High School Admissions 2015

Recommended Submission date 24 October 2014
Final Closing date 31 October 2014
Offer Date 2 March 2015

Admission Advice sessions at:
Ground Floor Perceval House Room M0.24 on the 15 October, Room M0.21 on the 16 and 17 October between 10am - 4pm

Attend the Admissions Fair on 7 October 2014 between 4 - 8pm at Ealing Town Hall, The Liz Cantell Room for advice on applying for a high school place

Information to apply online inside

Children’s Services

Ealing
www.ealing.gov.uk
## Open Evenings for parents and pupils

### September/October 2014

<table>
<thead>
<tr>
<th>Date and Time</th>
<th>High School</th>
<th>Times of Headteachers’ Talks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday 16 September 2014</td>
<td>Acton High School</td>
<td>6.30pm and 7.30pm</td>
</tr>
<tr>
<td>6.00pm – 8.00pm</td>
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<tr>
<td>Tuesday 16 September 2014</td>
<td>Dormers Wells High School</td>
<td>6.30pm and 7.15pm</td>
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<td>5.00pm – 8.00pm</td>
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<tr>
<td>Wednesday 17 September 2014</td>
<td>Greenford High School</td>
<td>5.00pm, 6.00pm and 7.00pm</td>
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<td>5.00pm – 8.30pm</td>
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<tr>
<td>Thursday 18 September 2014</td>
<td>Twyford CE High School</td>
<td>5.30pm, 6.30pm and 7.30pm</td>
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<tr>
<td>5.30pm – 8.30pm</td>
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<tr>
<td>Tuesday 23 September 2014</td>
<td>Villiers High School</td>
<td>6.30pm and 7.15pm</td>
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<tr>
<td>5.00pm – 8.00pm</td>
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<tr>
<td>Wednesday 24 September 2014</td>
<td>Northolt High School</td>
<td>6.30pm</td>
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<td>5.30pm – 8.30pm</td>
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</tr>
<tr>
<td>Thursday 25 September 2014</td>
<td>The Cardinal Wiseman Catholic High School</td>
<td>6.30pm and 7.30pm</td>
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<td>6.00pm – 9.00pm</td>
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<tr>
<td>Thursday 25 September 2014</td>
<td>Drayton Manor High School</td>
<td>5.15pm, 6.15pm and 7.15pm</td>
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<tr>
<td>5.00pm – 8.30pm</td>
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</tr>
<tr>
<td>Tuesday 30 September 2014</td>
<td>Ealing Fields High School</td>
<td>7.15pm and 8.00pm</td>
</tr>
<tr>
<td>7.00pm – 8.30pm</td>
<td></td>
<td>Location: Fielding Primary School</td>
</tr>
<tr>
<td>Wednesday 1 October 2014</td>
<td>Elthorpe Park High School</td>
<td>5.30pm and 6.45pm</td>
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<tr>
<td>5.30pm – 8.30pm</td>
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<tr>
<td>Thursday 2 October 2014</td>
<td>Featherstone High School</td>
<td>6.15pm and 7.15pm</td>
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<td>6.00pm – 9.00pm</td>
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<tr>
<td>Thursday 2 October 2014</td>
<td>Brentside High School</td>
<td>6.00pm and 7.00pm</td>
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<tr>
<td>5.30pm – 8.30pm</td>
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</tr>
<tr>
<td>Tuesday 7 October</td>
<td>Ealing Fields High School</td>
<td>7.15pm and 8.00pm</td>
</tr>
<tr>
<td>7.00pm – 8.30pm</td>
<td></td>
<td>Location: Little Ealing Primary School</td>
</tr>
<tr>
<td>Wednesday 8 October 2014</td>
<td>William Perkin CE High School</td>
<td>5.30pm, 6.30pm and 7.30pm</td>
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<tr>
<td>5.30pm – 8.30pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Thursday 9 October 2014</td>
<td>Alec Reed Academy</td>
<td>6.30pm and 7.15pm</td>
</tr>
<tr>
<td>6.00pm – 8.00pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Thursday 9 October 2014</td>
<td>The Ellen Wilkinson School for Girls</td>
<td>6.15pm and 7.30pm</td>
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<tr>
<td>5.30pm – 8.30pm</td>
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</tbody>
</table>
Dear Parent/Carer

Here in Ealing, we appreciate that making the transition from primary to high school is not only a major step for your child, but for you as a parent as well. While being a very exciting time, it can also often be a daunting prospect for both children and parents alike. To help simplify the process, we have produced this step-by-step guide to help you with all the challenges this all important transfer process might bring, such as new routines, making new friends and greater academic demands.

This brochure aims to make this transition phase as smooth as possible by providing you with all the necessary information you should need to apply for a high school place. It includes:

* school open evening dates and times to provide you with the opportunity to visit schools, hear from head-teachers and ask any questions you might have;
* information produced by each of our 15 high schools on the type of education they offer and their admission criteria;
* details of how to apply online via the e-admissions website or on paper;
* contact details of organisations you may wish to contact for further advice and assistance with making your application;
* admissions fair date, giving you the opportunity to seek in-depth advice from the admissions team and watch the demonstration of the e-admissions application process;
* information about admission advice sessions run by the admissions team and
* information on services and help that can be accessed once your child has started high school.

In addition to reading this brochure, we also recommend that you contact the schools you are interested in to request copies of their detailed prospectuses, as well as arranging visits.

Should you have any queries about the high school application process, please contact Ealing’s school admissions team, for whom the contact details are listed at the back of this brochure. Your child’s primary school should also be able to advise you.

Ealing continues to provide a good level of high school education, with overall pupils performance exceeding the national average, whilst individual pupils continue to make good progress within their school’s community. However, we are continuing with our work to raise standards further and thereby help improve the futures of the borough’s children and young people. In our quest to do this in 2013, as part of the Building Schools for the Future (BSF) project, the major refurbishment and partial rebuild of The Cardinal Wiseman School in Greenford was completed, as was the opening of The William Perkin Church of England High School.

All schools in Ealing place great importance on the continuity of education for children making the move up from primary to high school, and to this end they work very closely together to make sure that pupils are supported during this stage of their school career.

Education should be an interesting and enjoyable journey of discovery, learning and personal success. With your support, we hope to ensure that your child will embark on the next stage of their school journey and reach their full potential.

Councillor Binda Rai
Cabinet Member for Children and Young People
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Important Notice

High School Prospectus.
This document contains information about council services. If you are unable to read it and you don’t know anyone who can read it for you, please contact Admissions Service: 020 8825 5522
Apply on line at www.eadmissions.org.uk

Why apply on line?

1. It’s quick and easy to do
2. You will receive instant confirmation by email that your application has been received
3. There is no risk that your application will get lost in the post
4. You can change your details and school preferences online up to the closing date
5. The system is secure and available 24 hours a day 7 days a week up to the closing date
6. You can register your mobile phone number to receive reminder alerts
7. You can view the outcome of your application on 2 March 2015, no waiting for the postman
8. You can accept or decline the place offered online, no paperwork to send in
9. You can attach supporting documents to your online application
10. It is more environmentally friendly

Need help? Contact: 020 8825 5522 or email: mainroundadmissions@ealing.gov.uk

Check List

Before you apply

Have you?

☐ Checked that your address is in Ealing if you are applying on paper (online applications will automatically be submitted to your home Authority).

☐ Attended any meetings held by your child’s primary school explaining how to apply.

☐ Attended open evenings for your preferred schools.

☐ Read Ealing’s prospectus, individual school’s prospectus, & the school’s oversubscription criteria to ensure that you choose schools where your child has a realistic chance of being offered a place.

☐ Spoken to staff in the Schools Admission Service or your preferred school to clarify any issues you are not sure about, don’t forget our Advice sessions and Admissions Fair.

Before the closing date

Have you?

☐ Completed your online application and received your unique 16 digit reference number or returned your paper form to Schools Admissions (if your child is in a maintained Ealing primary school this should be handed into the school by the recommended closing date of 24 October 2014).

☐ Provided proof of your child’s date of birth with your application.

☐ Completed and returned the supplementary information forms for any voluntary aided, boarding or selective schools you have applied to.

If you are claiming Exceptional Medical/Social circumstances:

☐ Checked that your preferred school considers exceptional circumstances as part of their admissions criteria.

☐ Attached supporting documentary evidence to your application.
Applying for High School

Starting High School
If your child was born between 1 September 2003 and 31 August 2004 s/he will transfer from primary to high school in September 2015.

Co-ordinated Admissions System
Under the Pan-London Co-ordinated Admissions System, all parents living in the borough of Ealing can apply for up to six different state maintained high schools or academies in or outside the Borough of Ealing. This is done online at www.eadmissions.org.uk or by completing a paper application.

Preferences need to be ranked in order of priority. This is important as we will offer the highest preference possible and withdraw your application for your lower preferences.

Where a school is oversubscribed, its published admissions criteria will be used to decide the order in which applicants will be offered places. Schools will not see where they are ranked in your preference order and no school will see any other preference schools you have applied to.

Please note this system only applies to schools in the state maintained sector. If you are applying to private/independent schools you need to contact them and apply direct to the school.

Deciding on your preferences
You are strongly advised to name your nearest non-faith school as one of your school preferences. Before deciding on your remaining preferences you should:

• Attend any meeting held by your child’s primary school explaining how to apply for high school.
• Attend open evenings at as many schools as possible.
• Read the prospectus and admissions criteria for each school you are applying to. It is very important that you look at each school's admissions criteria in relation to your circumstances so that you are aware of the order in which places are allocated at over-subscribed schools.
• Look at the school statistics table on pages 14 & 15 to see the criterion and distance from home to school of the last child to be offered a place. Each year parents are disappointed because they apply to schools where they are clearly outside of the distance or criteria to be offered a place i.e. distance from home to school is far greater than the last to be offered or are a lower criteria.
• Attend the Admissions Fair on the 7 October 2014 at Ealing Town Hall between 4.00 and 8.00pm for advice on applying for a high school.
• Contact the Admissions Team to book a place at one of the individual advice sessions in Perceval House held on 15, 16 and 17 October 2014.

Late applications
The closing date for receipt of all applications either paper or online is, 31 October 2014 applications received after this date will be considered late and will be dealt with after the offer date of 2 March 2015.

If your application is received after the closing date of 31 October 2014 you are greatly decreasing your chance of obtaining a place at your preferred school.

If you have returned an application between 1 November 2014 and 10 December 2014 and any of the below apply you must contact the Admissions Team as your application may be considered on time:

• You have recently moved
• You have proof that your application was submitted on-time but has not been received by Schools Admissions before 31 October 2014.
• You have exceptional circumstances for lateness (e.g. where a single parent/carer has been ill and the illness prevented the application being made on time or the family has been dealing with the death of a close relative).

Moving address
If you move after submitting your application form but before the closing date, 31 October 2014 you must inform the Admissions Team or if applying online you can update your online application with your new address, up to the closing date.

If you move address after the closing date of 31 October and are offered a place in an Ealing School you will be entitled to retain that place if you wish.

If you move after the closing date but before the 10 December 2014 you may update your address and make new on-time preferences. If you wish to use your new address and change your preference schools you will need to contact the Admissions Team. Please note that you must be living in the property by 10 December 2014 for the new address and preferences to be considered.

The last date for applications or changes to be entered onto the system is 10 December 2014 therefore no changes can be considered after this date until after the offer date of 2 March 2015.

The Admissions Staff
The admissions staff are available to give help and advice to parents on 020 8825 5522 between 9am and 12noon or email: mainroundadmissions@ealing.gov.uk
How to apply

Applying online
If your child was born between 1 September 2003 and 31 August 2004 you can apply online for a high school place from 1 September 2015 to 31 October 2014.

If your child is in Year 6 but their date of birth does not fall in the above range you will need to make a paper application.

How to apply online
Go to www.ealing.gov.uk/admissions for our ‘step by step’ guide on how to apply online. You will then be directed to www.eadmissions.org.uk to make your application.

First you will be asked to register with eadmissions, you will then be supplied via email with a username and a password to access your e-admissions account. Once these have been received you will be able to log in and complete your application.

Please keep your log in details safe as they will enable you to view and if necessary amend your application (up until the closing date) and to view the outcome on 2 March 2015. If you change your email address after submitting your application you must update your eadmissions account with your new email address to ensure you receive your offer email.

When your application has been submitted you will be sent an email confirming your application details with a unique 16 digit application reference number that will look like the following: 307-2015-09-E-123456.

This unique reference number is your proof of having submitted an application, please keep it somewhere safe. If you do not have an application reference number you have not completed the application.

To apply on paper you will need to contact the Admissions Team for an application form.

Completing your online or paper application
Parent/Carer details: Please enter details of the person with parental responsibility for the child. All correspondence will be sent to the address provided. If your address is different to the child's address you will need to provide a written explanation with the application.

Child's details: Please complete your child's name as it appears on their birth certificate. Do not use shortened names or nicknames.

Current school: Please complete the details of the primary school your child is attending, even if this is independent or outside the Borough of Ealing. If your child changes primary school after you submit your application, it is important that you notify us.

Address: Please check that your address is within Ealing before completing a paper form, online applications will automatically be submitted to the home Local Authority.

The address used must be your permanent home address. Please do not provide a business address, child-minder's address, relative's address or any address other than your permanent home address.

Providing an incorrect or false address may result in your application being cancelled and any place offered on the basis of the address will be withdrawn.

Shared responsibility:
Where the parents have shared responsibility and the child is residing with one parent for the majority of the time or on a permanent basis, the address of this parent must be used for the purposes of the application.

Where parents have shared responsibility and the child lives with each parent for half of the calendar year, the parents must come to an agreement as to whose address will be used for the application. This address will be used to process the child's application and can only be changed after the beginning of the academic year unless the address of the chosen parent changes during the admissions process. Proof of residency will be required.

In all other cases of personal or family arrangements the address of the parent will be taken as the main residence unless there is irrefutable evidence that the child lives elsewhere either full-time or for most of the year with an adult under arrangements which have been endorsed by a court.

Preferences: You may list up to 6 different state maintained high schools or academies in or outside the Borough of Ealing.

You should try and use all the preferences available to you. We recommend that you apply to at least one non faith school which is nearest to your home as distance is used by many schools to decide which children are offered places.

Consider the admissions arrangements of each of the schools you are applying to and, using the information about how places were offered in the past, consider how successful your application might be. You will find the statistics on page 14 & 15 which show how places were allocated at Ealing schools last year.

The order in which you list your preferences is very important. If more than one of your chosen schools is able to offer you a place you will receive an offer for the school you have placed higher in your preference order and will be withdrawn from the lower preference schools.

Sibling claim: If your child has a sibling (brother or sister) attending the school you are applying to you must enter their name and date of birth on the form in order to be considered for sibling criteria. (If there is more than one sibling attending the school please give details of the youngest child). Siblings are generally defined for the purpose of school admission in Ealing as all blood, half, foster, step and adoptive brothers and sisters (not cousins), living at the same address on a permanent basis or for the majority of time in any calendar year.
Medical/Social claim: Any medical or social circumstances that you wish to be considered for your first preference school must be claimed at the time of application and have the appropriate supporting documentation attached to the application. Please see the admission criteria for the school concerned as not all schools have the criteria of exceptional medical/social circumstances.

Looked after/previously looked after claim: If you are completing your application for child that is currently in the care of a local authority please complete the relevant section, giving the name of the local authority that the child is in the care of. You will need to attach a letter from the child's social worker to your application.

If your child was in the care of a local authority immediately prior to adoption or becoming subject to a residence, special guardianship, special educational or child arrangements order you will need to provide a copy of the order or proof of adoption.

Child of UK service personnel (UK Armed Forces) and Crown Servants claim: If you are not living in Ealing but have a confirmed posting to the area, or if you are a crown servant returning from overseas you can be allocated a place in advance of arriving into the borough. Your application must be accompanied by an official letter that confirms a relocation date and a Unit postal address or quartering area address.

Supplementary Information Forms (SIF): If you are applying to voluntary aided schools e.g. faith schools, boarding schools or selective schools you will be required to complete an additional Supplementary Information Form (SIF). These can be obtained directly from the school and, for Ealing schools, are available on the Ealing Council website. The SIF must be completed in addition to your online or paper application and must be returned directly to the school before the closing date. Please do not send these to Schools Admissions as we will not take responsibility for the school receiving them before the closing date.

The closing date for receipt of all applications either paper or online is, 31 October 2014.

If you are applying on paper we strongly recommend that you submit your application form to the Primary school by Friday 24 October 2014 so that the school can forward it to School Admissions before the half-term holiday. Please note: If your child attends a private school or a school in another authority you will need to return the form to School Admissions, Perceval House, 14-16 Uxbridge Road, Ealing, W5 2HL.

What to expect after you have completed your application
Online applications will receive an automatic acknowledgement once the form is submitted, you will receive an email confirming your application details with your unique 16 digit application reference number. There is no acknowledgement for paper applications. It is very important that you ask for a receipt if you are handing your form in or keep proof of postage.

Documentary Evidence Required
Please provide copies only, do not send original documents.

Proof of date of birth
Proof of your child's date of birth needs to be provided with the application e.g. Medical Card.

Proof of address
We do not require proof of address with your application form. Ealing Council will check internal council databases in order to verify your address. Where it is not possible to verify your address or if you have recently moved we will write to you advising that proof is required. Please see page 79 for details.

Important:
Please note that provision of an incorrect home address or other false information is likely to lead to the withdrawal of an application or offer of a school place based on that information. If there is any doubt as to the validity of the address given the matter will be put in the hands of an investigator.

**KEY DATES:**

1 Sept 2014: Eadmissions website opens for online applications, paper applications available.

16 Sept 2014 to 9 Oct 2014: Open evenings for Ealing High Schools (See page 2 for details).

7 Oct 2014: High School Admissions Fair 4.00pm to 8.00pm at Ealing Town Hall.


24 Oct 2014: Recommended submission date for paper applications.

31 Oct 2014: Final closing date for both paper and online applications.

2 Mar 2015: National offer day.

16 Mar 2015: Deadline for parents to respond to offers made on national offer day.
Post offer day guidance

This is what we will do
Provided that your application was received by the closing date: If you applied online you will receive an email during the evening of Monday 2 March 2015 with the outcome of your application. If you made a paper application on 2 March 2015 we will send you a letter by first class post confirming the outcome of your application.

If we are unable to offer you a place at any of your preferred schools, we will offer you a place at the school closest to your home address that has a vacancy as far as practically possible. We strongly advise that you accept the school offered, until you have secured a place at an alternative school.

This is what you need to do
You must confirm whether you are accepting or declining the place that has been offered by 16th March 2015. If you have applied online you can simply log into your eadmissions account and accept or decline online. If you have applied on paper you will need to complete and return the reply slip enclosed with your offer letter. If you do not respond to your offer the place may be withdrawn and offered to another child.

Waiting lists
Your child will automatically be placed on the waiting list for any higher preference schools for which you did not receive an offer. If you wish to be placed on the waiting list for a lower preference school or a different school to those on your original application you will need to request this in writing after the 2 March 2015.

If you change address whilst waiting for a school place you must be living at the address before the new address can be taken into consideration in your application and proof will be required, see page 79 for details.

Please be aware that any changes to your preferences after the offer date are unlikely to be successful as the majority of schools will have allocated all of their places. It is therefore extremely important that you list the schools you want in the correct order on your application form.

When vacancies arise, places will be allocated according to the over-subscription criteria. Vacancies will be offered to the pupil with the highest priority on the waiting list not on a “first come, first served” basis. The position of a pupil on the waiting list changes frequently and can move down as well as up if other pupils that have a higher priority have their names added to the waiting list. Length of time on a waiting list does not give any priority. Places are offered from the waiting list if they become available. These places cannot normally be held open and it is expected that they will be taken up immediately.

The Community Schools in Ealing will hold waiting lists for all year groups, for one academic year after which the waiting list will cease. If parents wish for their child to continue on the waiting list after that academic year they will need to write and request this.

For own admission authority schools please check the individual schools admissions arrangements.

Late Offer Rounds
Ealing Council co-ordinates the offers for Schools in Ealing until the end of August 2015. After the initial offer date of 2 March 2015 the following timetable will be followed:

<table>
<thead>
<tr>
<th>Round</th>
<th>Closing date</th>
<th>Offer date</th>
</tr>
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<tbody>
<tr>
<td>2</td>
<td>20 April 2015</td>
<td>23 April 2015</td>
</tr>
<tr>
<td>3</td>
<td>4 May 2015</td>
<td>7 May 2015</td>
</tr>
<tr>
<td>5</td>
<td>1 June 2015</td>
<td>4 June 2015</td>
</tr>
<tr>
<td>6</td>
<td>15 June 2015</td>
<td>18 June 2015</td>
</tr>
</tbody>
</table>

Between 18 June 2015 and 31 August 2015 offers will be made as and when vacancies become available.

