

Inspection Identified Weaknesses	Improvement Goals	Actions completed	Impact/ Performance Evidence
<p>1. Inconsistencies in the timeliness and effectiveness of the local area's arrangements for identifying and assessing children and young people's special educational needs and/or disabilities</p>	<p>The number of EHC plans completed within 20 week timescale is at or better than the national average</p>	<p>Head of Service for SEND and the SEN Team Manager have worked as part of the data sharing group which has established IG pathway into both Foundation Trust and TEWV. EHC cohort data has been provided to be uploaded into the health information systems. The data provided will be updated periodically throughout the year with an agreed annual refresh following the schools January census. This will facilitate the transfer of accurate data in relation to the EHC cohort across health, social care and education.</p> <ul style="list-style-type: none"> The statutory Education, Health and Care needs assessment pathway has been reviewed in line with the Code of Practice 0-25. <p>Timescales have been prioritised and the</p>	<ul style="list-style-type: none"> Identified pathway and timeframe for the sharing of data with the Foundation Trust and TEWV for the EHC cohort. Completion rates within the 20 weeks time frame have improved in comparison to previous years as below. Based on the latest SEN2 data release Hartlepool are above national average at 66.2% completion within 20 weeks. <ul style="list-style-type: none"> 2014 – 25% 2015 – 38.5% 2016 – 7.7% 2017 – 66.2%

		<p>sharing of key points in the process are shared across relevant services in relation to the timescales for individuals. Timescales are monitored by the SEN Team and regular prompts are provided when needed to partners.</p> <ul style="list-style-type: none"> • Statutory assessment paperwork has been reviewed and updated providing a clear format for the collection and submission of professional advice for inclusion in the plans. • Annual review pathway has been addressed within work stream four in relation to achieving good outcomes. The paperwork has been redrafted, shared with professionals, parents and carers. The new paperwork has achieved clarity in relation to the processes for annual reviews. The SEN Manager has been the lead practitioner in relation to this element of the work. • Dissemination of information has been 	<ul style="list-style-type: none"> • 2018/19 – up to and including May 2018 we have received 112 requests for statutory assessment of which 89 have proceeded to assessment. 49 EHC Plans have been completed, 41 of which are in 20weeks. 8 plans have gone out of the 20 weeks. The remaining assessments are currently on target for completion in 20 weeks. • All transfers of Statements of SEN to Education, Health and Care Plans have been completed within the timescale set of March 2018.
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		<p>achieved through regular interface with practitioners on individual cases, SENDCO Forums and circulation to relevant service areas. Staff from the SEND service, for both education and social care, attend the PCF, 1 Hart, 1 Mind, 1Future, “coffee and cake” mornings to allow open discussion and consultations. Drop in sessions have also been held for parents facilitated by the SEND Service.</p>	
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2.Weaknesses in providing the clear and timely information, advice and support that families need	A communication strategy is in place that sets out the information that parents have access to in a number of formats	<p>Peer Review undertaken of the Local Offer of Services with other local authority areas across the North East and Parent Carer Forums</p> <ul style="list-style-type: none"> •Action Plan developed in conjunction with the Parent Carer Forum to review the authorities local offer following the Peer Review •Workshop with members of the Parent Carer Forum was held to identify ways of improving access to the local offer of services and the quality of information held across Education, Social Care and Health •Worked with the PCF to review and revise the local offer leaflet that promotes the service to families 	<p>Communication strategy in place (co-produced by Parent Led Forum)</p> <p>51 new members of the Parent/ Carer Forum sign up from April 2017-March 2018.</p> <p>532 members of closed Facebook group</p> <p>81 messages been sent via social media which include surveys, advertisements from sessions/groups running etc.</p> <p>Held 3 Training sessions this year (April-June) and have had 28 families attend.</p>

