

## Redbridge Parent/Carer Declaration Form

### Two, three and four year old Free Early Education Entitlement

- For all eligible two year olds from the term following their second birthday
- For all three and four year olds from the term following their third birthday
- To be completed in conjunction with your participating early years provision
- By completing and signing this declaration you are entering into a contractual agreement with the provision and confirming that you are not accessing additional funded hours that exceed the maximum entitlement of 570 hours per financial year (April to March). Full details can be found online at <http://find.redbridge.gov.uk>.**

Setting details			
Name of childcare provider			
Ofsted registration number			
Child's details			
Child forename(s)	Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Child surname	Date of birth		
Child's address			
Postcode			
Early Years Pupil Premium for 3 and 4 year olds <i>(please provide details of the eligible parent)</i>			
<b>Tick here if parent/carers is confirmed as not eligible (no need to complete this section)</b>			
Parent forename(s)	Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Parent surname	Date of birth		
NI Number	NASS reference		
Eligibility criteria <i>(please tick all that apply, or may apply)</i>			
Financial criteria			
Child has been in local-authority care for one day or more in England and Wales			
Child adopted from care in England or Wales or left care under special guardianship or residency order			
Does your child attend any other early education provider? <i>If yes, please complete details of the second claim</i>			
NB If a term time only offer (38 weeks) is obtained in one provision and a stretched offer (51 weeks) is claimed at a second provision, the hours claimed will be limited to a maximum of 570 hours per year			
Provider name	Hours per week		
Provider address	Weeks per year		
Child's ethnic origin			
White British	Any other Black background		
White Irish	Chinese		
Any other White background	White and Black African		
Indian	White and Black Caribbean		
Bangladeshi	White and Asian		
Pakistani	Any other Mixed background		
Any other Asian background	Traveller or Irish Heritage		
Black African	Gypsy/Roma		
Black Caribbean	Prefer not to say / Refused		
Please specify if other ethnic group:			

### Free Early Education Entitlement claim

*This section must be completed by your early years provider before you are asked to sign the agreement)*

Term/year	Funding start date	Funding end date	Weeks to claim	Total hours claimed for term	Hours claimed by day					Provider signature	Parent/carer signature
					M	T	W	T	F		

### Privacy notice – Young children in Early Education settings in Redbridge

This setting and the London Borough of Redbridge process personal data about children and are “data controllers” in respect of this for the purposes of the Data Protection Act 1998. Your early years setting will provide information to the Council to benefit the development of your child and early years’ provision in Redbridge.

This data includes contact details, child development assessments, attendance information and characteristic such as ethnic group.

The local authority has a statutory duty under Section 1 of the Childcare Act 2006 to ensure that it improves the wellbeing of young children in its area and reduces inequalities between young children.

By sharing some personal and sensitive information and assessment data it helps to support the improvement of services to families with young children and ensure that the local authority can comply with its duty under the Childcare Act 2006 to improve the wellbeing of children and reduce inequality.

Information, once collected is anonymised and reported in an aggregated form.

The local authority is a data controller in respect of the data they receive, and is subject to the same legal constraints under the Data Protection Act 1998 in how it deals with the data. The information will be held securely and will be destroyed after seven years. This data will only be used for the above purpose and will not be shared unless for specific purposes allowed by law.

Children, as data subjects, have certain rights under the Data Protection Act, including a general right to be given access to personal data held about them by any data controller. Anyone with parental responsibilities can make a request on behalf of a child until the child is at an age of understanding, usually around the age of 12.

Should you wish to opt out, please inform your child’s early years setting.

If you require more information about how the local authority (LA) store and use your information, please visit [www.redbridge.gov.uk](http://www.redbridge.gov.uk).

To see what information is being held about you or your children by the Local Authority please write to the Data Protection Officer at the following address, providing as much relevant information as you can:

**Data Protection Officer, Town Hall, High Road, Ilford, Essex, IG1 1DD**

If you would like any further information on the Free Early Education Entitlement for 2, 3 and 4 year olds or Early Years Pupil Premium please contact the Families Information Direct (FiND) Helpline on 0800 587 7500 or email [find@redbridge.gov.uk](mailto:find@redbridge.gov.uk).

### Parent/carer declaration

- I confirm I will be claiming my free early education with the childcare provider(s) named overleaf and for the hours detailed.
- I have read and understood the Privacy Notice shown above.
- I understand my child’s early years setting is entitled to charge me for hours attended above and beyond the termly allocation of free early education entitlement, and if I knowingly or fraudulently claim more than my entitlement then I may be liable to refund the London Borough of Redbridge appropriately or be invoiced by the early years provider.

Signature of parent/guardian of child

Date