Please note that during the late offer rounds any applications/information received after the closing date will not be considered until the following round of offers.
Community Schools

- Acton High School
  Gunnersbury Lane, Acton W3 8EY
- Dormers Wells High School
  Dormers Wells Lane, Southall, Middlesex UB1 3HZ
- Elthorne Park High School
  Westlea Road, Hanwell, London W7 2AD

Academies and Free Schools

- Alec Reed Academy
  Bengarth Road, Northolt, Middlesex UB5 5LQ
- Drayton Manor High School
  Drayton Bridge Road, London W7 1EU
- Ealing Fields High School
  South Ealing
- Featherstone High School
  11 Montague Waye, Southall, Middlesex UB2 5HF
- Twyford Church of England School
  Twyford Crescent, Acton, London W3 9PP
- William Perkin Church of England High School
  Oldfield Lane North Greenford,
Schools in the Ealing borough
If you are a London Borough of Ealing resident you need to apply on Ealing’s common application form for any maintained state school whether within or outside the borough. This can be done either by completing a paper application form or applying online at www.eadmissions.org.uk. If you are not an Ealing resident you need to contact the borough/county in which you live.

▲ Foundation Schools
▲ Brentside High School
   Greenford Avenue, Hanwell, London W7 1JJ
▲ The Ellen Wilkinson School for Girls
   Queen’s Drive, London W3 0HW
▲ Greenford High School
   Lady Margaret Road, Southall UB1 2GU
▲ Northolt High School
   Eastcote Lane, Northolt, Middlesex UB5 4HP
▲ Villiers High School
   Boyd Avenue, Southall, Middlesex UB1 3BT

● Voluntary Aided Schools
● The Cardinal Wiseman School (Catholic)
   Greenford Road, Greenford, Middlesex UB6 9AW
# School statistics table

<table>
<thead>
<tr>
<th>School</th>
<th>Age Range</th>
<th>Published intake at 11+</th>
<th>Published intake at post-16</th>
<th>Appeal lodged</th>
<th>Appeal heard</th>
<th>Appeal upheld</th>
<th>Appeal refused</th>
<th>Last person to be offered a place distance scored as at the first of March 2014 after the first round of offer.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acton High School</td>
<td>11-19</td>
<td>240</td>
<td>TBA</td>
<td>0</td>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Alec Reed Academy</td>
<td>11-19</td>
<td>180</td>
<td>500</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>5</td>
<td>1</td>
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<tr>
<td>Brentside High School</td>
<td>11-19</td>
<td>224</td>
<td>180</td>
<td>9</td>
<td>16</td>
<td>7</td>
<td>12</td>
<td>11</td>
</tr>
<tr>
<td>Dormers Wells High School</td>
<td>11-19</td>
<td>240</td>
<td>180</td>
<td>0</td>
<td>1</td>
<td>0</td>
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<td>0</td>
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<tr>
<td>Drayton Manor High School</td>
<td>11-19</td>
<td>240</td>
<td>225</td>
<td>17</td>
<td>54</td>
<td>14</td>
<td>21</td>
<td>24</td>
</tr>
<tr>
<td>Evening Fields High School South Ealing</td>
<td>11-19</td>
<td>120</td>
<td>TBA</td>
<td>6</td>
<td>22</td>
<td>4</td>
<td>9</td>
<td>0</td>
</tr>
<tr>
<td>Eithorne Park High School, South Ealing</td>
<td>11-19</td>
<td>240</td>
<td>200</td>
<td>8</td>
<td>7</td>
<td>5</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>Elthorne Park High School</td>
<td>11-19</td>
<td>180</td>
<td>100</td>
<td>8</td>
<td>7</td>
<td>5</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Featherstone High School</td>
<td>11-19</td>
<td>240</td>
<td>200</td>
<td>5</td>
<td>7</td>
<td>5</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>School Name</td>
<td>Age</td>
<td>Intake</td>
<td>Applications</td>
<td>Distance</td>
<td>Appeals</td>
<td>Lodged</td>
<td>Heard</td>
<td>Upheld</td>
</tr>
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<td>-------------------------------------------------</td>
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<tr>
<td><strong>Greenford High School</strong></td>
<td>11-19</td>
<td>240</td>
<td>330</td>
<td>136</td>
<td>1569</td>
<td>49</td>
<td>55</td>
<td>49</td>
</tr>
<tr>
<td>Lady Margaret Road, Southall UB1 2GU</td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td><strong>Northolt High School</strong></td>
<td>11-19</td>
<td>240</td>
<td>250</td>
<td>307</td>
<td>286</td>
<td>0</td>
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<tr>
<td>Eastcote Lane, Northolt UB5 4HW</td>
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<tr>
<td><strong>The Cardinal Wiseman Catholic School</strong></td>
<td>11-19</td>
<td>300</td>
<td>250</td>
<td>1110</td>
<td>1154</td>
<td>15</td>
<td>14</td>
<td>13</td>
</tr>
<tr>
<td>Greenford Road, Greenford UB6 9AW</td>
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</tr>
<tr>
<td><strong>The Ellen Wilkinson School for Girls</strong></td>
<td>11-19</td>
<td>216</td>
<td>230</td>
<td>699</td>
<td>583</td>
<td>10</td>
<td>29</td>
<td>6</td>
</tr>
<tr>
<td>Queen’s Drive, Acton W3 0HW</td>
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<tr>
<td><strong>Twyford Church of England High School</strong></td>
<td>11-19</td>
<td>190</td>
<td>180 Internal 40 External</td>
<td>1110</td>
<td>1141</td>
<td>New criterion for 2015 admissions, therefore no comparable data</td>
<td>70</td>
<td>81</td>
</tr>
<tr>
<td>Twyford Crescent, Acton W3 9PP</td>
<td></td>
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<tr>
<td><strong>Villiers High School</strong></td>
<td>11-19</td>
<td>240</td>
<td>TBA</td>
<td>372</td>
<td>376</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Boyd Avenue, Southall UB1 3BT</td>
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<tr>
<td><strong>William Perkin Church of England High School</strong></td>
<td>11-19</td>
<td>180</td>
<td>(7 only from September)</td>
<td>943</td>
<td>887</td>
<td>1.329 of a mile (criterion 3)</td>
<td>32</td>
<td>25</td>
</tr>
<tr>
<td>Oldfield Lane North, Greenford, Middlesex UB6 8QD</td>
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</tbody>
</table>

§ This column shows the number of applications made to the school by the closing date.
Admission Criteria for Community Schools

OVERSUBSCRIPTION CRITERIA FOR COMMUNITY HIGH SCHOOLS

1. CHILDREN IN PUBLIC CARE
Looked after children or children who were previously looked after but immediately after being looked after became subject to an adoption order, residence order, special educational order or child arrangements order. Children who are in public care as defined in Section 22 of the 1989 Children Act (this includes foster children).

(NOTE: definitions of looked after children or previously looked after children are detailed at the end of the criteria)

2. BROTHER OR SISTER WHO WILL STILL BE ATTENDING THE SCHOOL AT THE TIME OF ADMISSION.
The words brother or sister refer to all blood, half, foster, step and adoptive brothers and sisters (not cousins) who live at the same home and in the same family unit as the child on a permanent basis or for the majority of time in any calendar year. A sibling connection does not apply for children whose older sibling will/may be attending the Sixth Form in Years 12 & 13.

3. EXCEPTIONAL MEDICAL OR SOCIAL CIRCUMSTANCES FOR THE FIRST PREFERRED SCHOOL.
The medical circumstances must relate to the child, and parents will be expected to provide supporting evidence from a consultant who is monitoring the child's condition (not General Practitioner [GP]) in relation to medical circumstances, or a social worker (or other appropriate professionally qualified person) in relation to social circumstances. All supporting evidence showing why education should be at the first preferred school must be submitted at the time of application. Priority under this criterion can only be given for the first preference school.

The Admissions Panel will consider all claimed exceptional medical or social circumstances in line with admissions criteria and inform parents of their decision.

4. DISTANCE FROM THE CHILD’S PERMANENT HOME ADDRESS TO THE PREFERRED SCHOOL.
The distance from home to all community high schools, Elthorne Park High School, is measured by straight line from a point in the property determined by Ordnance Survey to a point in the school determined by the grid references for the centre point of the school’s postcode. The measuring system is an integral part of the admissions software produced by Tribal Technology Ltd. It uses Ordnance Survey maps and is accurate to 1 metre.

It does not mean that we will be able to allocate a place at the school nearest to your address.

Any combination of two or more criteria gives higher priority than one criterion. For example, a brother/sister connection and agreed medical/social circumstances would give priority over a brother/sister connection.

If two or more children have equal priority under the criteria, the criterion of distance set out in point 4 will be applied.
Admission Criteria for Community Schools

TIE BREAK
In the event that the distances are equal the Local Authority's computer system will by random allocation determine which applicant should be offered the place.

TWIN OR CHILDREN FROM MULTIPLE BIRTHS
The Local Authority does not give priority under its admission criteria for twins, triplets or other children from multiple births; however, the Local Authority will admit twins & children from multiple births when one of the siblings is the thirtieth child.

CHILDREN OF NEWLY APPOINTED STAFF
After the published offer date, where there is a demonstrable skills shortage for a vacant post (independent evidence is required), the admission authority will place the children of a new appointee for the post in question, at the top of the waiting list for places at the school.

ADMISSIONS CRITERIA TO THE SIXTH FORM OF EALING COMMUNITY SCHOOLS
All students must meet the entry requirements for their chosen course of study as published in the Sixth Form Prospectus. Students must meet the individual subject specific criteria as published in the Sixth Form Prospectus.

Places in Year 12 will be awarded to students in the following order of priority:

• Looked after children or children who were previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. Children who are in public care as defined in Section 22 of the 1989 Children Act (this includes foster children)
   (NOTE definitions of looked after children or previously looked after children are detailed on this page)

• Qualified students who were on roll at the desired High School at the end of the academic year immediately preceding the proposed date of entry into that school's Sixth Form

• Who have a sibling attending the desired school in the year of the proposed date of entry into that school's Sixth Form

• Qualified students from any other school

• The distance from the student's permanent home address to the school with those living nearest the school being given the higher priority*.

* The distance from home to all community high schools are measured by straight line from a point in the property determined by Ordnance Survey to a point in the school determined by the grid references for the centre of the school's postcode. The measuring system is an integral part of the admissions software produced by Tribal Technology Ltd. It uses Ordnance Survey maps and is accurate to 1 metre.

DEFINITION OF LOOKED AFTER AND PREVIOUSLY LOOKED AFTER CHILDREN
A “looked after child” is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted or became subject to a residence order under the terms of the Children Act 1989 which defines a residence order as an order settling the arrangements to be made as to the person with whom the child is to live or special guardianship order under the terms of the Children Act 1989 which defines a special guardianship order as an order appointing one or more individuals to be a child's special guardian or child arrangements order under the terms of the Children Act 1989 regulating arrangements relating to with whom the child should live.
Open Evening for parents and pupils
Tuesday 16 September 2014
6.00pm - 8.00pm
Headteacher’s talks 6.30pm and 7.30pm

Appeal dates for the 2015/2016 entry
May - June 2015 (provisional dates)

Location and Directions
The school is on Gunnersbury Lane within 5 mins walk of Acton Town underground station (Piccadilly and District lines). The E3, H40, 7, 70, 467/427 and 207 buses stop nearby.

The School’s travel policy
We encourage students to walk to school and also to cycle. Safe storage for bikes is provided during the school day. We are also well served by public transport E3 bus and Acton Town Tube. We strongly discourage parents from driving their children to school or from collecting them by car as there is no access or on-site parking for parents and the school is located on a busy road, though well served by Zebra crossing points.

‘Over a three year period, standards have been rising steadily and students’ current work indicates a further rise is evident.... good teaching has led to good outcomes over time.’
Ofsted June 2013
Our Philosophy
Acton's philosophy is captured in our school mission statement: “Achievement by All”. We believe that everyone has something to contribute and everyone can succeed. We use resources and methodologies developed through our high-quality staff training programmes and our extensive external and community links to make education exciting and motivating.

A focus on high standards and high achievement is at the heart of our drive to develop our students’ life chances. The long and medium-term trends in results and rates of progress of our students are positive, as a result of the effective teaching and pastoral care that they receive.

We want our students to be successful adults so we emphasise
- communication skills
- working well with others
- self-awareness and a willingness to develop the self
- independent learning skills
- confident use of new technologies.

We cultivate a strong sense of social responsibility by encouraging everyone to be fully involved in school life whether through participation in a range of activities:
- A variety of extra-curricular opportunities, such as the Jack Petchey ‘Speak Out’ Challenge
- Sports teams
- Musical ensembles
- Student leadership groups
- Supporting other students
- Community based events, such as Remembrance Day Services.

Much of the learning that takes place in the school is connected to community projects and we have substantial links to The London Transport Museum, the British Council and a range of local schools and universities.

Teaching and Learning at Acton
Our curriculum emphasises personalisation and choice, with opportunities for students to be supported through alternative provision, or to stretch and challenge themselves by taking additional courses. Our teachers’ aim in designing lessons is to ensure that everyone can progress and that varied and appropriate ways to learn are provided. In-class and small group support is available where needed and there are many opportunities for extension work, both inside and outside the classroom.

Our Sixth Form, opened in September 2012, has provided a very welcome opportunity to give students the chance to progress through Key Stage 5 with us, and our 11-19 curriculum, built around flexible pathways for progression within and beyond school, maximises students’ opportunities for learning and achievement.

Pastoral Care Guidance and Support
We are proud of our record in supporting students and families and commit ourselves to the following:
- Promoting high expectations re personal conduct
- Ensuring that all students have a personal tutors who know them and their families well
- Intervening appropriately if concerns emerge.

Students tell us that they enjoy being at Acton High because we are a supportive school, where students feel encouraged to do their best.

Facilities Include
We have excellent facilities that will support the delivery of an outstanding education. These include:
- Modern, custom-designed school buildings
- Well-equipped specialist rooms, including Advanced Science Laboratories, specifically designed for Sixth Form use
- High-quality provision of appropriate technology to support teaching and learning, including more than 900 computers
- Dedicated learning support areas
- Professional standard photography and media equipment
- On-site playing fields, multi-use games areas, a fitness suite and sports halls.

Uniform
Black jumper with school logo, from the school uniform shop
- White uniform-style collared shirt worn with a school tie*
  *School Tie: KS3 Red/Black stripe; KS4 Red/Black or gold stripe
- Black uniform-style skirt/trousers - no denim or similar
- Plain black tights
- Black outdoor coat or black school-style jacket: no logos, no denim/leather
- Footwear must be plain black shoes. No logos, Black laces
- Headwear only for religious reasons, and must be plain red or black.

Provision of School meals
The school canteen is open for breakfast, at break and at lunch. Vegetarian options are provided and all food meets the standards set by the School Food Trust. We are happy to support parents with their applications for free school meals.
Open Evening for parents and pupils
Thursday 9 October 2014
6.00pm – 8.00pm
Principal talk 6.30pm and 7.15pm

Appeals dates for the 2015/2016 entry
May - June 2015 (provisional dates)

Location and Directions
The Academy High School entrance is in Bengarth Road, off Church Road. Northolt tube (Central Line) and bus services 90, 120, 140, 282, E7 and E9 serve the Academy. There is a footbridge over the A40 from which a direct footpath leads into the Academy.

The Academy’s travel policy
Aim: To ensure the safety of all students and their families, and Academy staff on their journey to and from school.
• To promote the health and environmental benefits of walking and cycling to school rather than driving.
• To ease road congestion and maximize the availability of temporary parking for those parents that need to drive.
• To create a positive environment for students, parents and staff on their journey to and from school allowing everyone to arrive on time and leave at the end of the day safely.

How to achieve aim
• Walk or cycle.
• Use public transport.
• Drive part of the way and walk the last 10-15 minutes in the built up residential area surrounding the Academy.

‘Staff at all levels working collaboratively, with enthusiasm and determination, to raise the achievements of all students.

HMI January 2014
Alec Reed Academy

Bengarth Road, Northolt, Middlesex UB5 5LQ
Tel: 020 8841 4511  Fax: 020 8841 4480
Email: enquiries@alecreedacademy.co.uk
Website: www.alecreedacademy.co.uk
Enquiries: The Admissions Officer

Principal
Gary Lobbett MMus
DfE No: 307/6905

An all ability, all age Academy

Alec Reed Academy is committed to providing the best possible education in an innovative and enterprising environment.

The Academy Ethos

The Academy has a distinctive ethos which guides our work and the education of our students and aims to:

• Provide high quality education and a thirst for life-long learning with an additional emphasis on the Academy’s specialist enterprise
• Enable everyone to enjoy success and achievement
• Promote confidence and a strong sense of personal worth
• Have high expectations which will be reflected in the targets set for staff and students alike
• Harness the energies of students, staff and parents to establish a genuine partnership with the Academy for the benefit of all
• Establish a business-like ethos by beliefs in values and attitudes such as hard work, honesty, respect and concern for others
• Provide quality opportunities for the spiritual, moral, social and cultural development of our young people.

A 21st Century Learning Environment

The Academy is an exciting place to learn and we take seriously the fact that our students get only one chance at an excellent education. We are committed to ensuring that everyone in the Academy is able to take advantage of the best available facilities and opportunities.

A 21st Century Learning Philosophy

We actively encourage students to be independent learners and creative thinkers. Our personalised Success Pathways enable students to take public examinations early allowing them to progress at a pace appropriate to them and enjoy and achieve success. Top sets take GCSE mathematics in Year 7 and 8 and all students start their Key Stage 4 courses in Year 9.

Access and Inclusion

We encourage positive values and attitudes, which contribute to successful learning. Effective behaviour management is underpinned by an extensive system of pastoral care and inclusion, which promotes confidence and independence.

Our pastoral systems ensure that students feel supported throughout their school career and our Student Leadership Programmes plays a central role in the development of our students.

Alec Reed Academy lies at the heart of the community. We are proud of what we have to offer and invite you to visit us to find out more.

Facilities include

Alec Reed Academy’s stunning building, designed by the world famous Foster and Partners with additional specialist facilities designed by Architect Co-Partnership, houses superb facilities including:

• Professional theatre
• Professional dance studio
• Professional drama studio
• The Zeppelin - digital media suites
• The quad - Art and Design and Design Technology Centre
• Music technology suite and recording studio with radio station
• 4 court sports hall
• Fitness suite
• Gym with climbing wall
• Floodlit all-weather pitches
• Floodlit netball-tennis courts
• Grass football pitches

• ICT suites and wireless laptops throughout the Academy
• Reprographics & Communications Centre
• State of the art science laboratories
• Academy Fields 5.5 acre eco-environment outdoor learning zone
• Learning Resource Centre.

Uniform

ARA round neck sweatshirt or cardigan. ARA pale blue polo-shirt with Academy logo, plain grey tailored school trousers / skirt, plain dark grey school socks, low heeled black leather polishable shoes with black soles.

PE kit: basic kit can be ordered from ARA

N.B. All items of branded uniform can be ordered from the ARA uniform shop either online or directly by visiting the Academy.

Provision of School meals

The Academy operates a cashless catering system with online Parent Pay facilities and enjoys the experts skills of an Executive Chef assisted by 2 Commis chefs as part of the Hospitality Services Team. An extensive breakfast is available every morning including full English, cereals and continental selection. Students remain on site during the lunch period and lunch is available for all members of the Academy community with a wide range of healthy hot and cold choices. Menus for each half term are published for students, staff and parents. The Academy has been awarded Healthy Schools status and menus meet the standards set by the School Food Trust. The Academy supports those parents who are eligible in their application for free school meals.
Admission Criteria

Alec Reed Academy

GENERAL
Alec Reed Academy is a publicly funded independent school. The Academy has an agreed annual admission number of 90 pupils per year for the Primary School and 180 students for the High School. The Academy is not a selective school and admits children against the following process and criteria:

CONSIDERATION OF APPLICATIONS
1. The Academy will consider all applications for places. Where fewer than 90 Primary applications and 180 Secondary applications are received, the Academy will offer places to all those who have applied.
2. The Academy may refuse admission to particular applicants in cases where fewer than the published admission number have applied. These are applicants who have been excluded from two or more other schools, and the ability to refuse admissions runs for a period of two years from the last exclusion.

PROCEDURES WHERE THE ACADEMY IS OVERSUBSCRIBED
Where the number of applications for admission is greater than the published admissions number, applications will be considered against the criteria set out below. The criteria will be applied in the order in which they are set out below:

a. Looked after children and previously looked after children (previously looked after children are children who were looked after, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order);

b. Confirmed special medical reason which necessitates attendance at Alec Reed Academy (a letter from a qualified medical practitioner is required as proof of such a reason);

c. Special personal circumstances relating to the student which necessitate attendance at Alec Reed Academy (supporting written evidence will be required from a professional e.g. social worker).

The School Service Panel will consider all claimed exceptional medical or personal circumstances in line with admissions criteria and inform parents of their decision;

d. Student already attends Alec Reed Academy Primary School;

e. Brother or sister is still in attendance at Alec Reed Academy Primary or High School at the date of admission. This includes siblings living in the same household, step-siblings and adopted siblings, but does not apply to cousins;

f. Distance from home to the Academy, as measured by straight line from a point in the property determined by Ordnance Survey to the nearest gated entrance which is used by students to enter the Academy grounds. In cases where there is a shared responsibility arrangement and the student spends part of the week with one parent/guardian and part with another, the address where the student resides which is the closest of these residences as measured by straight line from a point in the property determined by Ordnance Survey to the nearest gated entrance which is used by students to enter the Academy grounds will be used. The measuring system is an integral part of the admissions software produced by Tribal Technology Ltd. It uses Ordnance Survey maps and is accurate to 1 metre;

g. Where the comparison and calculation of distance in f. above is the same for more than one application, any remaining places will be randomly allocated.