		<ul style="list-style-type: none"> •Draft directory for useful contacts for service developed and shared, following feedback and further discussion with the PCF to simplify and develop a contact list/postcard for parents and carers •Collaborative work with the Small Steps Team at the PCF cake & coffee mornings which has increased the number of parents and carers accessing the group to access information, advice and hear about services on offer, together with contributing to service development. Funding secured to continue for 2018/2019 •PCF identified gaps within the local offer of services around information that needs to be included. Met with Open Objects the current provider of the local offer design to look at options of bringing all the elements together, to make it easier for families and young people to access. Awaiting costing for the revamp and to identify 	<p>Held monthly Cake and Coffee in partnership with Hartlepool Carers and Small Steps with 4 sessions the last year having guest speakers from Health and Local Authority</p> <p>Held a consultation with Education regarding the Capital funding for SEND provision. We have held an online survey for this also.</p> <p>Carried out an online survey in partnership with Paediatric department at Hartlepool Hospital to explore options around developing a sleep service locally.</p>
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		<p>how and when this will happen</p> <ul style="list-style-type: none"> •Education, Social Care and Health engaging with parents on a regular basis by the PCF hosting surgeries for families to discuss issues and concerns to be fed back to relevant agencies to make effective changes • PCF hosted an Information Day in November 2017 for all Education, Health and Care providers to attend to provide information on services for families of children with SEND. Over 30 stalls provided a variety of information and advice. The day attracted a good turnout of parents, carers and young people and also attracted media coverage via the local BBC Radio and local north east news •PCF is playing an active role in the review of the Carers Strategy 	
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		<ul style="list-style-type: none"> •PCF secured free training in Sleep Deprivation and Effective use of Ipad training for parents during September. This attracted 15 parents across both events and was well received •PCF involved in the Early Help Mapping Sessions held in December 2017 to work with other practitioners to input into a child's journey •Parents produced a Newsletter, in collaboration with the other workstreams to update parents in the town of the progress of the SEND Improvement Plan • Met with the SEND Team to look at the ECHP process and the improvements identified • Free text Messaging service to promote events and services to parents •PCF has a group Face book page to consult and 	
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		<p>engage with families to obtain feedback to feed into service development</p> <ul style="list-style-type: none"> •PCF has secured more funding to deliver a range of workshops for parents in partnership with CONTACT(formally Contact a Family) •PCF in partnership with Health Watch held a number of focus groups relating to health services and transition to adulthood •PCF met with Public Health to review systems around continence services and gaps in provision for children •PCF has been involved in the3P Events and Pathway development 	
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3. Weaknesses in the strategic joint commissioning of service for children and young people who have special educational needs and/ or disabilities	<p>JSNA reflects a shared understanding of needs</p> <p>There is clarity of what is being commissioned and by whom</p> <p>Establish a joint commissioning statement of intent</p>	<ul style="list-style-type: none"> • Phase 1 dataset has been produced to identify how/where CYP with an EHCP's access health services. This will be linked to known data relating to access and waiting times, that will then inform the JSNA and Joint commissioning strategy. • An Information Governance policy in place with all partners. • The Local Authority has purchased a number loader to allow for batch upload of NHS numbers to young peoples records. • The Local Authority has collected the SEN Support cohort data via the January census and has been cleansed to ensure validity. • ARP review is a two stage process, phase 1 	<p>JSNA is under review and will be re published in July 2018.</p> <p>Commissioning audit completed with schools, LA and CCG which identifies which services are being commissioned for SEND and emotional health and well being across Hartlepool.</p> <p>Joint statement of intent written and approved by SEND Improvement Board</p> <p>Additionally Resourced Provision (ARP) commissioned for primary SEMH for September 2018 and January, this will prevent children</p>

