

# **Sunderland Community Hub Guide:**

How to manage your account

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## Introduction

The Sunderland Community Hub is supported by Sunderland City Council and Together for Children.

It provides online information for Sunderland residents about services, organisations, activities and events that are available in the local area.

The site has been split into x3 main categories and the information provided can feature in any or all of these:

1. **Family** – services and activities for children and families
2. **Local Offer** – supporting children and families with special educational needs and disabilities
3. **Adults and Older People** – services and activities for adults and older people

The purpose of the hub is to:

- Provide useful information and advice online that can be accessed any time, so people can make informed decisions to meet their needs
- Provide services and organisations the opportunity to publish their information for free
- Provide links to other websites or national organisations where they will be able to access further information and advice relevant to them

## Managing Your Account

- To register or login to your account click on this link

The screenshot shows the Sunderland Community Hub website. At the top, there is a navigation bar with links for 'Visit main council site: Sunderland City Council', 'Select Language', 'Turn Point symbols off', and 'Speak'. Below this is the main header with the 'Sunderland Community Hub' logo and navigation links: 'Home', 'Categories', 'You said - We did', 'What's On', 'Help', and 'Contact Us'. A 'Sign in / Register' link is circled in red. There is also a 'My Shortlist' button with a '0' icon. Below the header is a search bar with 'Keyword(s)' and 'Place name or postcode' fields, and a 'Search' button. The main content area features three large colored boxes: 'Families' (pink), 'Local Offer' (teal), and 'Adults and Older People' (purple). Below the 'Local Offer' box is a 'Disabled Children's Register' button. At the bottom, there is a footer with logos for 'Sunderland City Council' and 'together for children SUNDERLAND', along with the website URL 'makeitsunderland.com' and 'seeitdoitsunderland.co.uk'.

- If you are already a registered user, please use your login details and click 'Sign In' button. If you don't have an account you can register using this link

Visit main council site: Sunderland City Council

Select Language | Turn Point symbols off | Speak

Sign in / Register | Accessibility

## Sunderland Community Hub

Home Categories ▾ You said - We did What's On Help Contact Us  
Suggest a Service

0 My Shortlist

Keyword(s)  Place name or postcode  Search

Home / Sign in

### Sign In

Email address (Required)

Password (Required)

[Forgotten your password?](#)

We respect your privacy and will not share your details.  
For more information please view our [Privacy Policy](#) or [Contact us](#)

New user? [Create an account](#)

### Manage your information

#### Adding your services, events or activities

You can get your organisation, services, activities and events listed for free on this website by sending us details through your account.

#### Disabled Children's Register

You can use the account to register your child/children or young person on the Disabled Children's Register.

#### Need help?

We have produced a [User Guide](#) which will help you through the process of registering an account and providing the information about your services or disabled children.

- If you want to add or edit your services on the Hub, click on 'Services'

Visit main council site: Sunderland City Council

Select Language | Turn Point symbols off | Speak

My Account ▾ | Accessibility


## Sunderland Community Hub

Home Categories ▾ You said - We did What's On Help Contact Us  
Suggest a Service

0 My Shortlist


Keyword(s)  Place name or postcode  Search

Home / Dashboard




### Services

Create and edit your records



### Your Account

Update your account details



### Request access to the Disability Register

Create or edit your Children's Disability record

Supported by: Sunderland City Council

together for children  
SUNDERLAND

makeitsunderland.com  
seeitdoitsunderland.co.uk  
Disclaimer

# Sunderland Community Hub

- If you want to edit your personal account details click on 'Your Account'

The screenshot shows the Sunderland Community Hub dashboard. At the top, there is a navigation bar with a link to the main council site, a language selector, and accessibility options. Below this is the main header with the site name and navigation links. A search bar is present. The main content area features three service cards: 'Services', 'Your Account', and 'Request access to the Disability Register'. The 'Your Account' card is circled in red. The footer contains support information for Sunderland City Council and 'together for children'.

- If you want to create or edit your Childrens Disability record click on 'Disability Register'

This screenshot is identical to the one above, showing the Sunderland Community Hub dashboard. In this instance, the 'Request access to the Disability Register' card is circled in red. The rest of the page layout, including the navigation bar, search bar, and footer, remains the same.