OPERATION OF WAITING LISTS
Where in any year Alec Reed Academy receives more applications for places than there are places available, a waiting list will operate. This will be maintained by the Academy and it will be open to any parent to ask for his or her child’s name to be placed on the waiting list, following an unsuccessful application and, if wanted, an appeal for the school. The child will remain on the waiting list for one term. Children’s position on the waiting list will be determined solely in accordance with the over-subscription criteria set out above.

ARRANGEMENTS FOR APPEALS PANELS
a. Parents will be given 14 days to lodge an appeal on receipt of notification that their application for a place was unsuccessful. The reasons for refusal will be indicated on this notice. Appeals will be heard by an appeal panel.

b. The Appeal Panel will be independent of the Academy and will be composed of three members who will include:

- At least one person who has no personal experience of the Academy defined as a ‘lay member’
- At least one person with experience in education.

c. Parents will be given 14 days notice of their appeal panel hearing. Decisions by the appeal panel are final. The arrangements for appeals will be in line with the Code of Practice on School Admission Appeals published by the Department for Education as it applies to Foundation and Voluntary Aided Schools.

ARRANGEMENTS FOR ADMITTING STUDENTS TO OTHER YEAR GROUPS, INCLUDING TO REPLACE ANY STUDENTS WHO HAVE LEFT THE ACADEMY
Applications to the Academy for places other than the normal admission round will be considered on an ongoing basis and places will be offered, subject to the admission criteria above, where vacancies are available.

Alec Reed Academy will reserve the right to refuse entry to the Academy to any applicants who have been excluded from two or more other schools, and the ability to refuse admissions runs for a period of two years from the last exclusion.

POST-16 ADMISSIONS CRITERIA
SEPTEMBER 2014 ADMISSIONS

GENERAL
Alec Reed Academy is a publicly funded independent school. The Academy has an agreed annual admission number of 90 pupils per year for the Primary School and 180 students for the High School. In Years 12 & 13 there is an admission number of 125 per year. The Academy admits children against the following process and criteria:

CONSIDERATION OF APPLICATIONS
The Academy will consider all applications for places. Where numbers do not exceed the admission numbers places will be offered to all those who meet the entry and course requirements.
Applicants must reach the age of 16 during the year 1 September - 31 August inclusive, immediately prior to entry to Post-16 study at the Academy. (The exception to this being where students already enrolled at Alec Reed Academy High School are enrolled on accelerated programmes at Post-16 level whilst in Key Stage 4).

**Procedures where the Academy is oversubscribed**

In the case of oversubscription to Post-16 the priority for admission will be given in the following order to:

- looked after or previously looked after children
- students currently attending the school
- proximity of student's home to school, with those living nearer being accorded the higher priority
- students living outside both catchment areas will be admitted only when there are available places and then according to the published criteria.

**COURSE REQUIREMENTS**

N.B. The following should be read in conjunction with the Post-16 prospectus published annually by the Academy.

Students must have attained the minimum of 5 A*- C qualifications at GCSE or equivalent (e.g. BTEC), with a ‘B’ grade in each subject to be studied at AS. Students studying AS subjects must have at least grade C in English or Mathematics.

Entry requirements for Level 2 and Level 3 vocational courses such as BTECs are dependent upon the course on offer and previous courses studied by the student which may provide them with a good basis for further study.

Students who have yet to achieve a GCSE (Level 2) equivalent in Mathematics and English at grade C will be required to follow a course leading to a level 2 qualification in this area.

All students will be interviewed by their mentor in the first half term regarding compliance with the contract signed on entry and areas such as attendance, punctuality, conduct, progress and suitability for their preferred courses. Each half term students are due to meet with their mentor to discuss targets, volunteering opportunities, enrichment, work experience and attainment levels in the Post 16 area. Progression from Year 12 into Year 13 is not automatic.

**OPERATION OF WAITING LISTS**

Where in any year Alec Reed Academy receives more applications for places than there are places available, a waiting list will operate. This will be maintained by the Academy and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application and, if wanted, an appeal for the school. The child will remain on the waiting list for one term. A prospective student’s position on the waiting list will be determined solely in accordance with the over-subscription criteria set out above.

**ARRANGEMENTS FOR APPEALS**

The School Admission Appeals Service provided by Democratic Services, London Borough of Ealing organises appeals for Community Schools, Alec Reed Academy and a number of Foundation and Voluntary Aided schools in the borough. Both parents and the child not of compulsory school age if their application has been refused. A Sixth Form appeal can only be submitted once the child has received his or her GCSE results. Neither the child nor the parent can appeal following the receipt of an initial refusal based on projected results.

Alec Reed Academy is its own Admission Authority and will notify in writing both children and their parents of all decisions made in respect of applications for Sixth Form education. If admission is refused, the person who applied for the school place (parent or child) will receive the following information in writing from the Academy:

- Details of why the application was unsuccessful in light of the published admission arrangements;
- Notification of their right to appeal and how to do so;
- Their right to attend the appeal hearing;
- That where separate appeals are lodged by a parent and a child in respect of the same decision, the Academy will ensure the appeals are heard together, and notify the appellants right to both attend the appeal hearing.


**ATTENDANCE EXPECTATIONS AT POST-16**

Post 16 students are expected to attend Alec Reed Academy on a full-time basis. In accordance with the ARA Post-16 contract all students must attend:

- Post-16 briefing periods
- Lessons
- study periods
- mentoring sessions

and at any other times as directed by any staff at the Academy. Should students need to make appointments with a doctor or dentist or to research coursework etc they should do this either after the Academy day or in non-contact time.

Students should not take up part-time employment during Academy hours.

Students who need to leave the Academy in the day during curriculum time or study periods should seek authorisation from the Key Stage 5 Learning Manager. Should students need to leave Academy in the day to undertake coursework activities, the class teacher for that curriculum area should complete a permission slip.

In cases of oversubscription the following over subscription criteria will be applied:

1. Looked After Children and previously looked after children. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Further references to previously looked after children means such children who were adopted (or subject to residence orders or special guardianship orders) immediately following having been looked after.
2. Priority will be given to students who have attended Brentside High School in Years 7 to 11 and meet the course requirements.
3. Children with a parent who has been employed by Brentside High School for a minimum of two years before date of application or who has been recruited to meet a particular skills shortage.
4. Proximity of the child's home* to the school measured as a straight line. Proof of address will be required. The distance from the child's home to Brentside High School is measured by straight line from a point in the property to the nearest gated entrance which is used by pupils to enter the school grounds. The measuring system is an integral part of the admissions software produced by Tribal Technology Ltd. It uses Ordnance Survey maps and is accurate to 1 metre.
5. If two or more students have equal priority under the criteria random allocation will be used.

* Home is defined as the abode where the child spends the majority of their weekdays during term time.
Open Evening for parents and pupils
Thursday 2 October 2014
5.30pm – 8.30pm
Headteacher’s talk 6.00pm and 7.00pm

Appeals dates for the 2015/2016 entry
May - June 2015 (provisional dates)

‘Brentside lives up to its vision of high expectations for all, with “no exceptions, no excuses”. Equality of opportunity sits at the heart of this ambition and is demonstrated through the consistently good progress made by all groups of students.’

Ofsted

Location and Directions
The school is at the junction of Greenford Avenue and Ruislip Road East.

The School’s travel policy
Brentside promotes safe, healthy and sustainable transport. The school has been awarded National Healthy Schools Status. A large majority of our students either walk or use public transport to travel to and from school. We are located at the junction of several bus routes. We also actively encourage students and staff to cycle to school.
Brentside High School

Greenford Avenue, Hanwell, London W7 1JJ
Tel: 020 8575 9162 Fax: 020 8833 2110
Email: info@brentsidehigh.ealing.sch.uk
Website: www.brentsidehigh.ealing.sch.uk
Enquiries: The Office Manager

Headteacher
Mr Arwel Jones BSc (Hons), MEd, FRSA
DfE No: 307/5400

Ealing’s Specialist Arts College. A comprehensive school for 11 – 19 year-olds

Our motto, Learning and Achieving Together, is the focus of every member of the Brentside High School community.

Our latest Ofsted report confirms: “Brentside is a good school with many outstanding features. Care, guidance and support for students are exceptional. Students say that they feel extremely safe at school and their parents/carers overwhelmingly agree.” Students were informed that they make “good progress overall and mostly outstanding in the core subjects of English and mathematics.”

A significant rise in our examination results in recent years confirms this. In 2013 the number of students achieving 5 or more A*-C passes including English and mathematics at GCSE was 71% (National Average 60%). In September 2013 and January 2014 respectively we received letters from the Minister of State for Schools identifying us as one of the 56 top performing schools in the country and one of the top 100 schools in England showing the greatest sustained improvement in student outcomes. We are very proud of these achievements.

At Brentside we value the contribution every student makes. Being a fully comprehensive school, we have children with different talents and needs, which we value and we help all students fulfil their potential. Our differentiated curriculum provides challenge and interest to students of all abilities. It includes sports clubs, after school support classes, subsidised instrumental lessons, an array of trips to enhance all areas of our curriculum, a significant investment in ICT facilities and, of course, high quality teaching and learning.

The Brentside community of students and staff, in partnership with parents, is a happy and successful one. Please come and visit; you will be impressed!

Facilities include
• New school building that opened in 2004
• Ten ICT suites (with Air Conditioning)
• All classrooms have interactive white boards
• Excellent library and learning resource centre
• A full size Astroturf football pitch
• A large Sports Hall
• The very latest resources available for Art Music and Drama and
• Much, much more.

Uniform
Plain white shirt and Brentside tie, plain black tailored trousers or knee length black skirt, plain black v-neck pullover, black blazer with Brentside badge.

Gym kit: Brentside rugby top or fleece, Brentside t-shirt, black Brentside shorts or tracksuit bottoms, black football socks, football boots, trainers, shin pads and mouth guard.

 Provision of School meals
The school canteen is open before school from 8.00am for snacks and drinks and at break time and lunchtime for hot and cold meals, snacks and salads. There is always a vegetarian option as part of the daily meal deal which comprises a complete hot meal and a pudding or drink. All meal deals meet the government’s nutritional standards. No confectionery or carbonated drinks are sold on the school premises. Parents may apply to the London Borough of Ealing for free school meals if they think their child is eligible.
Admission Criteria for Brentside High School

ADMISSIONS POLICY 2015-2016

Brentside High School will be participating in the Ealing Coordinated Admissions Scheme. Late applications will also be processed by the Local Authority. The Governing Body will ensure that the number of students admitted in each year group will not inhibit the education of students at the school nor adversely affect the health, safety and security of students or staff.

Planned Admission Limit (or agreed admission number) for the year group is 224.

Students will be admitted to the school according to the order of priority in the over subscription criteria detailed below.

OVERSUBSCRIPTION CRITERIA

1. Looked After Children and previously looked after children. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Further references to previously looked after children means such children who were adopted (or subject to residence orders or special guardianship orders) immediately following having been looked after.

2. Children with an older brother or sister attending the school at the time of application who will be at the school in September 2015. Proof of date of birth of the applicant and his/her brother/sister must be provided to show this entitlement. Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent / carer's partner, and in every case, the child should be living in the same family unit at the same address.

3. Children with a parent who has been employed by Brentside High School for a minimum of two years before date of application or who has been recruited to meet a particular skills shortage.

4. Proximity of the child's home* to the school measured as a straight line. Proof of address will be required. The distance from the child's home to Brentside High School is measured by straight line from a point in the property to the nearest gated entrance which is used by pupils to enter the school grounds. The measuring system is an integral part of the admissions software produced by Tribal Technology Ltd. It uses Ordnance Survey maps and is accurate to 1 metre.

5. If two or more students have equal priority under the criteria random allocation will be used.

*Home is defined as the abode where the child spends the majority of their weekdays during term time.

WAITING LISTS

If it is not possible to offer a place to a child immediately, parents can ask for their child's name to be placed on a waiting list. The criteria for admission will be used to determine the position on the waiting list. The waiting list for Year 7 places in 2015 will be maintained until 01/01/2016. Waiting lists for other year groups will be cleared at the end of each term.

ADMISSION TO YEAR 12

Sixth Form places are available for students who fulfil the individual requirement for each subject of the proposed course as set out in the post 16 prospectus. Admission to Sixth Form does not guarantee that students will be able to undertake any course of study for which they have expressed a preference.

180 places are available for students who have attended Brentside High School in the previous academic year providing that they meet the requirements set out in the prospectus.

In addition, Governors will admit 20 students from other schools providing that they meet the requirements set out in the prospectus.

In cases of oversubscription the following over subscription criteria will be applied:

1. Looked After Children and previously looked after children. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Further references to previously looked after children means such children who were adopted (or subject to residence orders or special guardianship orders) immediately following having been looked after.

2. Priority will be given to students who have attended Brentside High School in Years 7 to 11 and meet the course requirements.

3. Children with a parent who has been employed by Brentside High School for a minimum of two years before date of application or who has been recruited to meet a particular skills shortage.

4. Proximity of the child's home* to the school measured as a straight line. Proof of address will be required. The distance from the child's home to Brentside High School is measured by straight line from a point in the property to the nearest gated entrance which is used by pupils to enter the school grounds. The measuring system is an integral part of the admissions software produced by Tribal Technology Ltd. It uses Ordnance Survey maps and is accurate to 1 metre.

5. If two or more students have equal priority under the criteria random allocation will be used.

*Home is defined as the abode where the child spends the majority of their weekdays during term time.
Open Evening for parents and pupils
Tuesday 16 September 2014
5.00pm – 8.00pm
Headteacher’s talk 6.30pm and 7.15pm

Appeals dates for the 2015/2016 entry
May - June 2015 (provisional dates)

Location and Directions
The school is located on Allenby Road. Access to the school is by the main entrance in Allenby Road. The 105, 95 and E5 buses stop near the school entrance. The 207 stops in nearby Uxbridge Road.

The School’s travel policy
Students are encouraged to walk and cycle to school. An additional student only entrance in Mount Pleasant Gardens encourages students to walk or cycle to school. There are separate vehicle and pedestrian entrances. Safe storage for bikes is provided during the school day. We are well served by public transport with the 95, 105 and E5 buses stopping near the school entrance. A separate vehicle entrance is on Dormers Wells Lane.

‘This is a good school. All students receive outstanding academic and pastoral support and quickly settle in this most calm and harmonious school.’
Ofsted, May 2012
Dormers Wells High

Dormers Wells Lane, Southall, Middlesex UB1 3HZ
Tel: 020 8566 6446
Email: jrana@dwhs.co.uk
Website: www.dwhs.co.uk
Enquires: The Headteacher

A High Performing Mathematics, Computing, Applied Learning and Leading Edge Specialist Comprehensive School for 11 – 19 year olds

‘Teachers are enthusiastic, make lessons interesting and build up students confidence.’ Ofsted May 2012

‘The improvement in GCSE results since the previous inspection reflect consistently good progress.’ Ofsted May 2012

‘All groups of students achieve well. Almost all students feel they learn a lot and parents and carers agree.’ Ofsted May 2012

‘Behaviour is good overall but exemplary in many lessons and around the school’ Ofsted May 2012

‘Students’ enthusiasm is evident in many lessons. They enjoy working in groups or pairs and explaining their work to others. Their excellent relationships with teachers and focused concentration are key reasons why they learn so well.’ Ofsted May 2012

‘The curriculum is extremely well matched to students' needs, particularly in its wealth of enrichment and extra-curricular activities.’ Ofsted May 2012

‘Students are polite and considerate; they greet visitors warmly and describe their fund-raising activities for charity enthusiastically.’ Ofsted May 2012

‘The high quality citizenship and personal, social and health education (CPHSE) programme contributes to the outstanding provision within the curriculum for their spiritual, moral, social and cultural development.’ Ofsted May 2012

‘It is the headteacher’s and senior leaders’ outstanding leadership that has generated improved attainment and progress and the quality of assessment, teaching and professional development.’ Ofsted May 2012

We value the partnerships we build with parents in supporting the achievements of our students. We have ‘Leading Edge’ status for our excellent support for new arrivals whose first language is not English and for our Gifted & Talented work.

Facilities include
A brand new school including:
- 10 well equipped science laboratories
- a light and spacious library
- music rooms including a recording studio and practice rooms, and 3 purpose built drama studios
- well-equipped technology workshops
- spacious purpose built specialist learning areas
- purpose built Sixth Form area including a study area and IT provision
- Hearing Impaired Provision with soundfields throughout the school
- gardens and allotments
- amphitheatre
- IT throughout the building including suites of Apple Macs, interactive whiteboards in all classrooms, dual IWB projection in 16 classrooms and a well developed MLE
- cctv cameras
- multi use games area
- and the use of the adjoining leisure centre: sports hall, swimming pool, weights and fitness facility, dance/ aerobics area.

In conclusion
‘The school’s capacity to improve is outstanding because the stable and very effective leadership team is not complacent.’ Ofsted May 2012

The school publishes a more detailed prospectus on the website.

We are delighted by our first class learning environment which is light, spacious and well ventilated so enabling our teachers to deliver a first class education. Our growing Sixth Form provides a route way for many of our students into higher education.

Uniform
Black blazer with school badge, white shirt or blouse, black trousers or skirt, black V-neck jumper, blue/ white striped tie.

Gym kit: pale blue t-shirt with logo, black shorts, leggings or tracksuit trousers, grey sweatshirt.

Provision of School meals
The school canteen is open at break and lunch time. Halal and non-halal meat, and vegetarian meals are provided. All school meals meet the standards set by the School Food Trust. We received Healthy Schools Status in January 2008 in recognition of our good practice in this area. Parents may apply to the Local Authority to see if they are eligible for free school meals.
Open Evening for parents and pupils
Thursday 25 September 2014
5.00pm – 8.00pm
Head’s speech 5.15pm, 6.15pm and 7.15pm

Appeal dates for the 2015/2016 entry
12-13 May 2015 (provisional dates)

The School’s travel policy
Objectives
• To reduce the number of car trips made to the school at the beginning and end of the school day.
• To improve safety on the school journey for those walking and cycling.
• To improve the health of the school community by promoting walking.

Ofsted May 2012

‘This is an outstanding school. The school has a well-deserved reputation of giving all students equal opportunities to succeed. It supports their individual needs so they make outstanding progress. All students are very well prepared for their future lives, whatever their chosen paths.’

Location and Directions
The school is on Drayton Bridge Road near Drayton Green overground station. The E1 and E3 buses stop nearby.
Drayton Manor High School

The school promotes the maximum development of individual students’ talents and potential within a tolerant and caring community.

Academic Excellence
At Drayton Manor we ask a high standard of our students by creating an atmosphere of encouragement with the emphasis on students developing the habits of hard work, organisation and responsibility for their own work.

Widest Range of Opportunities
We offer the widest possible range of opportunities to all our students. We think and work in terms of individual students, their personal development, their academic tuition, their interests and their career needs.

Successful Sixth Form
The Sixth Form of 380 students is extremely successful. The standards of excellence that Drayton Manor sets for all its students are reflected in the quality of the Sixth Form examination results. A high number of our students go on to Universities (including Oxford and Cambridge), to colleges of Further Education and to worthwhile opportunities to all our students. We think and work in terms of individual students, their personal development, their academic tuition, their interests and their career needs.

Within and Beyond the Classroom
Every student is encouraged to make full use of the school facilities and take up opportunities for extended learning and curriculum enhancement. Drayton Manor has a strong reputation in the fields of music, dance, drama and sport and the all round development of students.

Special Educational Needs
The school believes that Special Educational Needs (SEN) provision should identify and address the needs of all students through a relevant, broad and balanced curriculum delivered by all staff. Specialist SEN staff support SEN students both within classes and in withdrawal groups.

Facilities
We are always looking to improve our facilities and our environment for learning and we encourage our students to help us in this through their active involvement in caring for the buildings.

The school benefits from a beautiful 1930's building. All buildings are maintained to a high standard. In recent years the school has been extended and developed with major building programmes and the newly built Sir Montague Sharpe Building was opened in January 2014. The school has a number of fully equipped computer rooms which are upgraded on a rolling programme and specialist design and technology classrooms. Interactive whiteboards are installed in all rooms. The school has teaching accommodation arranged in six teaching blocks.

A Building Economics, Science, Maths, Music, computing, Gymnasiuims, the Sixth Form Centre and Sixth Form Library
C Building Library, Modern Foreign Languages and Latin
D Building Inclusion Centre
E Building Geography, History, Psychology, RE, Sociology, Government and Politics and the Learning and Language Support Facility
FM Building English, Business and Economics
SMS Building The Arts, Design and Technology

Uniform
School uniform is worn by all students up to and including Year 11. Uniform is to be worn to and from school, in school and on official school occasions. Full details of the uniform are available from the school. Students in Sixth Form do not wear uniform but tidy and appropriate dress is expected. School uniform has an important role in supporting our school aims, objectives and ethos. Students without correct uniform will be sent home to collect missing items (with parents permission) and issued with a detention.

