

Redbridge TA Course

Week	One - Working Together
Led by	Clare Dorothy
Contributors	Sue McMahon –Roding Primary Catherine Smith –Cranbrook Primary
Outcome	<p>Course Members will:</p> <ul style="list-style-type: none"> <li>• Gain a clear picture of the course and it's aims</li> <li>• Understand the importance of confidentiality in the context of the course and how it relates to their professional conduct as a TA</li> <li>• Become more familiar with the Professional Standards for Teaching Assistants June 2016</li> <li>• Understand the importance of using teacher planning and sharing information</li> </ul>
TA Standards Addressed	<p><b>1) Personal and professional conduct</b></p> <ul style="list-style-type: none"> <li>• Having proper and professional regards for the ethos , policies and practices of the school in which they work as professional members of staff.</li> <li>• Having regard for the need to safeguard pupil's well being by following statutory guidance along with school policies and practice.</li> </ul> <p><b>3)Teaching and Learning -</b></p> <ul style="list-style-type: none"> <li>• Contribute to effective assessment and planning by supporting the monitoring recording and reporting of pupil performance and progress appropriate to the level of the role.</li> </ul> <p><b>4) Working with others</b></p> <ul style="list-style-type: none"> <li>• understand their responsibility to share knowledge to inform planning and decision making.</li> </ul>
Resources Requires	<p>TA standards request to download and bring them made prior to session. Examples from their schools pf planning and recording sheets Course folder Find 'someone who' sheet Justforsencos on screen</p>
12.15 – 12.45	<p>Look through TA standards and page (TA) on justforsencos Read Course overview. Update starter form</p>
12.45 - 2.00	<p>Welcome - introduce course trainers</p> <p>Getting to know each other - <i>Find someone who sheet</i></p> <p>Overview of the 6 weeks</p> <p>Course agreement (link to TA standard 1)</p> <p>The role of the TA - what skills and knowledge are required.</p> <p>Discussion</p>

2.00 -3.00	<p>Teacher's Planning sheets - why are they important and how do you use them. Look at examples in groups. Prepared questions to consider.</p> <p>What kind of recording do you do? Prepared questions to consider.?</p>
3.00 – 3.15 Next week's independent study	<p>Look at pages on EHCs on The Local Offer Bring in an IEP for a child on an EHC if you can.</p>