posts in new structure being recruited to. Consultation post (MARAT/Stronger Families) attending Early Help panel to support signposting to appropriate intervention.</p> <p>Demand and capacity mapping currently taking place to support additional investment in line with impending GM service specification role out which will increase service operational hours</p>	<p>HYM Directorate Manager</p> <p>Specialist Commissioner – Children’s clinical & public health</p>	Amber
<ul style="list-style-type: none"> Investment in other types of mental health 	Additional £100k per annum invested by	Reduction in number of CYP referred to	Sept 2017 - ongoing	Continuation of additional investment into 42 nd St	Specialist Commissione	Green

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support to reduce the number of children and young people referred to specialist services	CCG in 42 nd Street for CYP 13-25 CCG and LA funding for new service for 5-12 year olds and online offer	specialist services. Monthly waiting time figures. Improved outcomes for high functioning CYP with ASD Performance figures for other mental health support services.		including bespoke project for CYP with high functioning ASD. Joint commissioning (CCG & LA) of new 5-12 therapeutic offer for 5-12 year olds and online offer. Services	r – Children's clinical & public health	
<ul style="list-style-type: none"> The YOS to continue to utilise the YOS CAMHS designated worker when young people enter the service. Development of integration between YOS health and CAMHS assessments through ASSET. 	Asset Plus	Greater uptake in YOS young people accessing HYM service.	March 2018 – Ongoing	HYM link post recruited to who will support/supervise the new MH support worker post within YOS.	HYM Directorate Manager Specialist Commissioner YOS designated staff Head Of Service North Area	Amber
Area for Development	B13. Review existing pathways to ensure appropriate and timely access to CAMHS services					
<ul style="list-style-type: none"> Implementation of CAPA (Choice and Partnership Approach 	Recruitment to posts within HYM to implement CAPA. New internal systems	Monthly waiting time figures. Reduction in average waiting time (14	Ongoing	Implementations of CAPA ongoing following service restructure. Skills audit to take place imminently	HYM Operational Manager/Associate Director	Amber

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<ul style="list-style-type: none"> Review suite of Emotional Health and Wellbeing pathways in accordance with Thrive model with stakeholders and promote/publicise. Engagement in iThrive GM learning hub to progress system transformation agenda 	<p>within HYM to implement CAPA.</p> <p>Time commitment for multi-agency professionals and stakeholders to contribute to pathway development and partake in training.</p> <p>Funding for training and upskilling of universal professionals and allied health professionals linked to workforce strategy.</p>	<p>weeks for routine cases as at Dec 17) and number of CYP waiting for HYM assessment/intervention.</p> <p>Increase in access of lower intensity early interventions</p>		<p>supported by GM linked to workforce strategy.</p> <p>Meeting held with stakeholders in Dec 17 to discuss emotional mood disorders pathway, contributions provided to commissioning to input/update pathway ready for circulation. Other pathways to be looked at in turn.</p> <p>Awaiting contact from Anna Freud Centre re next steps re local implementation in relation to GM iThrive hub.</p>	CYP CAMHS Transformation Implementation group	
Area for Development	B14. Reduce waiting times for access to SALT in mainstream schools					
<ul style="list-style-type: none"> New model of delivery for SALT in mainstream education. Children will be assessed in school and then discharged if there are no speech, language and communication needs or placed on a 	Communications	<p>Monthly waiting time figures. Reduction in number of CYP waiting for assessment by 50%</p> <p>Satisfaction survey will be sent to SENCOs in Autumn term.</p>	<p>Sept 17</p> <p>Nov 17</p>	<p>New model presented to SENCOs April 2017</p> <p>Waits for school support now under 12 weeks</p> <p>Waits still being managed Mainly positive feedback from satisfaction survey (see separate report)</p>	Strategic Lead – CANS	Amber