Provision of School meals
The School provides excellent dining facilities for students. Students in Years 7-11 are able to access the dining hall three times per day for breakfast, morning break and lunch. Sixth Form students have the benefit of using the dining facilities throughout the day. Hot and cold items are available for breakfast. At morning break, a variety of healthy hot and cold items are on offer. For lunch each day, students have the option of 5 different hot meals, including halal and vegetarian options; soups; salads; sandwiches; baguettes and hot and cold desserts. 95% of the food served is home-made on the premises and ingredients used are carefully sourced from local producers. The school works hard to ensure that lunch and break times are a real dining experience.

The school playing fields are in Greenford Avenue, with two sports pavilions and an excellent range of pitches. We have further improved the onsite sports facilities by adding an all weather play / sports area to the existing seven tennis / netball courts.
Admission Criteria
Drayton Manor High School

The school has an admission number approved by the Department for Education for 240 students in each year group from Year 7 to 11. Applications in the normal round of admissions for a place in Year 7 are dealt with by the London Borough of Ealing (LBE) under the Co-ordinated Admission Scheme. From September 2010 all other year group applications should be made directly to the LA.

OVERSUBSCRIPTION CRITERIA
Where applications exceed the number of places available, offers of places will be made using the following criteria in order of priority.

1. Children looked after by a local authority and adopted children who meet certain requirements (IMPORTANT see the full definition in the Notes below)
2. Children with a brother or sister attending the school at the time of application who could reasonably be expected to still be at the school at the date of entry
3. Children for whom Drayton Manor High School is their nearest publicly funded High school
4. Other children

Where two or more children have equal priority having applied all criteria, places will be allocated by distance, with those living closest to the School being accorded the highest priority.

NOTES
Looked after children are those in the care of a local authority or being provided with accommodation by local authority social services (section 22(1) Children Act 1989).

Adopted children will meet the requirements if they were ‘looked after’ but then ceased to be because they were adopted or were made subject to a residence order or special guardianship order.

Adopted is defined in the Adoption and Children Act 2002 (section 46).

Residence order is defined in the Children Act 1989 (section 8)

Special guardianship order is defined in the Children Act 1989 (section 14A)

The word brother or sister refer to all blood, half, step, adoptive and foster brothers and sisters who live at the same home address.

Distance from home to the school is that determined by the London Borough of Ealing using whatever measuring system it operates in the application year for those schools for which it is the admissions authority. However, for applications to Drayton Manor High School, the Borough applies the following arrangements, whether they are applied to its schools or not.

- The distance from home to school is measured by the shortest walking route using public highways and lit footpaths only, but excludes common land and public open spaces
- It does not take into account access by public transport or any private vehicle.

This measuring policy will also be used when measuring distances to other schools, to establish if Drayton Manor High School is an applicant’s nearest Ealing High School.

The child’s home will be assumed to be that of the mother unless evidence is provided to prove otherwise. Alternative addresses such as a relative's or child minder’s, will not be accepted and should not be given. In the situation where a move is temporary, (eg due to building works) the normal, permanent residence of the child (ie the address at which the child was resident before the period of temporary residence began) will still be used for the calculations of distances.

For any parent who, for whatever reason has more than one property, they should only refer to the property in which the child actually resides. In cases where parents are separated and the child lives for periods with both, then the child’s address will be that property at which, during the school year, the child for the most part resides. Documentation will be required to confirm the arrangement. If this is not available, then the use of the address of the parent who receives the child benefit will be used when prioritising the application.

All offers of a place made by the school, or on behalf of the school, will be conditional upon the receipt of proof of residence. The provision of false or misleading information may lead to the withdrawal of an offer.

TIE BREAKER
If two or more children have equal priority under criterion 1 or 2, the distance criterion set out in 3 or 4 above will be applied. If two or more children have equal priority under criterion 3 or 4 places will be randomly allocated.

ADMISSION TO THE SIXTH FORM
1. Places in Year 12 will be offered in the order of priority set out below

   (i) Students looked after by a local authority and adopted students who meet certain requirements (IMPORTANT see the full definition in the Notes in the School’s general Admissions Policy)
   (ii) Students already on the roll of Drayton Manor High School.
   (iii) Students on dual registration at Drayton Manor High School and Springhallow School
   (iv) Students for whom Drayton Manor High School is their nearest publicly funded High School
   (v) Other students
Where two or more students have equal priority having applied all criteria above, places will be allocated by distance, with those living closest to the School being accorded the highest priority. The computerised system for measuring distance, as set out under “Notes” in the School’s general Admissions Policy, will be used.

Offers are conditional upon students meeting the following two conditions:

(i) the entry requirements for their chosen programme of study as published in the Sixth Form Prospectus

(ii) the individual subject specific criteria for their first preference chosen subjects as published in the Sixth Form Prospectus

Only exceptionally will either condition be waived

2 Oversubscribed courses
Any student who meets their offer conditions will be enrolled in Year 12. However, in the event that a subject or course of study is oversubscribed, it may not be possible for a student to study for their first preference subjects. This is rare, but should it happen students will be prioritised to study subjects or courses of study in accordance with the criteria set out at 1 above.

3 Enrolment, including for those having not secured a place or their chosen course of study following GCSE results. On “Results Day” (the day of GCSE results publication) the School will be open and will enrol students who attend and have met entry requirements, and will allocate places on any oversubscribed courses as set out in 2 above.

Other students, including those who:

• wish to change courses
• have not secured their chosen course
• have not previously applied
• may (re)apply by completing a “Post Results Application Form”.

The outcome will be available at school the following day.

Applications made after Results Day will be considered and determined at the first reasonably practical opportunity.

Where there are fewer students on an individual subject or course of study than originally planned by the School, it may decide to offer places at this point. If it does, it will do so in the following way.

(i) By applying the criteria at 1 above

If there are places remaining

(ii) Those who have secured the highest GCSE mark in the subject which is the equivalent to a relevant oversubscribed subject

(iii) If necessary, or where there is no such GCSE equivalent, the student who has the highest aggregate GCSE score

If there are more students than places in categories, (ii) and/or (iii) above places will be allocated first to students for whom Drayton Manor High School is their nearest publicly funded High School and then by distance, with those living closest to the School being accorded the highest priority. The computerised system for measuring distance, as set out under “Notes” in the School’s general Admission Policy on page 2, will be used.

RIGHT OF APPEAL
If the school is unable to offer a place there is a statutory right of appeal to an independent Appeal Panel. Further information is available from the school.

LATE APPLICATIONS AND CHANGES OF ADDRESS UNDER THE CO-ORDINATED ADMISSION SCHEME
The school will comply with the LBE regarding Late Applications and Changes of Address as detailed in the High Schools’ prospectus issued annually by the LBE.

WAITING LISTS
From time to time a small number of places become available during the course of the year.

• Primary Transfer to High School
  Offers for places to students transferring to high school will be sent on the 1 March each year (or when the 1 March occurs on the weekend the following working day) by the LA under the High Schools’ Co-ordinated Admission Scheme. Those who are unsuccessful may choose to go on the waiting list, which will be operated by the school. The waiting list will continue until the end of the academic year for which admission has been applied. Applicants who are still unsuccessful will need to apply directly to the LA for subsequent year groups

• Other Year Groups
  The LA will operate separate waiting lists for vacancies that may arise in subsequent year groups. The waiting list will continue until the end of the academic year for which admission has been applied. Applicants who are still unsuccessful will need to apply directly to the LA for subsequent year groups.

IN-YEAR ADMISSIONS
From September 2010, the LA will administer applications for in-year admissions, ie those outside the normal admission round, in accordance with the school’s over subscription criteria.

FAIR ACCESS AND EXCLUDED STUDENTS FROM OTHER SCHOOLS
The school will work closely with the LA, in accordance with local protocols, regarding students who fall into these categories.

This policy is reviewed by the Admissions Committee on behalf of the Governing Body on an annual basis.
Open Evening for parents and pupils
Tuesday 30 September 2014
7.30pm – 9.00pm
Fielding Primary School

Tuesday 7 October 2014
7.00pm – 9.00pm
Little Ealing Primary School

Appeal dates for the 2015/2016 entry
June 2015 (provisional date)

Location and Directions
In the locality of South Ealing - The exact location is to be confirmed.

The School’s travel policy
All pupils, staff and visitors are encouraged to travel to school by sustainable means. The school will be well situated for travel by bus and tube.
Ealing Fields High School

Brave Hearts, Bold Minds

Ealing Fields is a brand new, mainstream, state funded secondary school that is opening in south Ealing to Year 7 in September 2015. It is a mixed sex, non-denominational school for 11 to 18 year olds.

Ealing Fields will inspire and enable pupils to enjoy and engage in learning; to be committed to doing the best they can and to leave with the qualifications, knowledge and skills to realise their career and life ambitions and to make a real impact in the world.

With 120 pupils in each year group, we will offer a friendly, caring environment where every individual is important to us. We will support and challenge our pupils in equal measure so they can achieve their very best while thoroughly enjoying their time at school.

Vision

Our vision is to combine our ambitions for students’ outstanding academic attainment with an emphasis upon their personal growth as individuals, learners and citizens.

To achieve this and to help our pupils mature into well-adjusted and rounded young people, we will provide many different avenues for them to learn and develop. Throughout their time with us, we will see to it that our pupils’ learning is deepened through the curriculum we offer and through the experiences we will provide.

Building character and skills, and developing young people who will truly flourish, is fundamental to our vision. The school's motto 'Brave Hearts, Bold Minds' sums up our mission to help pupils become confident and effective citizens who understand how to achieve great things for themselves and for others.

Executive Headteacher
Dr Mark Fenton
Headteacher
Mr Lee Faith

Academic Excellence

Ealing Fields will be ambitious for every pupil and aims to enable all pupils to achieve the qualifications needed to access world class universities and to enter into fulfilling jobs of significance and importance.

Working in partnership with parents we will ensure that every pupil is making excellent progress and will target the provision of additional support or challenge where it is needed.

Powerful Learners

Our rich and diverse curriculum will prepare pupils for a global world where communication is rapid, patterns of work are changing and cultural diversity is the norm. Our pupils will learn a set of attitudes for life to help them navigate the complexities of 21st century living. They will seek challenge, be intrigued by mistakes and enjoy effort and in doing so will grow their capacity to learn.

Community

We will ensure our pupils become responsible and proactive participants in the world that they will inherit. Our pupils will develop an understanding of the political, legal and economic functions of adult society and develop the social and moral awareness to thrive in it and improve it. Our citizenship education will enable our pupils to make their own decisions and to take responsibility for their own lives and their communities.

Sport

Our sports curriculum will ensure that our pupils learn about fair play, commitment and teamwork while playing sport. House competitions and recreational clubs will ensure that there are opportunities for everyone and we will actively encourage the widest possible participation. In addition to this we aim for our school teams to compete at the highest levels.

The Arts

Our pupils will learn how to access the life enhancing benefits that participation in art, drama and music brings and our arts curriculum and extra-curricular clubs will help to create a school that buzzes with creativity. Our choir, orchestra and drama groups will provide plenty of performances to enable the wider community to enjoy watching our students showcase their talents.

Facilities

In partnership with the DfE, we are in the process of securing a site for the school in south Ealing. The school is being designed specifically to deliver our vision. You can access the latest information about the school site via our website (www.ealingfields.co.uk)
Admission Criteria
Ealing Fields

INTRODUCTION
Ealing Fields is a publicly funded, co-educational, non-denominational, secondary free school and will provide school places for young people aged 11-18.

Ealing Fields is committed to straightforward, open, fair and transparent admissions arrangements. The school will act fully in accordance with the School Admissions Code (as revised February 2012), the School Admissions Appeals Code and admissions law as they apply to academies.

APPLICATION PROCESS
Ealing Fields will be part of the Pan London Co-Ordinated Admissions System which requires all parents to complete a common application.

The form is available from all London boroughs or apply online at www.eadmissions.org.uk. Full details of the application process are available in local authority school admissions brochures.

In completing the application, Ealing Fields must be listed as one of the six preferences.

Please note that inaccurate or false information on your application could result in the place being withdrawn.

We will operate in keeping with the local Fair Access Protocol.

Ealing Fields High School fully expects to open in September 2015. However, if this is not guaranteed by National Offers Day (the day when parents are told which school their child has been offered a place at) the London Borough of Ealing will make double offers to pupils offered a place at Ealing Fields High School. This means, in addition to being offered a place at Ealing Fields, pupils will be offered a place at the school they would have been offered a place at had they not included Ealing Fields in their application. Please note, if the highest ranking school that can offer a place is not Ealing Fields, a double offer will not be made. Double offers will only be made when Ealing Fields is the highest ranked school that can offer a place.

PUBLISHED ADMISSIONS NUMBER (PAN)
Ealing Fields has an agreed Published Admissions Number of 120 for admission into Year 7 and will admit up to this number each year.

All applicants will be admitted if fewer than 120 applications are received.

SPECIAL EDUCATIONAL NEEDS
Children with an Education, Health and Care Plan (EHCP) or Statement of Special Educational Needs (Statement) where Ealing Fields is named on the plan will be admitted to Ealing Fields.

Ealing Fields is committed to including all children from the community and has high aspirations for all. We expect all children to benefit from, access and engage in all aspects of school life and recognise that differing levels of provision and support will be required to ensure all pupils can achieve this.

When a Local Authority sends a formal consultation letter before naming Ealing Fields on an EHCP or Statement, Ealing Fields may conduct an Assessment for Learning (AfL). This assessment will be used to establish the level of additional support required in order to achieve the ambitions listed above.

An AfL will involve the SENCO and/or Educational Psychologist, analysing the paperwork sent from the Local Authority, meeting with parents/carers and the pupil with SEN, observing the pupil in their Key Stage 2 setting and consulting with primary school staff.

OVERSUBSCRIPTION CRITERIA
Where the school receives more applications than it has places available, the criteria listed below will apply, after the admission of children with an EHCP or Statement which names Ealing Fields.

The oversubscription criteria will be:
1. Looked-after children or children who were previously looked after.
2. Siblings of children who will still be attending the school in the academic year of admission (will not apply in the first year of opening).
3. Distance from the South Ealing station nodal point with priority for admission given to children who live nearest.

Notes:
Looked after children and previously looked after children:
A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a local authority in their exercise of their social services functions (section 22(1) Children Act 1989).
Previously looked after children are those who have been adopted, or have become subject to a residence order or special guardianship order.

Siblings:
Children are siblings if they are step-siblings, adopted or foster brothers or sisters living in the same family unit at the time when the child is due to start in the school.

Multiple Birth and Same Year Siblings:
Where applications are received from twins, triplets or same-year siblings and one child is selected for a place, Ealing Fields will admit over the published admission number (PAN) in order to support the family. This will only apply where one sibling would be within the PAN and the other sibling(s) would be above the PAN (ie where the 120th place is offered to a same-year sibling).

Nodal Point:
South Ealing Station (W5 4QB) has been selected as the school’s nodal point. It has been selected with the aim of helping children in the South Ealing area access a local secondary school.

Distance:
The distance from home to the nodal point is measured ‘as the crow flies’. Distance is calculated using the Local Authority’s computerised measuring system which is an integral part of the admissions software produced by Tribal Technology Ltd. It uses Ordnance Survey data and is accurate to one metre. In the rare event that applicants’ distance measurements are exactly the same, the place will be allocated randomly.

Home Address:
A child’s home address is defined as the address at which the child is normally resident. Where a child lives at more than one address, the address will be where the child lives for the majority of the time. Where the child lives at more than one address and spends equal time at both, the home address will be counted as that at which the child is registered with their GP.
TIE BREAKS
In the event of two or more applications that cannot otherwise be separated, applications will be put into rank order by random allocation, using computer software. Places will be offered strictly in accordance with the rank order.

LATE APPLICATIONS
All applications received after the deadline will be considered late applications. Late applicants will be considered after those received on time. If, following consideration of all applicants, the school is oversubscribed, parents may request that their child is placed on the school’s waiting list.

OFFERS OF PLACES
Letters informing applicants of the outcome of their applications will be sent by their local council on 2 March 2015. Where applications were submitted electronically this will be via email.

Applicants to whom places are offered will be required to inform their local council of their decision whether to accept or reject the offer by the date given in the letter of offer.

WAITING LIST
If the school is oversubscribed, names of all unsuccessful applicants will be placed on a waiting list. Applications will be ranked in accordance with the oversubscription criteria. New applicants will be added to the list in accordance with the oversubscription criteria.

The list will be kept for one academic year, after which the list will cease. If parents wish for their child to continue on the waiting list after that academic year the parents will have to write in and request this.

APPEALS
Parents who are dissatisfied with the school’s decision not to admit their child(ren) may appeal to an independent appeals panel against that decision. The determination of the panel will be made in accordance with the School Admission Appeals Code and will be binding on all parties.

Parents wishing to appeal should email the school stating the reasons for their appeal. The email should be sent to admissions@ealingfields.org.uk and addressed to the Clerk to The Appeal Committee.

IN YEAR ADMISSIONS
In Year Admissions are for those wishing to apply for a place at the school during the academic year.

In Year Admissions will be co-ordinated by the school. If places are not available, applicants will be offered the opportunity to be placed on a waiting list. If a place becomes available, the oversubscription criteria set out above will be reapplied to all those on the waiting list and a subsequent reordering of the waiting list may take place.

APPLICATIONS FOR SIXTH FORM
Ealing Fields Sixth Form will open in September 2020. The admissions policy for the Sixth Form will be the subject of consultation and review prior to admitting Year 12 pupils. This consultation will take place between 1 November 2018 and 1 March 2019.
Open Evening for parents and pupils
Wednesday 1 October 2014
5.30pm – 8.30pm
Headteacher's talk 5.30pm and 6.45pm

Appeals dates for the 2015/2016 entry
May - June 2015 (provisional dates)

Location and Directions
The school’s main entrance is on Westlea Road, off Boston Road. The E8 and 195 buses stop nearby on Boston Road; Boston Manor tube station (Piccadilly Line) is a five minute walk away. The E2 and E3 buses stop in Northfield Avenue, ten minutes walk away.

The School’s travel policy
The School, which achieved Healthy Schools Status in 2007, endeavours to promote safe, healthy and sustainable transport. We encourage students to walk or cycle to school and provide safe storage for bikes during the school day. Parents are discouraged from driving their children to or from school as there are no stopping or parking facilities at the school or on local roads.

The school is well served by public transport with the E8 and 195 buses running close by; and Boston Manor Tube station being five minutes walk away. The school is also served by pedestrian crossings controlled by traffic lights as well as Zebra crossings.
Elthorne Park High School

Westlea Road, Hanwell, London W7 2AH
Tel: 020 8566 1166
Email: elthorne@ephs.ealing.sch.uk
Website: www.ephs.ealing.school.uk

A high performing Mathematics & Computing specialist school for 11 – 19 year olds. “Achieving excellence in a learning community”.


Elthorne Park High is a highly over-subscribed mixed sex comprehensive in Hanwell, that has established a record of excellent academic achievement and a friendly caring environment.

Our Sixth Form which opened in 2009 offers students a full range of vocational BTEC courses and academic A levels with academic point scores the highest in the borough.

Students attainment is excellent with progress in English, mathematics, Humanities and MFL all well above national averages, placing us in the top 25% of our group of similar schools (Feb 2014).

We carefully track the progress of all students from primary school to the end of Year 13. We evaluate each individual’s strengths and areas for development, to support students in achieving their personal best. “Teachers use questions very well to probe and deepen students’ understanding of their learning.” (Ofsted).

Celebrating Excellence
We are particularly proud of the hard work and dedication of our students and staff which in 2013 resulted in the best results in our schools history: the most improved results in Ealing and one of the highest EBacc achievement rates in Ealing at nearly twice the national figure.

Achieving Together
The school’s ethos is one of encouraging excellent achievement in all areas and to this end provision is made according to the needs of individuals. High attaining students are given extension work within lesson time and lower attainers are supported through our intervention programmes. In addition we have a team of highly experienced Teaching Assistants “Students behaviour and their attitude to learning are good” (Ofsted).

Embracing the Digital Future
Our modern and extensive ICT facilities enhance learning and teaching throughout every subject area. Each classroom has a PC and interactive whiteboard; there are nine fully equipped computer suites and a campus-wide Wifi network. Using our new FROG managed Learning Environment, staff, students and parents can access targeted materials, communicate with each other and access support from anywhere. In the Sixth Form independent learning is fostered through our groundbreaking ‘flipped learning’ approach whereby all students use personal ipads to access the curriculum.

Achieving Excellence in a Learning Community
We believe that our success stems from successful engagement and partnerships with parents, the local community, local businesses, schools and colleges. These close associations help us to provide the best possible educational experience for all students. “The subjects and enrichment opportunities provide a balanced curriculum that contributes very well to students’ spiritual moral, social and cultural development.” (Ofsted).

