

Termly Pattern of Attendance



Provider Name:

Section 1: Child's Details

Legal Name:

Child's Date of Birth:

Section 2: Pattern of Attendance

You can use this form as a template for collecting the child's attendance over the term. If you wish to use your own form you must collect the information detailed here, as well as any other information you require.

Term	Year	Hours Attended per Day							
		Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total
Standard Funded Early Learning (including 2 year old FEL)									
Extended Funded Early Learning (if eligible)									
Parent/Carer funded childcare									
Total									

If the child is using more than one provider, please complete the details below.

FEL can be taken at a maximum of 2 sites in a single day, but there is no maximum per year.

Provider Name	Standard / Universal FEL Hours per week	Extended Hours per week (where eligible)*
1		
2		
3		
TOTAL:		

If the child is using more than one provider, the child **MUST NOT** exceed the 15 hours per week of Standard / Universal Hours. If the child is eligible for the Extended Free Entitlement, they **MUST NOT** exceed a total of 30 hours per week.

Parent Signature..... Provider Signature.....

Date:

* See Section 7 of the Parent/Carer Agreement for how hours should be allocated. For eligible children, EYPP is only paid for the Universal FEL Hours.