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<p>pathway:</p> <ul style="list-style-type: none"> ➤ Universal ; report and strategies provided and then discharged ➤ Targeted; report, strategies, group therapy training for TAs (teaching assistants) then discharged ➤ Intensive; report, strategies, termly programme for TA to carry out <ul style="list-style-type: none"> • Service specification to be reviewed and updated by service and commissioners. 	Time. Contracting procedures.	<p>Training packages will have a preventative effect and reduce the number of children needing to be referred to Speech and Language Therapy.</p> <p>Revised service specification which accurately reflects delivery against best practice and provides an equitable offer for CYP in Trafford with SLT needs.</p>	April 2018	<p>84.2% of children not on a Speech and Language Therapy caseload have accessed the groups.31.6% of SENDCos/ TAs showed a greater understanding of SLCN needs as a result of the training/ group intervention</p> <p>2 workshops held with special school heads re changes to pathways. Work ongoing. Work ongoing by commissioners & service to review service specification</p>	<p>Specialist Commissioner-Children’s clinical & public health</p> <p>Sensory Impairment Service Manager</p>	
Area for Development	B15. Reduce waiting times for SALT from diagnosis to treatment					
<ul style="list-style-type: none"> • SALT transformation to increase capacity (existing staff /skill mix) to meet the demand for 	Time commitment of service and wider steering group (Commissioners, schools, parent rep),	Increased capacity of staff to meet demand for assessment/intervention	April 2018	Workshop planned with all staff and strategic lead in October 2017, followed by new	Strategic Lead CANS – Health	Amber

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assessment and intervention.	HR support, EMIS data reporting	Monthly waiting time figures. Reduction in waiting times for assessment and subsequent treatment		service proposals and consultation Waits monitored weekly in RTT. More clarity with additional narrative to describe reason for wait being provided by the team. Shared with service manager. Centralised initial assessment in clinic has ensured equity of access and a reduction of breaches. (7 waiting over 12 weeks)		
Area for Development	B16. Improve waiting times for the diagnosis of ASD (ND Pathway)					
<ul style="list-style-type: none"> Carry out action plan to reduce waiting times for autism diagnosis 	<p>Additional SALT,EP and HYM time as agreed in action plan</p> <p>Funding for ADOS training</p>	<p>Monthly waiting time figures.</p> <p>Reduction in number of CYP waiting for ASD assessment, waiting time and average time to diagnosis</p>	Ongoing	<p>Referral and activity numbers continue to be monitored monthly however are rising despite additional resource.</p> <p>Additional Psychology and SLT provision 0.2WTE per week of each provided.</p> <p>Additional resource from</p>	<p>Specialist Commissioner – Children’s clinical & public health</p> <p>Head Of Service North Area</p>	Amber

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				<p>Educational Psychology has been commissioned by CCG whilst pathway redesign ongoing. New pathway due to launch Sept 2018 across all 6 Pennine boroughs. This has included training of 1 x additional Educational Psychologist in ADOS.</p> <p>2 x additional SLT trained in ADOS to further increase capacity once job plans developed.</p>		
<ul style="list-style-type: none"> Establish multi-agency steering group to review the diagnostic pathway and post diagnostic support for Autism & Social Communication Difficulties. 	Time commitment, funding of appropriate operational resource and training and materials as required.	All professionals involved in the process of diagnosing and supporting children and young people with autism need to be clear on their role in the pathway.	Sept 2018 (in line with pan Pennine)	<p>Local multi-agency steering group established inc. representation from Trafford Parent Forum and parent participation.</p> <p>Draft diagnostic pathway developed in process of being reviewed with clinical leads to scrutinise each element of the pathway. As per ADHD it is intended that education settings will have a much stronger role within the pathway and will be</p>	<p>Specialist Commissioner – Children’s clinical & public health</p> <p>Head Of Service North Area</p>	Amber

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Action	Resources	Impact Measures	Timescale	Progress	Responsible	RAG Rating
				<p>requested to evidence utilisation of the graduated approach prior to referral.</p> <p>Commissioner & pathway lead also attending pan Pennine working group to review pathway across patch to ensure consistency of offer and share existing resources/best practice.</p> <p>Interviews were conducted with parents who have been through the process and a parent survey has also been undertaken which are being used shape the process.</p>		
Area for Development	B17. Review and improve post diagnosis support for children and young people with autism					
<ul style="list-style-type: none"> Provision of support to parents following a diagnosis of autism 	<p>Post diagnostic support workshops purchased by Pennine using 16/17 underspend from CVS to release clinical capacity for diagnostic pathway in interim.</p>	<p>Backlog of CYP/families with positive diagnosis will be offered post diagnostic support workshops.</p> <p>Evaluation of workshops inc</p>	<p>Sept 2017 – Sept 2018</p>	<p>Post diagnostic support workshops to be purchased by Pennine from First point.</p> <p>5 lots of 5 workshops have been delivered to diagnosed families. Take up has been low however</p>	<p>Strategic Lead CANS - Health</p> <p>Specialist Commissioner – Children’s clinical & public health</p>	Amber