Facilities include
• State of the art ICT suites
• A brand new purpose built Sixth Form building with study area, common room and classrooms
• An Expressive Arts building with music practice rooms, two music classrooms and a drama studio
• Eight modern science laboratories
• Specialist rooms for Design Technology, Art, Food & Textiles
• Superb sports facilities including an all-weather floodlit multi-use games area and adjacent playing fields
• A well resourced library and Learning Resource Centre
• A well equipped assembly hall
• A village style campus in a parkland environment

Uniform
White, gold, or burgundy polo shirt with logo, burgundy sweatshirt or cardigan with logo (available from the school) black trousers or skirt optional, black reversible waterproof fleece jacket with logo.

Gym kit: White T-shirt with logo, black shorts, burgundy socks (all available from the school).

Special Arrangements for the Provision of School Meals.
The school canteen is open from 8.00am for breakfast and again at mid-morning break and lunchtime. There is a combination of self service and staffed service for student meals. Halal meals and vegetarian options are available and each day there is a main meal deal which includes a main course and dessert, and all meals meet the Government’s nutritional standards.

Parents who feel their child(ren) are eligible for free school meals may apply to the London Borough of Ealing.
Open Evening for parents and pupils
Thursday 2 October 2014
6.00pm – 8.30pm
Headteacher’s talk 6.15pm and 7.15pm

Appeals dates for the 2015/2016 entry
May - June 2015 (provisional dates)

Location and Directions
The school is in Montague Waye, just off King Street. Buses 105, 120, 195, E5 and H32 serve the school.

The School’s Travel Policy
The school promotes the health and environmental benefits to students of walking to school and using public transport.

Parents/carers are discouraged from driving their children to and from school as there are no stopping or parking facilities.

‘I went to the Open Evening for this school and absolutely loved it. This school is a shining example of what an education can lead to: an environment in which success is fostered.’

Year 6 parent
A ‘Leading Edge’ School, specialising in The Sciences & Sport for 11-19 year-olds

A High Performing Specialist School which is consistently judged as ‘Outstanding’ for the progress all students make. We are proud of our motto “together we achieve”. This emphasises the importance we place on building partnerships with our students and parents in order to achieve academic excellence for all our students.

**Teaching & Learning – ‘Outstanding’**

We are very focused on delivering high quality lessons that support high academic achievement for all our students; we aim to ensure all students experience outstanding Teaching and Learning. Lessons are structured so that opportunities are created to enable our students to become independent learners and creative thinkers. Our classes are small - 24 students in each.

"Students show a high level of enjoyment and interest in lessons." (Ofsted)

**Achievements & Standards**

The principle that every child should make excellent progress is the key driving force behind all that we do; academic progress is exceptional at Featherstone. Key stage 4 results regularly place the school in the top 1 - 5% of schools nationally for progress made by pupils. In the Sixth Form students also make outstanding progress, regularly progressing on to the top universities and medical schools in the country. In 2013, 61% of students achieved 5 A*-C grades including English and Maths at GCSE.

"The monitoring and tracking of progress is excellent." (Ofsted)

**Curriculum & Other Activities – ‘Outstanding’**

We offer a broad and balanced curriculum of both traditional academic subjects and applied learning courses that maximize students’ chances of success and give access to positive and enjoyable learning experiences.

All students are encouraged to take advantage of our wide range of extended learning opportunities and enrichment events.

"The curriculum is outstanding. It is innovative, broad and balanced and provides outstanding opportunities for students to progress." (Ofsted)

**Care, Guidance & Support – ‘Outstanding’**

We are successful in realising the potential of all students irrespective of background, heritage, class, gender or ability. Our Gifted and Talented programme stretches the most able and students who need additional support have in-class assistance from a Teaching Assistant. Students who are experiencing barriers to their learning have access to a Learning Mentor. ‘The attention paid to each and every student is remarkable’.

"Pastoral support is one of the outstanding features of the school." (Ofsted)

**Personal Development & Well-Being – ‘Outstanding’**

Enrichment of pupils’ learning is enhanced by their involvement in the local community. All students are also placed in one of five Houses. This promotes vertical interaction between students of different ages, developing competition and pride for one’s House.

"Spiritual, Moral, Social and Cultural development is outstanding.”

"The behaviour of students is exemplary and the relationships between different groups of students and with staff are very strong.” (Ofsted 2009).

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**Uniform**

Black blazer with School badge, white shirt, black trousers or skirt, plain black V jumper, black shoes, school tie. Ties and badges are available from the school.

Gym kit: navy gym shorts, plain red t-shirt and blue tracksuit bottoms. The Summer uniform consists of a FHS blue polo shirt instead of a shirt and tie. This is available from the school.

**Provision of School meals**

The school canteen serves a range of healthy meals and traditional dishes with Vegetarian and Halal options meeting the needs of our diverse community which include vegetarian options. There is a biometric cashless system that allows parents/carers to monitor what their child is spending and eating. Staff will support parents to apply for free school meals if they are eligible.
Leadership and Management – ‘Outstanding’
The school is exceptionally well led and managed. There is an evident passion and commitment to continuous improvement and to providing the best for students.

Sixth Form
Featherstone Sixth Form has a reputation for academic excellence. Its wide and broad curriculum offer of A level and BTEC courses allow students to access a varied combination of subject choices to enable personalised learning and support university and apprenticeship pathways. Many of our students go on to study at Russell Group Universities.

Facilities Include
- A wireless infrastructure that supports iPads and over 1000 laptops in all areas of the curriculum
- Two Sports Halls
- Dance Studio
- Floodlit Astroturf and MUGA Pitches and climbing wall
- Fitness Suite
- 2 x Drama Suites
- 12 Science Laboratories
- Interactive White Boards in all classrooms
- School garden area
- Newly refurbished Learning Resource Centre.

Sixth Form:
- Laptops for all students
- Specialist Library
- Purpose built Science laboratories
- Media and Music Technology suites including Recording and Radio Studio
- Drama studio.
Admission Criteria
Featherstone High School

ADMISSION CRITERIA FOR FEATHERSTONE HIGH SCHOOL, AN ACADEMY SPECIALISING IN THE SCIENCES AND SPORT

The school has an admission number approved by the Department for Education for 240 students in each year group from Years 7 to 11. Applications in the normal round of admissions for a place in Year 7 are dealt with by the Admissions Office of Featherstone High School. They are considered by the Co-ordinated Admission Scheme. For all other year group applications should be made directly to the Local Authority (LBE). The criteria for admission as determined by the Governors are as follows:

If there are more applications than places available, the oversubscription criteria as listed below will be used to decide who will be offered a place at Featherstone High School.

1. Children in Public Care.
   Looked after children or children who were previously looked after but immediately after being looked after became subject to an adoption, resident or special guardianship order.
   (Children who are in public care as defined in Section 22 of the 1989 Children’s Act (this includes foster children).

2. Brother or sister who will still be attending the school at the time of admission.
   The words brother and sister refer to all blood, half, foster, step and adoptive brothers and sisters (not cousins) who live at the same home and in the same family unit as the child on a permanent basis or for the majority of time in any calendar year. A sibling relationship does not apply when the older child (or children) will leave before the younger one starts school. A sibling connection does not apply for children whose older siblings will/may be attending the Sixth Form in Years 12 & 13.

3. Exceptional medical or social circumstances for the first preferred school.
   The medical circumstances must relate to the child, and parents will be expected to provide supporting evidence from a consultant who is monitoring the child’s condition (not General Practitioner [GP]) in relation to medical circumstances, or a social worker (or other appropriate professionally qualified person) in relation to social circumstances. All supporting evidence showing why education should be at the first preferred school must be submitted at the time of application. Priority under this criterion can only be given for the first preference school.
   The Admissions Panel will consider all claimed exceptional medical or social circumstances in line with admissions criteria and inform parents of their decision.

4. Distance from the child’s permanent home address to the preferred school.
   The distance from home to Featherstone High School is measured by straight line from a point in the property determined by Ordnance Survey to the nearest gated entrance which is used by pupils to enter the school grounds. The measuring system is an integral part of the admissions software produced by Tribal Technology Ltd. It uses Ordnance Survey maps and is accurate to 1 metre.

   It does not mean that we will be able to allocate a place at the school nearest to your address. Any combination of two or more criteria gives higher priority than one criterion. For example, a brother/sister connection and agreed medical/social circumstances would give priority over a brother/sister connection. If two or more children have equal priority under the criteria, the criterion of distance set out in point 4 above will be applied.

   TIE BREAK
   In the event that the distances are equal on behalf of Featherstone High School, the Local Authority’s admissions system will operate a random allocation to determine which applicant should be offered the place.

   TWIN, TRIPLETS OR OTHER CHILDREN FROM MULTIPLE BIRTHS
   Featherstone High School does not give priority under its admission criteria for twins, triplets or other children from multiple births but the school will admit children from multiple births when one of the siblings is the thirtieth child admitted.

   CHILDREN OF NEWLY APPOINTED STAFF
   After the published offer date, where there is a demonstrable skills shortage for a vacant post (independent evidence is required), the admission authority will place the children of a new appointee for the post in question, at the top of the waiting list for places at the school.

   *Definition of Looked After and Previously Looked After Children
   A “looked after child” is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by the local authority in the exercise if their social service functions (see the definition in section 22(1) of the Children Act 1989) at the time if making an application to a school.
   Previously looked after children who were looked after but ceased to be so because they were adopted or became subject to a residence order under the terms of the Children Act 2002 which defines a residence order as an order settling the arrangements to be made as to the person with whom the child is to live or special guardianship order as an order appointing one or more individuals to be a child’s special guardian.

ADMISSIONS CRITERIA TO THE SIXTH FORM OF FEATHERSTONE HIGH SCHOOL
All students must meet the entry requirements for their chosen course of study as published in Featherstone High School Sixth Form Prospectus.

   Students must meet the individual subject specific criteria as published in the Sixth Form Prospectus.

Places in Year 12 will be awarded to students in the following order of priority:

• Qualified students who are looked after children or children who were previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. Children who are in public care as defined in Section 22 of the 1989 Children’s Act (this includes foster children).

   *(Note definition of looked after children or previously looked after children are detailed on the previous page).

• Qualified students who were on roll at Featherstone High School at the end of the academic year immediately preceding the proposed date of entry into that school’s Sixth Form.

• Qualified students who have a sibling attending Featherstone High School in the year of the proposed date of entry into that school’s Sixth Form.

• Qualified students from any other school.

• The distance from the student’s permanent home address to the school with those living nearest the school being given the higher priority.

   The distance from home to Featherstone High School is measured by straight line from the point in the property to the nearest gated entrance which is used by pupils to enter the school grounds. The measuring system is an integral part of the admissions software produced by Tribal Technology Ltd. It uses Ordnance Survey maps and is accurate to 1 metre.
Open Evening for parents and pupils
Wednesday 17 September 2014
5.00pm – 8.30pm
Headteacher’s talk 5.00pm, 6.00pm and 7.00pm

Appeals dates for the 2015 entry May 2015
(provisional date)

Location and Directions
We are located on the Southall/Greenford border, with entrances on Ruislip Rd and Lady Margaret Rd. The 120, 282, E6, E7, E9, 105 and 95 buses stop nearby.

The School’s travel policy
We encourage students to either walk, cycle or use public transport. Bicycle stands are available on the site. Please see our website for further details.

‘Greenford is an outstanding school where students make outstanding progress.’
Ofsted, 2011
Greenford High School

Lady Margaret Road, Southall, Middlesex UB1 2GU
Tel: 020 8578 9152 Fax: 020 8747 7891
Email: office@greenford.ealing.sch.uk
Website: www.greenford.ealing.school.uk

A Foundation School and Business, Enterprise and Language College for 11 – 19 year olds

Greenford High Mission Statement
“Learning to succeed is what Greenford High School is about: a love of learning; the motivation to succeed. Our aim is for students to fulfil their limitless potential – through perseverance and effort. Excellence, in the words of Aristotle, is not an act but a habit. We don’t select our students, but we do select our staff. Each highly trained teacher is here to support, guide, inspire our students so that whatever their starting point when they arrive, they leave with the world at their feet - equipped and ready to continue their learning, at university and throughout their careers. We aim to provide the best opportunities - academic, cultural and sporting - and a sense of moral and social responsibility so that each child realises that humanity is their business and the common good their aim.”

As our mission statement clearly states, Greenford High School is dedicated to providing the very best for all the students in its care. This was recognised by the school recently being awarded “outstanding” status by Ofsted in November 2011. Ofsted praised the school for combining an excellent pastoral system with very high academic standards in order to establish a supportive and stimulating learning environment. We place as much emphasis on teaching moral and social values and good behaviour as we do on academic achievement.

Our academic results have been impressive for a number of years, with 81% of our students achieving 5 or more GCSEs at A*-C grades, including Maths and English, in 2013. The value we added to our students’ achievement, measuring their progress from their Year 6 levels on entry to their final grades, places us in the top 100 schools in the country. We are a founding member of the Mayor of London’s “Gold Club”, having been awarded that status in recognition of the difference we make to the achievements of students. We consistently send over 200 Year 13 students to higher education, many top universities, including Oxford and Cambridge. The vast majority of our students join us for seven years and continue to study a wide range of courses in our large flourishing Post-16 centre. The value we add to student achievement at this level puts their results in the top 5% of schools and colleges nationally.

As a Business, Enterprise and Language College we provide over 200 exciting educational visits per year: trips abroad, enterprise activities, links with industry and work experience. Similarly, we support our students’ learning with study clubs, online learning and Saturday and holiday revision classes. Our sporting success, particularly in Basketball, Cricket and Gymnastics, is also notable. Our superb new school, with state-of the art facilities, is a ‘flag-ship’ for 21st century learning.

Uniform
White shirt, black trousers or skirt, black v-neck sweater, black blazer, school tie (different at KS3 and 4), school scarf; white, purple, black or green headscarves (prescribed school colours only - no patterns or variations).

Gym kit: green and black sport shirt, polo shirt, socks and shorts.

Special arrangement for the provision of school meals. As a school with Healthy Schools Status, we have a dedicated school dining hall and kitchen. We also have a cashless catering system with online Parent Pay Facilities. Please see our website for further details.

For more information, come and visit us or see our website and school prospectus.

Facilities include
• 8 new school buildings, set out as a university campus
• State of the art facilities
• A learning resources centre and a lecture theatre
• Excellent ICT facilities - over 1400 onsite computers
• Specialist classrooms throughout
• Separate dining, assembly and sports halls
• All weather sports pitches, playing fields, gyms and fitness centre
• Post-16 Centre
• Media and Music recording and editing facilities.
Admission Criteria
Greenford High School

The Governing Body will set up an Admissions Committee, comprising at least three members, to consider applications for places in the School.

The Admissions Committee will ensure that the number of pupils admitted in each year group will not prejudice the provision of efficient education or the efficient use of resources at the School, nor adversely affect the health, safety and security of pupils and staff.

The Admissions Committee will have regard to the School’s intake number as agreed with the Local Education Authority.

All applications should be submitted on the Common Application Form for high school transfer.

The closing date in any year for receipt of applications will be the same as that agreed by the Local Education Authority.

Pupils will be admitted to the School according to the order of priority in the Oversubscription Criteria detailed below.

Independent verification will be required of the residential address of a child’s parents or legal guardians.

The Governing Body will give consideration to applications received from the parents/legal guardians of children Special Educational Needs and Disabilities (SEND) and will meet the wishes of parents/legal guardians of a child with a Statement of Special Educational Need who name Greenford High School as the preferred school.

OVERSUBSCRIPTION CRITERIA

Applications will be admitted to the School in the following order of priority:

1. Looked After Children (LAC), including those that have ceased to be so because they were adopted, became subject to a residence order or special guardianship order.
2. Children who, at the time of their proposed admission to the School, will have a sibling (that is a brother, sister, half brother or sister, step or adopted brother or sister or the child of the parent/carer’s partner) attending Greenford High School. In every case, the child should be living within the same family unit at the same address. Independent verification may be required to prove that a sibling relationship exists, for example birth certificates.
3. All other applications.

In the event of there being insufficient vacancies to admit all applicants in all of the categories detailed above, priority will be given to children whose parents/legal guardians’ residential address is the shortest distance from the centre of the school site, as measured by a straight line. In those instances where applicants have the same priority on distance, the tie-breaker shall be random allocation. Please note: distance will be measured from a point in the property of the child’s home address (including flats). The child’s home address will be taken as the address supported by the independent verification to which reference is made above.

ADMISSIONS WAITING LIST

The Admissions Committee will maintain a waiting list of applicants seeking places at Greenford High School. Places on this waiting list will be allocated in accordance with the School’s Admissions Policy and Oversubscription Criteria. No priority will be given in regard to the length of time that an applicant has been on the waiting list.

GREENFORD HIGH: ADMISSIONS POLICY FOR POST 16 EDUCATION (YEARS 12 & 13)

THIS POLICY RELATES SOLELY TO TRANSFERS AND APPLICATIONS FOR ADMISSION TO THE SIXTH FORM AT GREENFORD HIGH SCHOOL.

ADMISSION TO THE SIXTH FORM DOES NOT GUARANTEE THAT STUDENTS WILL BE ABLE TO UNDERTAKE ANY COURSE OF STUDY FOR WHICH THEY HAVE EXPRESSED A PREFERENCE.

Places in Year 12 will be awarded in the following order of priority:
1. Pupils who were on roll at Greenford High School at the end of the academic year immediately preceding the proposed date of entry into the Sixth Form;
2. All other applications.

For all applicants, admission to the Sixth Form is dependent on the student meeting the specific requirements for his/her proposed level of studies as follows: Please see our Post 16 brochure for entry conditions. Parents and students should attend the relevant meetings and presentations at Greenford High beforehand as a condition of acceptance.

ENTRY CONDITIONS:
YEAR 12
AS Level Courses
You will need five subjects at least at grade A*-B or above at GCSE level. Subject Leaders will ask applicants to sit subject specific tests in certain subjects.

Applied A Levels
You will need five subjects at grade A*-C or above at GCSE level.

BTEC National Level 3 Courses
You will need four GCSE subjects at grade C or above or a distinction at BTEC Level 2.

BTEC First Level 2 Courses
You will need 4 GCSE subjects at grade D or above.

YEAR 13
A2 Level
Grade D or higher at AS in the relevant subject.

OVERSUBSCRIPTION CRITERIA FOR IN YEAR ADMISSIONS

Applications will be admitted to the School in the following order of priority:

1. Looked After Children (LAC), including those that have ceased to be so because they were adopted, became subject to a residence order or special guardianship order.
2. Children who, at the time of their proposed admission to the School, will have a sibling (that is a brother, sister, step or adopted brother or sister or the child of the parent/carer’s partner) attending Greenford High School. In every case, the child should be living within the same family unit at the same address. Independent verification may be required to prove that a sibling relationship exists, for example birth certificates.
3. All other applications.

IN YEAR ADMISSIONS

The Admissions Committee will consider applications for admissions at a time other than at the start of the School Year in accordance with the School’s Admissions Policy.

OVERSUBSCRIPTION CRITERIA FOR IN YEAR ADMISSIONS

Applications will be admitted to the School in the following order of priority:

1. Looked After Children (LAC), including those that have ceased to be so because they were adopted, became subject to a residence order or special guardianship order.
2. Children who, at the time of their proposed admission to the School, will have a sibling (that is a brother, sister, step or adopted brother or sister or the child of the parent/carer’s partner) attending Greenford High School. In every case, the child should be living within the same family unit at the same address. Independent verification may be required to prove that a sibling relationship exists, for example birth certificates.
3. All other applications.

IN YEAR ADMISSIONS

The Admissions Committee will consider applications for admissions at a time other than at the start of the School Year in accordance with the School’s Admissions Policy.

OVERSUBSCRIPTION CRITERIA FOR IN YEAR ADMISSIONS

Applications will be admitted to the School in the following order of priority:

1. Looked After Children (LAC), including those that have ceased to be so because they were adopted, became subject to a residence order or special guardianship order.
2. Children who, at the time of their proposed admission to the School, will have a sibling (that is a brother, sister, step or adopted brother or sister or the child of the parent/carer’s partner) attending Greenford High School. In every case, the child should be living within the same family unit at the same address. Independent verification may be required to prove that a sibling relationship exists, for example birth certificates.
3. All other applications.

OVERSUBSCRIPTION CRITERIA FOR IN YEAR ADMISSIONS

Applications will be admitted to the School in the following order of priority:

1. Looked After Children (LAC), including those that have ceased to be so because they were adopted, became subject to a residence order or special guardianship order.
2. Children who, at the time of their proposed admission to the School, will have a sibling (that is a brother, sister, step or adopted brother or sister or the child of the parent/carer’s partner) attending Greenford High School. In every case, the child should be living within the same family unit at the same address. Independent verification may be required to prove that a sibling relationship exists, for example birth certificates.
3. All other applications.

OVERSUBSCRIPTION CRITERIA FOR IN YEAR ADMISSIONS

Applications will be admitted to the School in the following order of priority:

1. Looked After Children (LAC), including those that have ceased to be so because they were adopted, became subject to a residence order or special guardianship order.
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3. All other applications.
Open Evening for parents and pupils
Wednesday 24 September 2014
5.30pm – 8.30pm
Headteacher’s talk 6.30pm

Appeal dates for the 2015/2016 entry to be agreed

Location and Directions
Northolt High School is situated in the north west of the borough with surrounding playing fields. It is within easy reach of Northolt Station on the Central line and is served by the 282, 140, 120, E10 and 90 bus routes.

