

# Free Early Education for 2 Year Olds Are you Entitled?

## APPLICATION FORM



**15 hours per week of good quality early education for your child with a local childminder, nursery or pre-school**

**Apply online for an instant result**  
[www.poole.gov.uk/childcare](http://www.poole.gov.uk/childcare)

## Are You Eligible?

In order to qualify for free early education for your 2 year old child you must meet the eligibility criteria under one or more of the following categories. Please tick the boxes relevant to you.

Your family meet at least one of the following eligibility criteria:

- income support
  - income-based Jobseeker's Allowance (JSA)
  - income-related Employment and Support Allowance (ESA)
  - support through part 6 of the Immigration and Asylum Act 1999
  - the guaranteed element of State Pension Credit
  - Child Tax Credit which is calculated on an annual income not over £16,190
  - the Working Tax Credit 4-week run on (the payment you get when you stop qualifying for Working Tax Credit)
  
- Working Tax Credit which is calculated on an annual income not over £16,190

**Or:**

- the child receives Disability Living Allowance
- the child is Looked After by their Local Authority  
(Social Worker Name and Tel.....)
- the child has left care through special guardianship (foster care) or through an adoption or residence order  
(Social Worker Name and Tel.....)
- the child has a current statement of Special Educational Needs or an Education, Health and Care plan

## How to Apply:

Complete the online form: [www.poole.gov.uk/childcare](http://www.poole.gov.uk/childcare)  
Alternatively, please continue this paper application form.

## Eligibility Checking:

If you are applying under a family income related category, eligibility checks will be made using your National Insurance number through a secure Department for Education website. If you are applying under **any other category** you will need to provide documentary evidence to the Family Information Service Welcome Desk, (See Page 4)

**Parent/Carer Details**

**(Please use BLOCK CAPITALS)**

Full Name  
(Mr/Miss/Mrs/Ms).....

Address .....

.....

Postcode: ..... Contact Tel: .....

Email: .....

Parent/Carer Date of Birth: .....

Parent/Carer National Insurance number  
or National Asylum Seekers number: .....

Family's First Language .....

Would you like assistance finding a childcare place?  Yes

**Child Details**

Forename ..... Surname.....

Date of Birth .....

If eligible, do you have a preferred childminder, day nursery or  
pre-school in mind?

.....

**If you are a professional supporting a parent/carers in completing  
this form please provide your details:**

Name .....

Organisation .....

Contact Tel ..... Assistance to find childcare?  Yes

## To be completed by the Parent/Carer

- I have read and understood the data statement below and would like my child to have free good quality early education sessions
- I understand that I will need to provide paper evidence of my entitlement **if** requested by the Borough of Poole
- The Local Authority collects information submitted on this form to register your family with your local Children's Centre and to monitor the take up of free early education funding. We will also share the information with your Health Visitor and use it, as necessary, for fraud prevention purposes. If, in the future, you would like to remove or amend your details please phone 01202 261999.

If you do not wish to share this information with your Health Visitor, please tick here

- I am aware that should my application be successful, there will be a limited time period to apply to an early years setting for a place

**Signed** .....

**Date** .....

Assistance is available for you to find the right childcare for you and your child. Please do not hesitate to call the Family Information Service on 01202 261970 You can also visit our Welcome Desk above the Central Library within the Dolphin Centre.

## Permissions

The Borough of Poole is the data controller for the purposes of the Data Protection Act 1998. This Act regulates how we obtain and use information about individuals. The information you supply is being collected to facilitate the provision of services by Children Services and will be retained in line with the Borough's Retention Policy. It may be shared with relevant agencies who are working in partnership to provide those services and the Borough of Poole, for statistical purposes. When you sign this document you are providing your consent to your personal information being used for those purposes. Further information about the use of your personal information is available on our website [www.poole.gov.uk](http://www.poole.gov.uk) or by contacting the Council's Data Protection Officer.

**Form to be returned to the Family Information Service, Children,  
Young People and Learning, Dolphin Centre, Poole, Dorset, BH15 1SA  
01202 261999 [familyinformation@poole.gov.uk](mailto:familyinformation@poole.gov.uk)**