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Action	Resources	Impact Measures	Timescale	Progress	Responsible	RAG Rating
	Long term post-diagnostic offer to be developed as part of new pathway by both Trafford's ASD Steering Group and pan Pennine ASD working group. Funding will be required to support this.	satisfaction Percentage of parents accessing the support. Parent satisfaction levels with the support on offer.		indicative feedback from families who have engaged seems positive. Trafford Parents forum has also attended in view of potential future support opportunities Evaluation report including satisfaction to be requested from Firstpoint by Pennine. SLT has also recently provided workshops to parents and schools re Autism which have been well received.		
Area for Development	B18. Improve access to sensory occupational therapy for children and young people with autism					
<ul style="list-style-type: none"> Recruitment of OT sensory post (1.0 WTE – joint funded by Education and CC) Develop process for delivery within OT service. Specialist provision spot 	<p>Staff cost to be met from within existing revenue budget</p> <p>Budget for training for Sensory Integration level 1 and network registration</p>	<p>Additional post.</p> <p>Role adjustments to reflect grade and expectations for new model of service pathway.</p> <p>Whole team</p>	<p>Training and pathway development to be completed by Dec 17</p> <p>Post to start</p>	<p>Materials developed, pathways designed training and staff member identified for new role who has attended</p>	<p>Strategic Lead CANS – Health</p> <p>EHC Manager</p>	Amber

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Action	Resources	Impact Measures	Timescale	Progress	Responsible	RAG Rating
<p>purchased in the interim through EHC team.</p> <ul style="list-style-type: none"> Revise job description and service specification. 		development to provide sustainability of sensory assessment and management for all children within the borough.	January 2018	<p>Sensory Integration Level 1 training for development and reviewed local PCNFT services to shape Trafford offer.</p> <p>Costings still to be finalised prior to launch.</p>		
Area for Development	B19. Reduce waiting times for families and schools to access occupational therapy services					
<ul style="list-style-type: none"> Up to capacity, staff returned from LTS 	<p>No change in budget allocation and staffing portfolio.</p> <p>Sensory OT post in progress (see point 18)</p>	Working within usual parameters of sickness absence and risk assessment control.	Aug 17	Completed	Strategic Lead CANS - Health	Green
Area for Development	B20. Improve provision for children and young people with education, health and care (EHC) plans					
<ul style="list-style-type: none"> Complete a review of small specialist class provision Consult with parents, young people, early years, schools, colleges and all 	<p>Officer and school time</p> <p>Stakeholders time</p>	<p>Model of provision meets children's needs</p> <p>Resources allocated</p> <p>A list of potential schemes to expand or improve SEND provision for pupils</p>	<p>Dec 17</p> <p>Mar 2018</p> <p>Board Approval</p>	<p>Completed</p> <p>Consultation started 9th Feb – closes 9th March</p> <p>6 potential projects</p>	<p>Principal Educational Psychologist</p> <p>SEN Advisory Service (SENAS) - Service Manager &</p>	Green

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Action	Resources	Impact Measures	Timescale	Progress	Responsible	RAG Rating
<p>Trafford specialist re gaps in provision and potential projects; invite bids from schools and other providers</p> <ul style="list-style-type: none"> Agree potential projects for SEND Capital Funding 2018-2021 		<p>with EHCPs</p> <p>Draft Plan</p> <p>Funding drawn down from DfE</p> <p>Projects completed</p>	<p>Apr 2018</p> <p>Mar 2018 1st payment</p> <p>Apr 2018</p> <p>Mar 2021</p>	<p>identified.</p> <p>Agreement to develop 2ndary SSC provision.</p> <p>2ndary school partner identified</p> <p>Site visits completed</p> <p>Recruitment timeline agreed</p>	<p>Advisor for Inclusion</p> <p>Head of Service Access and Inclusion</p>	

C. The effectiveness of the local area in improving outcomes for children and young people who have SEND

Action	Resources	Impact Measures	Timescale	Progress	Responsible	RAG Rating
Area for Development	C20. Health visitors, school nurses and community nurses to plan and record their work in an outcome focused way					
<ul style="list-style-type: none"> Assessment of current records and development of EMIS templates. 	<p>Stakeholder time including: generic HV and SN, special SN TEDS and CCNT, CHC and Parent rep</p> <p>IT support re templates / EMIS</p> <p>Evidence of current</p>	<p>Audit re impact of change</p> <p>Audit with EHC co-ordinators</p>	<p>Dec 2017</p>	<p>EMIS templates now available.</p> <p>Two training sessions have been arranged for HVs/school nurses in January and February. An audit of records to be undertaken in July 2018</p>	<p>Head Of Service West Area/ Strategic Lead CANS - Health</p>	Green