‘The School has been transformed by highly effective and inspirational Senior Leadership and Governance.’
Ofsted June 2013
At Northolt High School we want all of our students to reach their full potential and we believe that every child can be successful regardless of their starting point in life. Providing a high quality education is therefore very important. We want students to develop good character, to be articulate and confident and to secure the best possible outcomes. We believe that these values will help our students to compete successfully in society.

At Northolt High School we expect students to display outstanding behaviour both inside and outside of school. We want our students to develop enquiring, lively minds and to have a thirst for, and a love of learning. The curriculum offered is broad and balanced and educational visits are an important part of what is on offer to all students in the school.

We want our students to be happy at school and to develop positive friendships. Northolt High School is a safe and caring school community which supports students to do well in all areas regardless of ability. We believe that working in active partnership with families and the community is very important and we always welcome families to come into the school and meet with staff should they wish to do so.

Our staff are well qualified, confident and passionate about what they do. The school Governors are highly effective and determined to ensure that Northolt High School continues to develop and provide a first class educational experience for all its students.

Facilities include
- 2 sports halls
- Specialist teaching areas in a variety of subjects
- 2 on-site football pitches
- An all-weather football pitch
- An all weather cricket square
- Netball and tennis courts
- A ‘Sport England’ approved Sports Hall with a vibrant Community Sports programme which is run in partnership with Active Ealing.

In addition, Northolt High School is equipped with
- A dedicated Post 16 area with independent study facilities
- A Drama studio
- A Music suite
- An industry standard Television Studio.

Uniform
White buttoned shirt, black loose fitting trousers or skirt, black V neck jumper, black blazer with badge, tie, flat black leather shoes. Gym kit: Navy blue shorts, white or sky blue t shirt.
Please read the following carefully before completing the application form for admission to Northolt High School.

1. Making an Application
Northolt will be participating in the Ealing Coordinated Admissions Scheme.

2. Information about the School
The School Prospectus will be available from 1 September each year. Prospective parents may obtain a Prospectus from the school, during normal working hours, from the child's primary school or at the Annual Open Evening/Days.

Parents considering making an application to the school are strongly recommended to attend the Open Evening/Days or make an appointment to visit the school at some other time during normal working hours.

3. Criteria for Admission
There are places for 240 students to each Year Group of compulsory school age.

Should there be more applications than places available, then the following criteria will be applied in the order set out below:

i) Children in Public Care (Looked After Children) - and previously looked after children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).

ii) Brothers and Sisters must still be attending Northolt High School at the time of the sibling's admission (brother and sister refer to all blood, half, foster, step and adoptive brothers and sisters (not cousins) who live at the same home address as the child and in the same family unit on a permanent basis or for the majority of time in any calendar year. A sibling relationship does not apply when the older child(ren) will leave before the younger one starts).

iii) Exceptional medical circumstances relating to the child

iv) Exceptional personal circumstances

v) Children who live within closest proximity to the school

N.B. To qualify under iii) an applicant must send a supporting letter or report from the child’s consultant. If this is not done then we will not consider the application under this criterion. You must also include any personal circumstances you want us to consider.

4. Admission Limits
Northolt High School's Admission Limits is set at 240 students for each year group of compulsory school age.

5. Notes on Admission Criteria

i) Brothers or Sisters Attending the School
Parents who hope to be allocated a place for their child because he/she has a brother or sister currently attending Northolt High School, MUST claim priority on the Application Form. Failure to bring the details of this relationship to the attention of the Governors by this means, will remove any entitlement to priority consideration.

The qualifying relationship is explained in above.

Parents/Carers of the child’s needs, arising out of the special circumstances, require attendance at Northolt High School as a necessity rather than just as beneficial or advantageous.

The special personal circumstances which the Governors will be prepared to take into account will be long term medical conditions. The Governors will not be satisfied that sufficient medical grounds exist when the relevant condition, such as asthma attacks, migraine or symptoms of anxiety, are identified only after parents have been notified of the Governor's decision not to offer a place to a child.

The Governors will need to be satisfied that admission to Northolt High School is necessary because:

- the medical condition requires attendance at a school that possesses specific facilities for meeting the needs of the child and which Northolt High possesses but which are not normally possessed by other schools in the locality
- the child’s needs, arising out of the medical condition, require attendance at Northolt High School as a necessity rather than just as beneficial or advantageous.

At the time when an application requesting a place on medical grounds is submitted, a separate sealed envelope marked 'Confidential' and containing the following must accompany it:

- details of the medical condition which forms the basis of the application
- an explanation of why the medical condition necessitates attendance at Northolt High School
- a medical certificate in support of the application.

ii) Special Personal Circumstances

After places have been offered in categories i), ii) and iii) above, the Governors will be prepared to consider applications of special personal circumstances only if details are received with the Application Form. Details must include:

- an indication on the Application Form that the parents/carers of the child concerned intend to apply on the grounds of special personal circumstances
- full information about the circumstances.

The special personal circumstances which the Governors will be prepared to take into account will be long term circumstances. The Governors will not be satisfied that sufficient grounds exist when the relevant condition is identified only after parents have been notified of the Governor's decision not to offer a place to a child.

The Governors will need to be satisfied that admission to Northolt High School is necessary because:

- the circumstances require attendance at Northolt High School specifically and no other local school can meet the needs of the child
- the child’s needs, arising out of the special circumstances, require attendance at Northolt High School as a necessity rather than just as beneficial or advantageous.

Under this criterion, the Governors may be prepared to take into account a chronic medical condition of members of a child’s immediate family provided they are satisfied that this necessitates the child's admission to Northolt High School and provided the information is disclosed.
At the time when an application requesting a place on the grounds of special personal circumstances is submitted, a separate sealed envelope marked 'Confidential' and containing the following must accompany it:

- details of the special personal circumstances which form the basis of the application
- an explanation of why the circumstances necessitates attendance at Northolt High School
- a letter from an appropriate agent (e.g. Doctor, Social Worker) in support of the application.

Governors reserve the right to make further enquiries in order to satisfy themselves that the conditions on which parents or guardians have based an application meet the grounds indicated above. If parents apply for a place under this criterion they will be deemed to have given their consent to such enquiries being made.

7. APPEALS

Parents who have applied for but have not been offered a place for their child at Northolt High School, have the right to lodge an appeal with the Governors, will be included with the letter notifying parents of the result of the Appeals Committee which has some membership independent of both the Governing Body and the School.

Full information about the Appeals Procedure to be employed by the Governors, will be included with the letter notifying parents of the result of their application. The Governing Body is required to establish an Appeals Committee which has some membership independent of both the Governing Body and the School.

It is the intention of the Governors to proceed with Appeals Hearings with as little delay as possible so as to minimise the continuing uncertainty of parents and children while they await a final decision on their application for a place at Northolt High.

8. WAITING LISTS

If it is not possible to offer parents a place for their child immediately, the child's name will be placed on a waiting list. The criteria for admission will be used to determine the position on the waiting list.

9. TIE BREAKER

In the event that applicants have the same priority on distance Governors will use a random allocation method to make a final decision.

10. FINANCIAL ASSISTANCE

Although Northolt High is a Foundation School, the financial arrangements for parents are exactly the same as those operating in other local secondary schools. Education at Northolt High is free.

Parents of pupils attending Northolt High are entitled to apply for Education Welfare Benefits from the London Borough of Ealing in the same way as parents at other schools may do. Financial help may be available to assist with:

- travel to and from school
- free school meals
- uniform grants
- maintenance grants (for students of 16+).

Most parents who qualify for help of this kind, will already be in receipt of Child Tax or Income Support.

Provision of these welfare benefits is the responsibility of the Local Council not of the School. All correspondence on such matters should be addressed to them.

11. ARRANGEMENTS FOR ADMISSION TO POST 16 PROVISION

Application to the Sixth Form is open to all students, irrespective of their previous place of study. Any student may apply to join the Sixth Form who has a serious intent to study.

Students wishing to study at AS Level must have gained at least 5 Grade C passes at GCSE Level, including English and Mathematics, with at least Grade B in any subject they wish to continue at AS Level. In the case of subjects not previously studied, subject specific criteria will apply. Students are expected to study four subjects at AS level.

Students wishing to study at AVCE Level would be expected to have at least 4 Grade C passes at GCSE level or at least a Merit Award at GNVQ level.

Progression to Year 13 is dependent upon two grade D passes at AS Level.

The Admission Number is currently 250.

Entrance requirements for courses are laid out in the Sixth Form Course Information Booklet (also available on our website).

12. ARRANGEMENTS FOR ADMITTING STUDENTS TO OTHER YEAR GROUPS, INCLUDING TO REPLACE ANY STUDENTS WHO HAVE LEFT THE SCHOOL

Applications to the school for places other than in Year 7 will be considered on an ongoing basis and places will be offered, subject to the admission criteria outlined in this document, where vacancies are available.
Open Evening for parents and pupils
Thursday 25 September 2014
6.00pm – 9.00pm
Headteacher’s talk 6.30pm and 7.30pm

Appeal dates for the 2015 entry 20 and 21 May 2015 (provisional dates)

Location and Directions
The school is a few hundred yards from Greenford Broadway and is well served by bus services E1, E2, E3, E5, E6, E7, E9, 92, 95, 105 and 282. Greenford Station (Central Line and National Rail) is one mile from the school.

Travel Policy
To promote the health of the community and to aid environmental sustainability we encourage staff, students and visitors to journey to school by walking, cycling or using public transport. We have secure cycle racks and are served by a number of bus routes as well as tube and rail networks.

The Wiseman Experience…
Education for All = Achievement for All.
The Cardinal Wiseman Catholic School

Greenford Road, Greenford, Middlesex UB6 9AW
Tel: 020 8575 8222   Email: info@wiseman.ealing.sch.uk
Website: www.wiseman.ealing.sch.uk

A Roman Catholic Voluntary-aided Comprehensive School for 11 – 19 year olds.

The Cardinal Wiseman Catholic School serves the needs of the local Catholic parishes, providing outstanding education underpinned by a strong faith ethos.

In 2014 rebuilding of the school will be completed providing a world class learning environment for students and staff.

We aim for all students to grow in faith, achieve and experience a range of learning enrichment opportunities.

Faith
The School lives by its motto “All things for Christ” and all systems and structures are based upon gospel values. Liturgy is an everyday feature of school life. Students are taught to be active citizens through the promotion of equality and justice. The new chapel has been placed in the centre of the rebuilt school, reflecting the importance of the faith life of the school.

Our teachers have a fantastic track record of working in partnership with families in providing appropriate care and guidance. This is based upon traditional values and expectations to ensure a positive atmosphere for learning that is the foundation for good teaching and student achievement.

Ensuring that our students are safe and happy is the number one priority for all teaching and support staff at the school.

Achievement
The Cardinal Wiseman Catholic School has experienced three successive Ofsted inspections that have been graded as outstanding. Examination results are significantly above national averages in all areas, both at GCSE and Advanced level.

Our curriculum is planned to develop enthusiastic and independent learners, without disregarding the vital importance of facts and subject knowledge. In Key Stage 3, we continue to offer a broad curriculum. Traditional core subjects form the basis of the curriculum, along with significant time allocated for Art, Music, Drama and Sport. These subjects do not headline in league tables but the cultural development and health benefits are invaluable and last a life time.

In Key Stage 4 students follow a more personalised curriculum dependent upon academic ability and personal preferences. Most students move into the Sixth Form, following GCSE study.

Wider Learning
As we prepare our children for an uncertain future examination grades are more important than ever. However good grades are not enough; communication, inter-personal skills, and a profile of involvement provide important preparation for modern work and life. It is from these opportunities that our children will develop the attributes essential for successful and healthy futures. Every student will be involved in Wider Learning activities ranging, for example, from:

- Sports teams to Debating teams,
- Duke of Edinburgh to Army Cadets,
- Book club to Drama club.

Facilities
The Cardinal Wiseman Catholic School rebuilding will provide exceptional new facilities including:

- 400 seat performance centre
- Dining hall
- Library

- Sports halls
- Suited classrooms in all subject areas
- On site sports field
- Sixth Form study area
- Specialist music and arts centre.

Uniform
All students in Years 7-11 are expected to wear full school Uniform, provided by the named school uniform suppliers. White shirt or blouse, charcoal grey trousers or Kilt, grey school jumper, blue blazer, blue/white stripe tie. Full details will be given to new parents in their welcome pack which will be sent once a place has been accepted.

Locations and Directions
The school is a few hundred yards from Greenford Broadway and is well served by bus services E1, E2, E3, E5, E6, E7, E9, 92, 95, 105 and 282. Greenford Station (Central Line and National Rail) is one mile from the school.

Provision for School Meals
The School’s catering Team offers students a wide range of meals and snacks using fresh seasonal produce from local suppliers and our own market garden. All dishes conform to the School Food Trust’s nutritional guidelines. Payment is by biometric cashless system in partnership with Parent Pay, a secure online payment facility.
OVERSUBSCRIPTION CRITERIA 2015/16

The Cardinal Wiseman School is a Catholic School founded by the Church to provide education for Catholic children. It is the intention of the Governors that the Catholic character of the School will always be maintained.

The core of our Mission is “Education for all = Achievement for all”

The school has a Published Admission Number (PAN) of 300 students and will accordingly admit 300 students in the relevant age group each year if sufficient applications are received.

OVERSUBSCRIPTION CRITERIA

Places will be offered first in descending order as outlined below.

1. Catholic: Looked After Children and Catholic children who have been adopted (or, made subject to residence orders or special guardianship orders) immediately following having been looked after.

2. Siblings: Fully practising (weekly attendance at Sunday Mass / Saturday vigil Mass) baptised (with baptismal certificate) Catholics, with an endorsement from the local Parish Priest.

3. Fully practising (weekly attendance at Sunday Mass / Saturday vigil Mass) baptised (with baptismal certificate) Catholics, with an endorsement from your local Parish Priest, from the following Primary Schools:
   - Holy Family, Acton
   - Mount Carmel, Ealing
   - Our Lady of The Visitation, Greenford
   - St Anselm’s, Southall
   - St George’s, Sudbury
   - St Gregory’s, Ealing
   - St John Fisher, Perivale
   - St Joseph’s, Hanwell
   - St Raphael’s, Northolt
   - St Vincent’s, Acton.

4. Other fully practising (weekly attendance at Sunday Mass / Saturday vigil Mass) baptised (with baptismal certificate) Catholics, with an endorsement from the local Parish Priest. (Only those applying as practising Catholics need to complete the Priest’s Reference Form).

5. Other baptised Catholic siblings (those unable to supply an endorsement from the local Parish Priest).

6. Other baptised Catholics.

7. Other looked after children and children who have been adopted (or made subject to residence orders or special guardianship orders) immediately following having been looked after.

8. Catechumens and members of Eastern Christian Churches with a sibling at the school at the time of admission.

9. Other Catechumens and members of Eastern Christian Churches.

10. Children from other faiths with a sibling at the school at the time of admission, whose application is supported by a religious leader.

11. Children from other faiths with a sibling at the school at the time of admission, whose application is not supported by a religious leader.

12. Children from other faiths whose application is supported by a religious leader.

13. Any other applications.

Multiple Births/Siblings in Same Year Group

Where a final place is offered to a child who has a twin or sibling(s) applying for a place in the same school year, these siblings will also be admitted. This would mean the governing body would admit above PAN that year without prejudice.

TIE BREAK

In the case of over-subscription in any category, priority will be given to children whose parents/legal guardians’ residential address is the shortest distance from the main gates of The Cardinal Wiseman School in Greenford Road. The distance from home to School is, measured by straight line from a point in the property determined by Ordnance Survey to the nearest gated entrance which is used by pupils to enter the school grounds. The information on measurements for each application is supplied by the London Borough of Ealing. The measuring system is an integral part of their admissions software produced by Tribal Technology Ltd. It uses Ordnance Survey maps and is accurate to 1 metre. If 2 or more children have equal priority after applying all the criteria then the local authority’s admission system will undertake a random allocation.

WAITING LIST

A waiting list for unsuccessful applicants will be created and maintained for one academic year from the date of admission. When places arise children will be ranked and admitted according to the published oversubscription criteria regardless of when the application is received and no priority will be given to those whose applications were received earlier. At the beginning of each subsequent academic year, those still on the waiting list from the previous year will be contacted to ascertain whether or not they wish to remain on the list.

RESIDENT

A child is deemed to be resident at a particular address when he/she resides there for more than 50% of the school week.

APPEALS

All unsuccessful applicants will be informed of their right to appeal against the decision and of how to appeal.

APPLICATION PROCEDURE

All applicants must complete a Common Application which should be completed on line at www.eadmissions.org.uk.

In addition, applicants should complete the Cardinal Wiseman Supplementary Information Form (SIF) which is supplied in the application pack or can be downloaded from the school website www.wiseman.ealing.sch.uk or www.ealing.gov.uk/Admissions.

Applicants must also submit a completed Diocesan Priest’s Reference Form, which can be obtained from the school or from the Westminster Diocese Website www.rcdow.org.uk/education. (Only those applying as practising Catholics need to complete the Priest’s Reference Form).

The Common Application online must be completed by 31 October 2014. The SIF must be completed and returned to the school by 31 October 2014 along with a completed Priest’s Reference Form.

If you do not complete both the Common Application and the SIF and return these by the closing date, the governing body may be unable to consider your application fully and it is very unlikely that your child will get a place at the school.

Late applications will not be considered until after initial allocation and offers have been made.

Your local authority will write to you on behalf of the governing body with the outcome of your application on 2 March 2015.
NOTES. (These notes form part of the over subscription criteria)

1. This includes children from Catholic families who would have been baptised were it not for their status as ‘looked after’ child. ‘Looked after child’ has the same meaning as in section 22 of the Children Act 1989, and means any child in the care of a local authority or provided with accommodation by them (e.g. children with foster parents).

‘Adopted’ An adopted child is a child who is adopted under the terms of the Adoption and Children Act 2002 section 46 (adoption orders)

‘Residence Order’ A residence order is an order under the terms of the Children Act 1989 s.8 which defines it as an order settling the arrangements to be made as to the person with whom the child is to live.

‘Special Guardianship Order’ is an order under the terms of the Children Act 1989 s.14A which defines it as an order appointing one or more individuals to be a child’s legal guardian(s).

‘Parent’ means the adult or adults with legal responsibility for the child.

‘Christian’ for the purposes of this policy, means a member of one of the Churches affiliated to ‘Churches Together in Britain and Ireland’. ‘Resident’ A child is deemed to be resident at a particular address when he/she usually resides there for more than 50% of the school week.

2. The word sibling refers to all blood or adoptive brothers and sisters, or half brothers and sisters who live at the same home as the child. A sibling relationship does not apply when the older child(ren) will leave before the younger one starts.

3. or Certificate of Reception into the Catholic Church.

4. ‘Practising Catholic’ means a Catholic child from a practising Catholic family where this practice is verified by a reference from a Catholic priest in the standard format laid down by the Diocese.

5. ‘Catechumen’ means a member of the catechumenate of a Catholic Church. This will normally be evidenced by a certificate of reception into the order of catechumens.

6. ‘Eastern Christian Church’ includes Orthodox Churches, and is normally evidenced by a certificate of baptism or reception from the authorities of the Church.

7. ‘Catholic’ means ‘a member of a Church in full communion with the See of Rome. This includes the Eastern Catholic Churches and will normally be evidenced by a certificate of baptism or of reception into full communion with the Catholic Church.’

FAIR ACCESS PROTOCOLS

The school is committed to taking its fair share of vulnerable children who are hard to place, in accordance with locally agreed protocols. Accordingly, outside the normal round of admissions, the governing body are empowered to give absolute priority to a child where admission is requested under any local protocol which carries the agreement of both the governing body and the diocese for the current admission year. The governing body has this power even when admitting such a child would exceed the published admission number.

IN-YEAR ADMISSIONS

In-Year applications should be made directly to the School, if a place is available and there is no waiting list then the Governing Body will admit the child. If more applications are received than there are places available then applications will be ranked by the governing body in accordance with the oversubscription criteria (with the following modifications: Catholic children without an offer of a school place elsewhere are given priority immediately after Catholic ‘looked-after’ children; similarly, other children without an offer of a school place are given priority immediately after other ‘looked-after’ children). If a place cannot be offered at this time then you may ask us for the reasons and you will be informed of your right of appeal. You will be offered the opportunity of being placed on a waiting list. This waiting list will be maintained by the governing body in the order of the oversubscription criteria [as modified above] and not in the order in which they are received. At the beginning of each subsequent academic year, those still on the waiting list from the previous year will be contacted to ascertain whether or not they wish to remain on the list. If a place becomes available the governing body will inform parents whether or not a place is to be offered.

SIXTH FORM ADMISSIONS POLICY 2015

Oversubscription Criteria

Application forms for entry to the Cardinal Wiseman Sixth Form can be obtained from the main school office and from the Sixth Form Centre. Completed application forms should be returned to the Sixth Form Centre by the closing date as appears on the application form. Applications are welcome from all faith backgrounds.