		<p>consultation with schools is about to end, school responses and interest in offering provision have been received, individual meetings with schools will be complete by w/c19th March 2018.</p> <ul style="list-style-type: none"> • The ARP review is linked to the town wide SEMH review. The SEMH group is mapping the current offer of support to schools in the town. Commissioning SEMH provision across the town in line with this review will provide vital outreach support to schools in mainstream placements and reduce the need for out of area SEMH placements via SEMH ARP places. The ARP consultation will be completed by end March 2018. • The CCG gave a presentation to Hartlepool Headteachers Group in November 2017 identifying the need to work with schools to review services currently commissioned by schools for young people with SEND and services which support Emotional Health and Wellbeing (EHWB). The LA 	<p>and young people from having to access their education outside of Hartlepool.</p> <p>SEND data dashboard for young people with an EHC Plan has been developed and informs us of their access to services.</p> <p>SEND cohort pilot data for phase 2 of the data dashboard has been selected, sample cohort will be those young people who are supported by LA funding in schools. Information governance procedures are in place.</p>
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		<p>have developed data gathering template for schools which was issued in November to gather this data and establish interest in a Task and Finish group.</p> <ul style="list-style-type: none">• Linking to workstreams 1 and 4 An outcomes measurement framework has been agreed to measure progress towards EHC outcomes, which will be assessed as part of EHC annual review process. The new EYES system will allow the outcomes to be recorded and reports ran to give a more informed view on the delivery of services for young people and their families, data will be used to inform the joint commissioning of services based on identified needs and clear inspirational outcomes.• Initial data analysis report of access to NHS services for EHCP cohort ran and in draft format.• SEN support cohort pilot identified and data sent	
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		<p>to health providers for matching.</p> <ul style="list-style-type: none">• Service mapping for commissioned services for SEND and EHWP has been completed with schools and Task and Finish Group meets w/c 19th March 2018.• An outcomes measurement framework has been agreed to measure progress towards EHC outcomes, this will be assessed as part of EHC annual review process.	
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4. Weaknesses in the monitoring of the effectiveness of services in improving outcomes for children and young people who have special educational needs and/or disabilities	The area has in place mechanisms monitor the effectiveness of services	<ul style="list-style-type: none"> • Possible models of outcome recording and reporting were considered. It was agreed that the Preparing for Adulthood Framework themes would form the basis of future practice. Work was undertaken to embed these themes into the SEND processes at different stages. • The templates for the provision of advice to contribute to the EHCP process have been reviewed. Preparing for Adulthood Themes have been incorporated into all agency advice templates. • The Education, Health and Care Plan has been reviewed. The document has been revised following consultation with parents via the Parent Led Forum. Key changes include: <ul style="list-style-type: none"> ○ An “All about me” section, to include child 	<p>1. The outcomes of children and young people can now be measured at an individual level. This has been achieved by:</p> <ul style="list-style-type: none"> • Use of a standardized framework for developing and recording outcomes at different stages of the statutory process – Preparing for Adulthood themes • Preparing for Adulthood themes have been embedded in to new standardized statutory advice templates for advice across agencies. • The EYES system has been

		<p>specific outcomes linked to aspirations.</p> <ul style="list-style-type: none"> ○ o Section B – clearer identification of the child / young person’s primary areas of need. ○ Incorporation of the Preparing for Adulthood Framework themes. <ul style="list-style-type: none"> • Review Paperwork has been reviewed and revised following consultation with parents via the Parent Led Forum. • The Coordinated Support Plan has been reviewed and revised following consultation with parents via the Parent Led Forum. The plan has been aligned to statutory documentation to embed these principles at an early stage. • In line with the updated documentation, work has been undertaken in relation to the EYES system: Within the system there is now a template where outcomes can be recorded as achieved, partially achieved or not achieved. Drop down boxes allow reasons to be evidenced where outcomes have not 	<p>adapted to enable outcome reporting and analysis of data.</p> <p>2. Through the use of the outcome reporting mechanism, it is possible to identify trends in reasons why outcomes are not achieved which will enable escalation of concerns in relation to specific services.</p> <p>This has been achieved by:</p> <ul style="list-style-type: none"> • Adaptation of the templates to allow individual outcomes to be recorded as fully achieved, partial, not achieved. • Agreed reasons to be used within the template when outcomes are only partially or fully achieved. • Adaptation of EYES to enable
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		<p>been fully achieved and there is also the capacity for free text to be entered.</p> <ul style="list-style-type: none"> • In order to improve understanding of processes and improve practice, a SEN Officer Handbook is in the process of being developed. This outlines key responsibilities, principles and processes linked to the Code of Practice and SEND. The handbook is currently a working document with further changes and developments required. • As part of the workstream progress - information and consultation sessions have taken place. Some training has also been delivered and general resources developed. 	<p>analysis of data at an individual level.</p> <p>3. There is the scope for the EYES system to be further adapted to enable reporting of cohort data and therefore future planning and commissioning.</p> <p>Future action plan work.</p>
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