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Action	Resources	Impact Measures	Timescale	Progress	Responsible	RAG Rating
<ul style="list-style-type: none"> Development of Outcomes framework related to Pennine Community contract 	<p>tools / records</p> <p>Time commitment from Pennine/Commissioners. IT/performance support.</p>	Availability of relevant data to support outcomes framework	Ongoing	Draft outcomes framework developed and will be added to/reviewed by Pennine/Commissioners during 2018/19.		Amber
Area for Development	C21. Improve educational outcomes (progress measures) at key stage 2 and 4 in English and mathematics for pupils with SSEN or EHCP.					
<ul style="list-style-type: none"> To diminish the difference in outcomes between pupils with SEND and national expectation. 	Time commitment, funding of appropriate operational resource and training and materials as required	All pupils with SSEN or EHCP at key stage 2 and 4 make similar progress to their peer's nationals in English and mathematics.	<p>Ongoing</p> <p>Annual data captures in the autumn term.</p>	<ul style="list-style-type: none"> Early Years SEN Support Pathway developed and implemented Co-produced pathways for autism and social communication underway SENcos accessing forums Annual evaluation visits focuses on the attainment of SEND pupils 	Director Education Standards Quality & Performance	Amber
Area for Development	C22. Improve the proportion of 19 year olds with SSEN or EHCP achieving a level 3 qualification					
<ul style="list-style-type: none"> **this relates more to sharing the ETE 	Seconded YOS	The % 19 year olds with SSEN or EHCP	Ongoing	YOS Probation officer continues to highlight	Director Education	Green

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Action	Resources	Impact Measures	Timescale	Progress	Responsible	RAG Rating
information as part of the transition from YO's to NPS/CRC. Where recognised YOS and Probation to improve ECHP and long term ETE information in transition between services	Probation officer	achieving a level 3 qualification will be broadly in line with their peers nationally.		SEN when Transitioning young people into the adult service	Standards Quality & Performance	
Area for Development	C23. Improve the recording of outcome measures in EHC plans					
<ul style="list-style-type: none"> Health to re-write MA1 form to capture outcomes. 		New paperwork and system in place	Oct 2017	Form re-designed Improvements to the system on Liquid Logic continue to be made	EHC Team Manager	Green
<ul style="list-style-type: none"> On-going training and support for EHC Team. Quality Assurance of draft EHCPs carried out by Senior EHC Coordinators. 	Time commitment	"Gold standard" exemplars of EHCPs containing needs assessments, provision and outcomes produced as learning resource.	Jan 2018	Team training plan in place including an in-depth induction programme for new staff and externally commissioned training including 'SEND and the Law' and 'Writing Outcomes' scheduled for autumn 2017.	EHC Team Manager	Green
<ul style="list-style-type: none"> Mandatory field on Liquid Logic system to capture outcomes 	Dedicated Liquid Logic resource	Changes made to system and included in guidance.	Mar 2018	Included in Liquid Logic action plan	EHC Team Manager	Amber

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Action	Resources	Impact Measures	Timescale	Progress	Responsible	RAG Rating
from schools and services.		Evidence that schools and staff are inputting information onto system.				
Area for Development	C24. Improving informed practice and early intervention in schools to reduce exclusions of pupils with SEND					
<ul style="list-style-type: none"> Accurate and timely data shared effectively with key staff 	Reports and access to relevant data sources. Officer time. Group Call software.	Improved access to 75% of school's accurate and current data available to EVC/SEND officers relating to SEN support & EHCP for FPE and PX	April 18	50% of schools now provide live exclusion data.	Head of EVC Service	Amber
<ul style="list-style-type: none"> Review of systems and information to aid effective early intervention 	Task & Finish group comprising relevant officers who can effect change	Reduction in referrals to PRU's for pupils with unaddressed SEND Timely responses to schools relating to agency enquiries	End of summer 2019	Pupil requiring assessment in PRU reduced by 50%	Head of EVC Service	Amber
<ul style="list-style-type: none"> Key messages and relevant training shared with schools 	Access to SENCO Forums and Headteacher Forums. Governor training and other relevant Networks.	Consultation with Trafford SENCo's Evidence of the increased use of the Graduated approach and SEN processes Reduction in number of exclusions of	Summer 18 Spring/ Summer 18 Autumn 18	Consult with education stakeholders to include minimum of 80% of schools. EPS shared with SENCO Forum	Head of EVC Service EPS EVC/SEN TEAMS	Amber

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Action	Resources	Impact Measures	Timescale	Progress	Responsible	RAG Rating
		SEND pupil Reduction in number of referrals to PRU for pupils with unaddressed SEND	Autumn 18			