‘As a Catholic school, we aim to provide a Catholic education for all our pupils. A Catholic school is a community of Catholic Christians in full communion with the See of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced for a child by a certificate of baptism in a Catholic church or a certificate of reception into the full communion of the Catholic Church.’

YEAR 12 ENTRY REQUIREMENTS

Students must meet the minimum entry requirements for Year 12:

Four individual GCSE grades A* – C in any subject, including English.

Students must additionally meet the individual subject specific criteria as published in the Sixth Form Prospectus and Course Guide.

TIE BREAK

In the case of over-subscription in any category, priority will be given to students whose parents/legal guardians’ residential address is the shortest distance from the main gates of The Cardinal Wiseman School in Greenford Road. If 2 or more students have equal priority after applying all the criteria then a drawing of lots will determine who gains the place (witnessed by an independent observer). Unsuccessful applicants will be informed of their right to appeal against the decision and of how to appeal.

LATE APPLICATIONS

Applications received after 12 December 2014 will be considered as late applications and will not be dealt with until after all the on-time applications have been considered.

ENTRY REQUIREMENTS FOR PROGRESSION FROM YEAR 12 INTO YEAR 13

- A minimum of three D grades in AS Levels or the equivalent of 90 UCAS points
- A grade D or above is required in each subject to progress from AS to A2 Level
- A pass in a BTEC LEVEL 3 course to progress onto Y13.
Open Evening for parents and pupils
Thursday 9 October 2014
5.30pm – 8.30pm
Headteacher’s talks 6.15pm and 7.30pm

Appeals for the 2015/2016 entry will be held in June 2015

‘Leaders and governors are passionate about student achievement and have very high aspirations for students’ well-being.’
OFSTED Jan 2014

Location and Directions
The School is near North Ealing, West Acton and Ealing Broadway stations. The 83, 112 and 440 buses serve the school.

The School’s travel policy
The school is committed to the Health and Safety of pupils and staff. The school endeavours to promote the use of safe, healthy and sustainable transport and has been awarded National Healthy Schools Status as well as being registered with the eco-schools programme. Pupils will normally use public transport to travel to and from school, as many of them live a considerable distance from the school. However, we actively encourage pupils and staff to walk or cycle to school and have new cycle parking facilities.
The Ellen Wilkinson School for Girls

Queen's Drive, London W3 0HW
Tel: 020 8752 1525  Fax: 020 8993 6632
Email: office@ellenwilkinson.ealing.sch.uk
Website: www.ellenwilkinson.ealing.sch.uk

The Ellen Wilkinson School is the only all girls’ school in the state sector in Ealing. We have been a Specialist College for Science and Mathematics since 2002.

We aim to ensure that all girls achieve outstanding personal success, to see girls becoming confident, self-aware, well-qualified and prepared for life in the 21st Century.

We have been named as a High Performing Specialist school by the DFE because of our overall performance and our excellent Value Added results that confirm that the progress made by our pupils has been outstanding.

Many parents realise the advantages of an education where girls do not have to compete with boys for equipment or for their teacher’s attention; an education where girls are in daily contact with good role models and are encouraged to be ambitious.

To help the girls realise their ambitions our teaching combines sound traditional methods with the best of modern practice. Close assessment of pupils’ progress ensures that work is challenging, and also enables us to provide a system of support for girls who have special needs. Our students’ achievement is consistently, above the national average.

Being happy at school is a necessary condition for success. The school has an atmosphere that is supportive to pupils’ well-being. We focus on self-discipline and high expectations, emphasising courtesy and consideration rather than strictness and punishment. This contributes to the friendly relationship between girls and staff and ensures that the school runs as a disciplined community. The day-to-day atmosphere in the school is quiet and purposeful.

The Sixth Form is one of the most successful in Ealing and a high percentage of girls stay on in the Sixth Form. We also welcome new entrants to the school at this stage. We specialise in a wide range of Advanced level and applied courses, which form the basis for admission to further and higher education.

Facilities include
- Attractive school grounds and compact, well-designed school buildings
- 12 modern science laboratories and an e-learning centre
- Fully equipped technology rooms and design studio
- Specialist art block
- Information technology suite and computing facilities in subject areas
- A dedicated Sixth Form Centre
- Modern Languages block
- New Learning Resource Centre
- 12 ICT suites, 2 mobile suites, wireless networking throughout the school
- Extensive on-site playing fields
- Media studies suite
- State of the Art Performing Arts Facilities and Sports Hall.

Headteacher
Ms Rachel Kruger BMus Ed, BSc, MBA
DfE No: 307/5402

Uniform
White shirt or blouse, navy blue trousers or skirt, navy blue jumper or cardigan (with school logo).
Gym kit: black shorts or tracksuit trousers, light blue polo shirt (with school logo).

The school believes that students feel proud to wear the uniform as part of the school community; the uniform has a unifying effect and provides a sense of identity for our students.

The Ellen Wilkinson School uniform is compulsory for students in Y7-11. It is smart, simple, not expensive and readily available.

Sixth Form students are not expected to wear formal school uniform. However, they are expected to wear smart dress, appropriate for work.

Provision of School meals
The school canteen is open from 8am for breakfast and then at break and lunch time. There is a self-service cashless system.
Halal meals and vegetarian options are available.

School meals meet the standards set by the School Food Trust. Menus are available to pupils, staff and parents.

Parents may apply to Ealing Council to see if they are eligible for free school meals.
Admission Criteria
The Ellen Wilkinson School for Girls

ADMISSION INTAKE: 216 FOR YEARS 7-11
In the event of over-subscription places will be offered using the admission criteria, in the following order of priority:-

1. Looked after girls or previously looked after girls. (Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order)).

2. Girls who have a sister who is currently attending The Ellen Wilkinson School for Girls and who will still be at the school in September 2015. [see note (ii)]

3. Those with a parent employed by the School for two or more years at the time at which the application for admission is made.

4. Girls who suffer from a confirmed medical condition or with traumatic incidents in their background where the admissions panel accept a professional recommendation that the pupil should attend The Ellen Wilkinson School for Girls rather than any other (supporting written evidence will be required).

There will need to be a very clear link between the applicant’s particular special needs and the school. Parents will need to submit a case supported by appropriate evidence from a doctor, a social worker or similar professional.

5. In order to preserve links with primary schools who have traditionally sent a significant number of pupils to The Ellen Wilkinson School for Girls, up to 20 places will be made available to pupils who attend each of Horsenden Primary School, Perivale Primary School and Selborne Primary School, on the date of application to this school.

If we receive applications from these primary schools in excess of 20 places, the distance criterion (admission criterion 6) will be used to allocate places.

6. Proximity of the girl’s home to school, with those living nearer being accorded the higher priority (see note iv). Girls living some part of the week at one parent’s home and the rest at the other parent’s home the address where the girl’s parent is claiming child benefit will be used (proof of claim will be required*) [see note iii]

NOTES
(i) It is assumed that any parent applying for a place at Ellen Wilkinson has a preference for single sex (girls) education. Therefore, a wish for single sex education will not be used as a criterion to distinguish between applicants.

(ii) For this criterion sister includes whole or half-sister, blood or by adoption and any step-sister who lives with the but NOT sister-cousins.

(iii) When choices have to be made between children under the distance criteria, places will be allocated by random allocation.

(iv) The distance from home to school is measured by straight line from a point in the property determined by Ordnance Survey to the nearest gated entrance which is used by pupils to enter the school grounds. The measuring system is an integral part of the admissions software produced by Tribal Technology Ltd. It uses Ordnance Survey maps and is accurate to 1 metre.

*Proof of claim accepted will be the parents confirmation of child benefit, including the girl’s name.

WAITING LIST
The school keeps a waiting list for entry to all years. Applicants are added in the appropriate place according to the above criteria.

ADMISSION TO YEAR 12. ADMISSION INTAKE: 230
Sixth Form places are available for all existing students on roll during the previous academic year, providing they fulfil the individual requirement for each subject of the proposed course as set out in the prospectus and apply before the closing date for applications.

All other applicants subject to:

i) meeting the individual entry requirement for individual subjects of the proposed course and apply before the closing date for applications.

In cases of over subscription the admission criteria 1-3 and 6 of the above criteria for the main school will be applied.

ADMISSION TO THE SIXTH FORM DOES NOT GUARANTEE THAT STUDENTS WILL BE ABLE TO UNDERTAKE ANY COURSE OF STUDY FOR WHICH THEY HAVE EXPRESSED A PREFERENCE.
Open Evening for parents and pupils
Thursday 18 September 2014
5.30pm – 8.30pm
Headteacher’s talk 5.30pm, 6.30pm and 7.30pm

Appeal dates for the 2015/2016 entry
May 2015 (provisional dates)

Location and Directions
The school is near the intersection of Gunnersbury Lane and Uxbridge Road. The 207 bus passes the entrance to the school, and the 7, E3 and H40 routes are a few minutes’ walk away. Acton Town and Ealing Common underground stations (both on the Piccadilly and District lines) are within half a mile of the school. West Acton station (Central line) is ten minutes’ walk.

The School’s travel policy
All pupils, staff and visitors are encouraged to travel to school by sustainable means, secure cycle parking is available and the school is well situated for travel by bus, train and rail.

We aim to develop the full potential of every student, with careful regard for academic ability and with full appreciation of the diverse gifts of individuals.
‘I have come that you may have life and have it to the full’.

Twyford Church of England High School seeks to provide a secure and caring environment in which students are encouraged to recognise both the source and importance of Christian values.

Twyford is a high performing school in every sense. The school community is a highly creative and energetic one which makes the most of its strong Christian identity and its Music & Language specialisms. The school has very high standards which it achieves through formal expectations, strictly applied. A strong programme of academic and pastoral support ensures individual progress is monitored and tracked across the curriculum throughout each year group. We aim to develop the full potential of every student, with careful regard for academic ability and with a full appreciation of the diverse gifts of individuals.

As a school, we also encourage a strong commitment to the needs of the local community. In this way we hope to nurture a greater understanding between people of different social backgrounds, ethnic origins and religious experience. Students are expected to serve the community and each other.

Twyford School was rated as “Outstanding” in all categories in our most recent Ofsted (2012) and was also given an “Outstanding” grading by the denominational (church) inspection.

The school has a very strong Sixth Form and runs a broad and comprehensive range of subjects to ensure all students can access its opportunities. These include the Twyford Additional Programme for students competing for the top universities, Oxbridge and the top medical schools. 90% of Year 11 students choose to progress to the Sixth Form where they are joined by a number of students from other schools.

Twyford has built up an excellent examination record at both GCSE and A Level, placing it among the top maintained schools both locally and nationally. Twyford’s Sixth Form is particularly successful and now boasts a purpose built facility with ICT suite, study centre and Sixth Form facilities as well as well-equipped Performance Centre.

There are over 500 students in the Sixth Form following a broad range of A/S, A2 and BTEC courses. Over 95% of Year 12 students progress to degree courses at university whilst others follow further education courses and professional training. There is an established Oxbridge tradition with 8 students gaining places in 2013.

Twyford has a well established reputation for music and, since 2011, has been the lead partner within the newly-established Ealing Music Partnership, providing support with the development of ensemble music and music teaching across the Borough. Twyford’s extensive programme of over twenty extra-curricular ensembles has led to collaborations with BBC Songs of Praise, The World Service, The English Chamber Orchestra, The Mayor of London, St Paul’s Cathedral, Ealing Youth Orchestra, The Royal Opera House, The Royal Albert Hall, Jazz FM, Trinity College, Streetaction, Inspire-works and Music for Youth. Twyford has strong links with several local primary and secondary schools and is also host to the Ealing Youth Jazz Orchestra and Ealing Schools Orchestra. The school has a long tradition for stage productions, providing students with the opportunity to perform in Oklahoma, Guys and Dolls, My Fair Lady, The King and I, Oliver, The Wizard of Oz, Beauty and the Beast, Annie, Grease. An opera project has trained vocalists in the art of Italian and German operatic aria. In 2011, Twyford has organised and hosted the Ealing Youth Music Prom in association with the Borough of Ealing which runs for two nights and regularly features acts of over 500 students from 17 different schools across the borough.

Uniform
All students in Years 7-11 should wear the uniform outlined below and in the welcome to Twyford booklet. Uniform is available at a range of outlets.

Black blazer, white shirt or blouse, black trousers or skirt, black jumper, grey/blue/red/yellow tie.

Gym kit: see the Twyford Booklet.

Provision of School meals
There is a Cafe on site serving a range of food and beverages from 7.45am till 4.00pm.
Twyford Church of England High School

Twyford is also well known for its sporting excellence. Our teams are currently borough champions in a variety of sports and a significant number of students perform at regional and national levels. Extra-curricular sports range from Rugby to Fencing and Netball to Trampolining. Many students participate in the Duke of Edinburgh Award Scheme at bronze, silver, and gold level and a number of students gain sports leaders and coaching qualifications through their commitment to extra-curricular PE at Twyford. The school also has a thriving inter-house system which sees hundreds of pupils participate in a variety of sports throughout the school year.

Twyford is also highly successful in the area of public speaking and debating. This year our junior teams reached the London finals of the “Youth Speaks Out” Championships and the Year 9 debate team progressed to the Finals of the London Debate Challenge run by the English Speaking Union.

In the past three years Twyford has developed its reputation as a Language College to become a Unesco associated school early last year. Twyford has developed some privileged links with three primary schools. All students are encouraged to study at least one Modern Language from French, German, Latin and Spanish and many take two Modern Foreign Languages at GCSE. At KS3, half of the year group studies two languages and Latin is a core subject. Mandarin and Portuguese are often part of the extra-curricular offer. At KS3, pupils have the opportunity to take part in a wide range of visits to Normandy, Barcelona, Paris, Bath and the University of Cambridge. At KS4, the School has exchanges with three European partner schools in Toledo, Monchengladbach and Lyon. At KS5, pupils are encouraged to take part in the Comenius, the Erasmus Scheme and in the UNESCO programme, which will take them to debating at the European Parliament in Brussels, Mozambique and China. No less than four hundred pupils are involved in the Language College wider learning opportunities. Very recently, it has been chosen by the Secretary of State for International development to launch a new initiative because of its international dimension.

Twyford is also part of the Ealing Teaching School Alliance (ETSA) a group of 13 local schools focused on developing and sharing curriculum expertise, working in partnership with King’s College and the Institute of Education.

Facilities include
- Ten laboratories
- Suite of Drama studios/workshops
- Music suite of 3 specialist classrooms & practice rooms
- Music technology lab recording studio and radio station
- Purpose built Sixth Form Centre
- Learning Resources Centre including state of the art ICT suite
- Newly refurbished Hall/ Performance Area seating 400
- Art & Design and Media block
- Sports hall
- Suite of tutor rooms
- New Chapel seating 200
- Cafe.
ADMISSIONS POLICY FOR TWYFORD CHURCH OF ENGLAND ACADEMY ACADEMIC YEAR 2015/2016

Twyford Church of England Academy has an admission number of 190 students for entry into Year 7. The school will accordingly admit at least 190 students in the relevant age group each year if sufficient applications are received. All applicants will be admitted if 190 or fewer apply.

These arrangements and the criteria listed below are reviewed annually by the governing body, and should not be regarded as binding for future years. Where there are more applicants than places available, the Governors will admit according to their admissions criteria.

We ask all parents applying for a place here to respect this ethos and its importance to the school community. All applicants should be supportive of the aims, attitudes and values, expectations and commitment of this Church of England Academy. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

Of the 190 places available:
150 are designated as Foundation (Christian) places
21 are designated as World Faith/Open places
19 are designated as Music places.

Parents wishing to apply for a place for their child for one of the above categories are asked to refer to the relevant admissions criteria, and complete the appropriate Supplementary Information/Application form.

IN-YEAR ADMISSIONS

Parents/carer(s) wishing to make an in-year application should arrange for the Supplementary Information Form (religious reference) to be filled in and return it to the school. If a place cannot be offered at this time you will be informed of the reasons and placed on a waiting list which is ranked in the order of the oversubscription criteria and not in the order in which the applications are received. Names are removed from the list at the end of June each academic year.

CRITERIA FOR ADMISSION FOR FOUNDATION (CHRISTIAN) PLACES

The Governors have designated 150 places each year as Foundation places for students who themselves AND their parent(s)/carer(s) are regular worshippers. Attendance should be at a public place of worship and be confirmed by a supportive reference from their parish priest or minister. In the event of oversubscription, after the admission of pupils with Statements of Special Educational Need where the school is named in the criteria, and when deciding between applicants who ostensibly have equal entitlement, the Governors will use the following criteria when deciding priority:

1. All Looked After Children (as defined by the Local Authority as children in public care subject to Section 22 of the Children Act (1989)) or children who were previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order, have priority over all other applications. (An adoption order is an order under section 46 of the Adoption and Children Act 2002. A ‘residence order’ is an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a ‘special guardianship order’ as an order appointing one or more individuals to be a child’s special guardian (or special guardians).

2. The total points scored will be the first deciding factor based on the answers given to the questions below and detailed in sections 1 to 4 of the supplementary information form (religious reference) which relate to attendance of families (see points a - c below).

Information relating to the child:

a) The length and frequency of voluntary attendance of the child at services of the Church of England (or churches in communion therewith), including Sunday School, or, Christian Church affiliated to Churches Together in Britain & Ireland or the Evangelical Alliance. An application with a reference from a church which is not affiliated to either of these bodies will score zero points.

Up to 5 points are awarded for attendance over at least the last 5 years (one point for each year). In addition up to 5 points are awarded on the frequency/regularity of attendance over the last 5 years (Weekly 5 pts, 3 times a month 4 pts, Fortnightly 3pts, Monthly 2pts, Occasional 1pt). (5 + 5 points)

Information relating to the family:

b) The length and frequency of voluntary attendance of the parent/carer at services of the Church of England (or churches in communion therewith), or, Christian Church affiliated to Churches Together in Britain & Ireland or the Evangelical Alliance. Up to 5 points are awarded for attendance over at least the last 5 years (one point for each year). In addition up to 5 points are awarded on the frequency/regularity of attendance over the last 5 years (Weekly 5 pts, 3 times a month 4 pts, Fortnightly 3pts, Monthly 2pts, Occasional 1pt). (5 + 5 points)

c) The family’s main place of worship is at a Church of England church. (1 point)

Where applicants have the same total number of points, the following criteria will be used as a tie break.

i. Children with a sibling (sibling refers to all blood, half, step, adoptive and foster children who live at the same home address as the child already attending the school and will be attending the school at the time of the sibling’s attendance) at the school, with distance criteria as set out below (ii – v) being used as a tie break.

ii. Applicants living in the Ealing Deanery area, with the distance criteria applied.

iii. Applicants living in the Brent & Harrow Deanery areas, with the distance criteria applied.

iv. Applicants living in the Hillingdon Deanery area, with the distance criteria applied.

v. Applicants living outside the above categories ii–iv, with the distance criteria applied.

In all cases, the distance from home to school is measured by straight line from a point in the property to the nearest gated entrance which is used by pupils to enter the school grounds. The measuring system is an integral part of the admissions software produced by Tribal Technology Ltd. It uses Ordnance Survey maps and is accurate to 1 metre.

For multi occupancy buildings such as flats, the measurement is taken from a point in the property and applicants from that building are ordered by independently administered random allocation. In any other case, where applicants have the same priority on distance, independently administered random allocation will be the final deciding factor. Where a child lives with parents who share parental
Admission Criteria
Twyford Church of England High School

responsible at different addresses, the address as given on the Common Application form will be used.

A map showing the Deanery areas is displayed in the school reception area and will be available on the school website.

Impact of Disability:
If you believe that a disability, covered by the Disability Discrimination Act, either applying to the student who is the subject of the application or yourself as the principle carer, has had an impact on the application, please indicate within a separate letter how this may have been accommodated within your faith practice. (eg a practising Christian parent may make arrangements for a regular home communion). The letter must be countersigned by the religious leader who is the signatory to the main form, and should be attached to the Supplementary Information Form when it is sent to the school. ‘Reasonable adjustment’ to the allocation of points (as defined by the Equality Act 2010) will then be made by the Governors according to these circumstances.

MULTIPLE BIRTHS
The school does not give priority under its admission criteria for twins, triplets or other children from multiple births. However the school will endeavour, wherever possible, not to separate these children.

WAITING LIST
In order to restrict numbers to the maximum admission number, 150 places will be offered to candidates with the highest priority in accordance with the admissions criteria. Then all candidates below this level will be listed in order of priority for a waiting list drawn up in accordance with the admissions criteria.

This list will be a priority Waiting List for admission for Foundation places before appeals, this list will be used to offer places.

The length of time on the waiting list does not influence admissions decisions.

Children who are the subject of a direction by the local authority to admit, or who are allocated to the school in accordance with a Fair Access Protocol, Children who are the subject of a direction by the local authority to admit, or who are allocated to the school in accordance with a Fair Access Protocol, should take this into account when assessing the frequency of attendance.

WAITING LIST
In order to restrict numbers to the maximum admission number, 150 places will be offered to candidates with the highest priority in accordance with the admissions criteria. Then all candidates below this level will be listed in order of priority for a waiting list drawn up in accordance with the admissions criteria.

