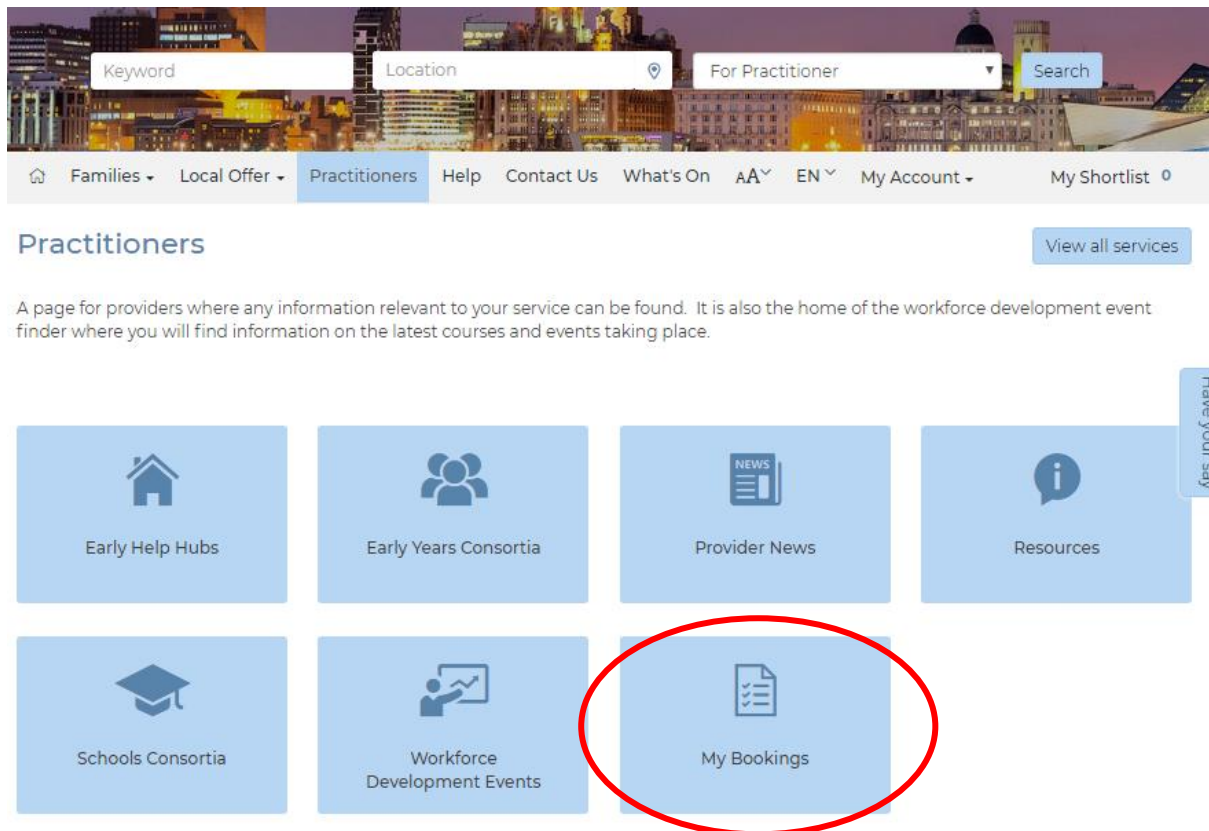


# Early Help Directory: My Bookings

To view or cancel your Workforce Development Events you need to sign into your account by selecting Practitioners and then selecting 'My Bookings'. For help with signing in or resetting your password see the appropriate guide in 'A compilation of user guides' on the EHD homepage.

When signed into Practitioners select My Bookings.



This opens the Course Listings page where you can view your current bookings and if you have any, a list of your previous bookings.

Note; you can only view records that are still active, once archived in the workforce development system only the title is visible.

Keyword  Location  Search

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### Course Listings

< Back to Dashboard

### Your Booking(s)

In this section you can view your current bookings.

Course Title	Delegate Forename	Delegate Surname	Booking Status	Actions
LSCB MAPPA	Steve	Coughlin	Cancelled	<a href="#">View Course</a>
LSCB MAPPA	Stephen TEST BOOKING	Coughlin	Cancelled	<a href="#">View Course</a>

### Your previous bookings

Course Title	Delegate	Delegate	Booking
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To view or cancel a booking select 'View Course', this will open the course page in the workforce development system. Scroll down the page to find the information about the booking.

Keyword  Location  Search

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## LSCB MAPPA

This HALF DAY learning session will provide an overview of the Multi Agency Public Protection Arrangements known as MAPPA.

These arrangements are put in place to manage the risks posed by certain sexual and violent offenders.

The arrangements bring together Police, Probation and Prison services to work alongside a number of other agencies that have a statutory duty to co-operate in managing those risks.

### Who should Attend?

The session is aimed at Adult or Child practitioners and professionals from multi agency settings: Social workers, Education & Schools' staff, Safeguarding Leads, Police & Health and those within the Voluntary/Third sector.

Limited parking is available to rear of the building at Job Bank

Multi-Agency - No more than 3 people from each agency will be permitted to book onto each session.

LSCB reserves the right to monitor and withdraw bookings if required, to ensure that the audience remains multi

To cancel the booking scroll down the page to the My Bookings section.

0151 233 0510

**My Bookings**

Name	Date	Additional Requirements
Stephen TEST BOOKING Coughlin	05/03/2019	Cancelled
Steve Coughlin	21/02/2019	Cancelled

Booking

First Name \*

Last Name \*

Email Address \*

If you have not already cancelled the booking it will display **Cancel Booking**, click on this link to cancel the booking. You will receive an e-mail confirming the cancellation and the link will change to **Cancelled**.

**Stephen Coughlin**

Your course cancellation request for **LSCB MAPPA** starting on the has been successful, thank you for using the Workforce Development Booking System.

If you have any questions please email [fsd@liverpool.gov.uk](mailto:fsd@liverpool.gov.uk)

The Booking Status on your course listings page will also change to Cancelled.