This list will be a priority Waiting List for admission for Foundation places.

Attendance at church with their Primary School does not count towards a child's church attendance.

II Applicants with a Statement of Special Educational Needs, and Looked After Children as defined in section 1 of the oversubscription criteria should fill in a Supplementary Information Form but they are only required to complete Page 1. Applicants in this category who are also Christian should use the Foundation Supplementary Information Form.

III In the event of undersubscription, any shortfall of allocated places will be transferred to the World Faith category.

In the event of undersubscription and a shortfall of applicants providing a religious reference, those applicants who have listed Twyford as one of their choices on the Common Application Form, but not provided a religious reference, will be considered and be subject to the criteria listed on page 2.

IV Please note that an application received without a supportive reference from the parish priest or minister cannot be considered for a Foundation place.

SUMMARY USING THE POINTS SCORE

<table>
<thead>
<tr>
<th>1. Attendance in Years (1-5)</th>
<th>Child and Parent</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1 year – 1 point)</td>
<td>(1 point)</td>
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<tr>
<td>(2 years – 2 points)</td>
<td>(3 points)</td>
</tr>
<tr>
<td>(3 years – 3 points)</td>
<td>(5 points)</td>
</tr>
<tr>
<td>(4 years – 4 points)</td>
<td>(7 points)</td>
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<tr>
<td>(5 years – 5 points)</td>
<td>(9 points)</td>
</tr>
</tbody>
</table>

3. Attendance at the Church of England as the main place of worship

<table>
<thead>
<tr>
<th>Maximum points 21</th>
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</table>

DISTANCE CRITERIA IS APPLIED WITHIN EACH TOTAL POINTS SCORE

It is anticipated that candidates scoring 20 or 21 points will be subject to the distance criteria being applied for the final award of places.

LATE APPLICATION FROM YEAR 6 PARENTS APPLYING FOR YEAR 7 PLACES

If a supplementary religious reference is received after the published closing date it will be acknowledged but cannot be considered until after the Pan London offers are made in March 2015. Parents are strongly advised to send all applications by registered/recorded post.

APPEALS

Parents who are not offered a place for their child have a statutory right of appeal to an independent admissions appeals panel. Parents wishing to appeal should write to the admissions department at the school, enclosing

High School Admissions 2015
a stamped addressed envelope, requesting an appeal form. The form, with any attachments, should be sent to the Clerk of the Appeals panel at the school within TWENTY SCHOOL DAYS of the notification not to admit.

**CRITERIA FOR ADMISSION FOR WORLD FAITH PLACES**

Please note that for the purpose of the criteria below, ‘major non-Christian world faith’ (hereinafter referred to as World Faith) is defined as Muslim, Hindu, Sikh, Buddhist or Jewish. Attendance should be at a public place of worship (e.g. Temple, Mosque, Gurdwara, Synagogue) and be confirmed by a supportive reference from their religious leader so that Governors may consider their application fully. Applications which are not from the above faiths will score zero points.

The Governors have designated 21 places as World Faith places to be offered to students of World Faiths who do not meet the criteria for a Foundation place but whose parent(s)/carer(s) have chosen this Church school for the type of education it provides.

Parent(s)/carer(s) applying for a World Faith place should note that the school aims to provide an education based on Christian principles as outlined in the brochure and it is expected that parents would not wish to exercise the right of withdrawal from worship and Religious Education lessons.

In the event of oversubscription, after the admission of pupils with Statements of Special Educational Need where the school is named in the Statement, and when deciding between applicants who ostensibly have equal entitlement, the Governors will use the following criteria when deciding priority.

1. All Looked After Children (as defined by the Local Authority as children in public care subject to Section 22 of the Children Act (1989)) or children who were previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order, have priority over all other applications. (An adoption order is an order under section 46 of the Adoption and Children Act 2002. A ‘residence order’ is an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a ‘special guardianship order’ as an order appointing one or more individuals to be a child’s special guardian (or special guardians)).

2. The Total points scored will be the first deciding factor based on the answers given to the questions below and detailed in sections 1 to 4 of the supplementary information form (religious reference) which relate to attendance of families (see points a - b below).

### Information relating to the child:

a) The frequency and length of voluntary attendance of the child at a public place of worship (not a Saturday school). Up to 5 points are awarded for attendance over at least the past 5 years (one point for each year). In addition up to 5 points are awarded according to the frequency/regularity of attendance over the last 5 years (Weekly 5 pts, 3 times a Month 4 pts, Fortnightly 3pts, Monthly 2pts, Occasional 1pt).  

\[(5 + 5)\text{ points}\]

### Information relating to the family:

b) The length and frequency of voluntary attendance of the parent/carer at a public place of worship (not a Saturday School). Up to 5 points are awarded for attendance over at least the last 5 years (one point for each year). In addition up to 5 points are awarded according to the frequency/regularity of attendance over the last five years (Weekly 5 pts, 3 times a Month 4 pts, Fortnightly 3pts, Monthly 2pts, Occasional 1pt).  

\[(5+5)\text{ points}\]

Where applicants have the same total number of points the following criteria will be used as a tie break:

1. Children with a sibling (sibling refers to all blood, half, step, adoptive and foster children who live at the same home address as the child already attending the school and will be attending the school at the time of the sibling’s attendance) at the school, with distance criteria as set out below (ii – v) being used as a tie break.

2. Applicants living in the Ealing Deanery area, with the distance criteria applied.

3. Applicants living in the Brent & Harrow Deanery areas, with the distance criteria applied.

4. Applicants living in the Hillingdon Deanery area, with the distance criteria applied.

5. Applicants living outside the above categories ii-iv, with the distance criteria applied.

In all cases, the distance from home to school is measured by straight line from a point in the property to the nearest gated entrance which is used by pupils to enter the school grounds. The measuring system is an integral part of the admissions software produced by Tribal Technology Ltd. It uses Ordnance Survey maps and is accurate to 1 metre.
Admission Criteria
Twyford Church of England
High School

For multi occupancy buildings such as flats, the measurement is taken from a point in the property and applicants from that building are ordered by independently administered random allocation.
In any other case, where applicants have the same priority on distance, independently administered random allocation will be the final deciding factor. Where a child lives with parents who share parental responsibility, at different addresses, the address as given on the Common Application form will be used.

A map showing the Deanery areas is displayed in the school reception area and will be available on the school website.

Impact of Disability: If you believe that a disability, covered by the Disability Discrimination Act, either applying to the student who is the subject of the application or yourself as the principle carer, has had an impact on the application, please indicate within a separate letter how this may have been accommodated within your faith practice. (eg a disabled parent who may not be able to attend a place of worship regularly may make arrangements for a regular home visit from their religious leader). The letter must be countersigned by the religious leader who is the signatory to the main form, and should be attached to the Supplementary Information Form when it is sent to the school. ‘Reasonable adjustment’ to the allocation of points (as defined by the Equality Act 2010) will then be made by the Governors according to these circumstances.

MULTIPLE BIRTHS
The school does not give priority under its admission criteria for twins, triplets or other children from multiple births. However the school will endeavour, wherever possible, not to separate these children.

WAITING LIST
In order to restrict numbers to the maximum admission number, 21 places will be offered to candidates with the highest priority in accordance with the admissions criteria. Then all candidates below this level will be listed in order of priority for a waiting list in accordance with the admissions criteria. This list will be a priority Waiting List for admission for World Faith places of priority for a waiting list in accordance with the admissions criteria.

The length of time on the waiting list does not influence admission decisions.

Children who are the subject of a direction by the local authority to admit, or who are allocated to the school in accordance with a Fair Access Protocol, take precedence over those on the waiting list.

All Looked After Children, as defined in point 1 on page 1, will take priority on the waiting list over all other applications.

NOTES
1. The supportive reference should confirm the frequency/regularity of attendance (i.e. weekly, monthly) and should be from the place of worship where the child and parent(s)/caree(s) regularly attend.
2. If you have changed your place of worship within a period of five years prior to the application, or worship at more than one public place of worship, please forward with the application a supportive reference from the religious leader at your former or other place of worship, or from each of the places of worship you attend.

A parent or child should be defined as a “weekly” attendee if they are normally at their place of worship at least on the normal day of worship in school term time and at least 50% in the remainder of the year.

If for any reason you or your child worships at more than one place of worship you should take this into account when assessing the frequency of attendance at worship. NB if you take advantage of this it is essential that you obtain an appropriate reference from all religious leaders concerned when submitting your application. Additional forms can be obtained from the school or you may photocopy pages 2 and 3.

II Applicants with a Statement of Special Educational Needs, and Looked After Children as defined in Section 1 of the oversubscription criteria, should fill in a Supplementary Information Form but they are only required to complete Page 1. Applicants in this category who are also Christian should use the Foundation Supplementary Information Form. Applicants in this category from World Faiths should use the World Faith Supplementary Information Form.

III In the event of undersubscription any shortfall of allocated places will be transferred to the Foundation (Christian) category.

In the event of undersubscription and a shortfall of applicants providing a religious reference, those applicants who have listed Twyford as one of their choices on the Common Application Form, but not provided a religious reference, will be considered and be subject to the criteria listed on page 2.

SUMMARY
Using the points score

1. Weekly
   2. Monthly
   3. Occasionally
   4. Fortnightly
   5. Yearly

   A par (5 Points)
   B par (4 Points)
   C par (3 Points)
   D par (2 Points)
   E par (1 Point)

   Attendance in Years
   - (1 year – 1 point)
   - (2 years – 2 points)
   - (3 years – 3 points)
   - (4 years – 4 points)
   - (5 years – 5 points)

   Child and Parent

Maximum points 20

DISTANCE CRITERIA IS APPLIED WITHIN EACH TOTAL POINTS SCORE
It is anticipated that all candidates scoring 20 points or less will be subject to the distance criteria being applied for the final award of places.

LATE APPLICATION FROM YEAR 6 PARENTS APPLYING FOR YEAR 7 PLACES
If a supplementary religious reference is received after the published closing date it will be acknowledged but cannot be considered until after the pan London offers are made in March 2015. Parents are strongly advised to send all applications by registered/recorded post.

APPEALS
Parents who are not offered a place for their child have a statutory right of appeal to an independent admissions appeal panel. Parents wishing to appeal should write to the admissions department at the school, enclosing a stamped addressed envelope, requesting an appeal form. The form, with any attachments, should be sent to the Clerk of the Appeals Panel at the school within TWENTY SCHOOL DAYS of the notification not to admit.
SIXTH FORM
Students should be in sympathy with the aims and objectives of a Church of England School.

External Entry Criteria for applications to Sixth Form for Academic Year 2015/2016.

FIRST ALLOCATION OF PLACES
Sixth Form places are available for all existing students on roll during the previous academic year providing they fulfill the individual requirements for each subject of the proposed course as set out in the Sixth Form Prospectus.

SECOND ALLOCATION OF PLACES
In addition, the Governors will admit 40 pupils from outside the School to Year 12, subject to the applicant fulfilling the criteria below:

(i) Students will need to meet the individual entry requirements of suitable courses as set out in the Sixth Form prospectus. N.B. Children in Public Care as defined in Section 22 of the Children Act (1989) or children who were previously looked after, have priority over all other applications.

(ii) Places being available on individual subjects following the first allocation.

Further priority may be given to students who wish to study Music or a Modern Foreign Language, in light of the school’s specialisms.

All applicants wishing to progress to A2 must have passed AS Levels in at least 3 subjects at grade D or above. Those who have passed 3 subjects with lower grades will only be admitted on to A2 courses if they can demonstrate exemplary levels of attendance and effort on their AS courses.

TIE BREAK
Where two or more students have equal priority having applied all criteria, places will be allocated by distance with those living closest to the school being accorded the highest priority. The final tie break will be by random allocation.

N.B the Sixth Form admissions procedures will be carried out in accordance with the school’s admissions code 2012.

ENTRY POLICY FOR POST 16 COURSES 2015

GENERAL
Applications to join the Sixth Form at Twyford CE High School are welcomed from everyone for whom there is an appropriate course. We would expect all applicants to have a positive attitude to learning and a willingness to comply with the Christian ethos of the school.

Students must have sufficient maturity to accept the responsibilities of being members of the Sixth Form and be willing to work hard.

GENERAL ENTRY REQUIREMENTS
Places at Twyford CE High School Sixth Form are available to students from other schools. Applications are therefore welcome from suitably qualified students from other parts of London. However, in the event of applications exceeding the number of places on a particular course, priority will be given to students who are currently at Twyford High School whose natural transition to their own Sixth Form is an integral part of our 11-19 provision.

ENTRY REQUIREMENTS ONTO A2 COURSES
Applicants for A2 courses in the Upper Sixth will have to pass at least 3 AS or equivalent level courses at Grade D or above in order to progress onto the A2 award. Students who gain 3 passes but lower grades than DDD will only be admitted on to A2 courses if they can show at an interview that they have maintained exemplary levels of attendance and effort through Year 12.

CLASS SIZES
There is a maximum class size of 25 in most AS subjects (20 in some more practical courses). If a class becomes over subscribed priority will be given to students who have higher grades at GCSE in the chosen course and to those who applied early. Late applications may be unsuccessful.

The courses followed in the Sixth Form will depend on GCSE grades. The table below gives a summary of the options open to students entering the Sixth Form:

N.B the point scoring at GCSE is as follows:
A* = 58 points, A = 52 points, B = 46 points, C = 40 points, D = 34 points, E = 28 points, F = 22 points, G = 16 points

<table>
<thead>
<tr>
<th>Programme requirements</th>
<th>1st Year in the Sixth Form</th>
<th>2nd Year in the Sixth Form</th>
</tr>
</thead>
<tbody>
<tr>
<td>General A level programme 6 or more GCSE passes at grade A*-C including Maths and English</td>
<td>4 AS levels or equivalent (BTEC/applied). Access to wider learning opportunities.</td>
<td>3 A2 level courses or equivalent</td>
</tr>
<tr>
<td>Level 4 programme 6 or more GCSE passes at A*-B including Maths and English, with a grade A or A in the courses chosen to study at AS level</td>
<td>4 AS levels or equivalent, plus access to ‘transition support’ from the department most closely linked to your university subject choice. Access to wider learning opportunities.</td>
<td>3 A2 levels</td>
</tr>
<tr>
<td>Twyford Additional programme 6 or more GCSE passes at grade A* - B including Maths and English, with an average GCSE point score of 54 or better (equivalent to roughly 1/3 of your grades at A* and 2/3 at A)</td>
<td>4 or 5 AS levels plus an additional offer including: A philosophy course, extended project qualification, early entry to University support. Access to wider learning opportunities.</td>
<td>3 or 4 A2 levels</td>
</tr>
</tbody>
</table>

Note that certain subjects have specific entry requirements in addition to the general requirements above. For example, for Economics you must have achieved Grade B or above in English and Maths. For a complete list of subject specific entry requirements, please consult the subject details available in the Sixth Form prospectus and from Subject leaders.
‘Specialist Music’ Admissions Information for Parents

19 places within the Twyford C.E. High School Music College are made available each year for students applying for a place in Year 7 and with an identified natural aptitude for music. The application process is designed to test a child’s natural ability to hear and discriminate differences in:
- Pitch
- Rhythm
- Chords
- Melodies.

As such, a child can be awarded a ‘specialist music’ place based on musical aptitude, irrespective of any prior instrumental or vocal tuition.

How to Apply:
1. Complete the Specialist Music Admissions application form which can be picked up at the school or downloaded from the school website (by the music admission date). The completed application form should be returned to Admissions, Twyford CE High School, Twyford Crescent, Acton W3 9PP. Applicants are reminded that they must also complete the Pan London Common Application Form which should be returned to their Local Authority. Please do not enclose any music proficiency certificates as previous musical experience is not relevant to the application process.
2. All applicants will be invited to attend Round One on one of the two stated dates.
3. Your child’s score will be issued together with news as to whether they have been invited to attend Round Two of the process.

The application process is as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td>By 25 September 2014</td>
<td>Complete Music application form and return to Twyford C.E. High School</td>
</tr>
<tr>
<td>2 October 2014 5-6pm</td>
<td>Round One: Unseen listening test designed to assess students’ ability to discern and discriminate between different pitches, rhythms, chords and melodies. This test will be carried out in the Twyford Performance Centre under exam conditions in one hour. <strong>This is marked out of 60.</strong></td>
</tr>
<tr>
<td>OR 3 October 4-5pm</td>
<td>(to be agreed with the school)</td>
</tr>
<tr>
<td>9 OR 10 October 2014 (day and time to be agreed with the school)</td>
<td>Round Two: The highest scoring students will be invited to come into school for a second formal assessment within the Music College. They will be given a series of aural tests during which time they will be required to clap or play back various rhythms and pitches using classroom instruments. They will also listen to some recordings and identify the instruments being used. Some reading of treble clef and rhythm notation will be required. This will take approximately 20 minutes. <strong>Marked out of 40.</strong></td>
</tr>
<tr>
<td>17 October 2014</td>
<td>Second round candidates informed of their position on the ranked list. Those numbered 20 or below who wish to apply to Twyford under the other criteria should submit their Supplementary Information Form to the school by Friday 24 October 2014.</td>
</tr>
<tr>
<td>June/July 2015</td>
<td>Interview with the Music Department on Induction Day to identify exact package to be selected.</td>
</tr>
</tbody>
</table>

4. Your child’s Round Two score will then be added to their Round One score and a list of final results, in descending order, will be compiled. Those ranked in places 1-19 will be notified on National Offer Day (early March) that they have been offered a music place (provided they have not received a higher preference offer).

5. Other applicants will be placed on a waiting list, ranked according to their score. If a place becomes available it will be offered to the applicant who is highest on the waiting list.
In the case of a tie on score, those students living nearer the school as the crow flies will be given priority.

6. Those not successful in obtaining a place will still be eligible to apply for a Foundation or World Faith place by re-applying using the appropriate Twyford application form.

Students admitted to Twyford C.E. High School under a Specialist Music Place will be expected to:
1. make an active contribution to the school community through commitment to our extra-curricular rehearsal and performance programme
2. make outstanding musical progress across all three disciplines of performing, composing and listening as a result of both the Music College curricular and extra-curricular programme
3. learn either a String, Woodwind or Brass instrument (including guitar) as either a first or second study instrument

Students admitted to Twyford C.E. High School under a Specialist Music Place will be expected to:
1. make an active contribution to the school community through commitment to our extra-curricular rehearsal and performance programme
2. make outstanding musical progress across all three disciplines of performing, composing and listening as a result of both the Music College curricular and extra-curricular programme
3. learn either a String, Woodwind or Brass instrument (including guitar) as either a first or second study instrument
Does my child need to be able to play a musical instrument?
No. The application process takes no account of previous musical experience although this information is always useful to us should they be offered a place.

Will my child be expected to sing?
Yes. Round Two of the application process will involve some aural tests which will require your child to sing short phrases in response to the teacher's direction. All ‘Specialist Music’ students will be expected to sing in one of the three school choirs.

My child has already passed a number of practical exam grades on their musical instrument, will this help my application?
No. The application process takes no account of previous musical experience although this information is always useful to us should they be offered a place.

My child is involved in lots of musical activities already, what commitment will they need to show to Twyford?
Students enrolled on a ‘Specialist Music’ place will be expected to commit to a minimum of two hours’ per week of wider musical learning within the Music College. This will include membership of one of the choirs and at least one other activity.

My child has a Special Educational Need. Will they be given a concession during the application process?
If you feel that the school needs to be informed of any special educational need or disability that may affect the testing process, please let us know so that any necessary arrangements can be made. Your child’s current school will need to provide full details of the level of support currently provided during assessments so that we are able to make arrangements as deemed appropriate.
Open Evening for parents and pupils
Tuesday 23 September 2014
5.00pm – 8.00pm
Headteacher's talk 6.30pm and 7.15pm

Appeal dates for the 2015/2016 entry
May - June 2015 (provisional date)

Location and Directions
The school is at the junction of Villiers Road and Boyd Avenue, Southall about 200 meters from the Uxbridge Road and next to the Park. Southall British Rail station is a ten minute walk away. The main bus routes serving the school are E5, 105, 120, 175, 207 and 232.
Villiers High School

Boyd Avenue, Southall, Middlesex UB1 3BT
Tel: 020 8813 8001
E-mail: info@villiers.ealing.sch.uk
Website: www.villiers.ealing.sch.uk

Where students “are proud of their school, behave well, enjoy their learning and want to do well” (Ofsted 2013)

Villiers High School is a mixed comprehensive school for students aged 11 to 19. The school is situated in the London Borough of Ealing with 1,200 students (excluding the Sixth Form) and over 80 staff who work in an environment characterised by community values and a strong sense of being a family of learners.

Our excellent teaching and friendly, caring culture allow us to aim for the best for our students at all times. We care for students’ social and emotional needs, and work tirelessly to ensure everyone enjoys academic results they can be proud of. We offer a wide variety of extra-curricular activities; we have strong links with the people and businesses of our local community; and we have established partnerships with industry, universities and Amnesty International: all of which enriches and enhances the overall personal development of every student at Villiers.

Visitors to the school never fail to compliment the staff on their professionalism and enthusiasm, and the students on their good manners, mature behaviour, and innate inquisitiveness and creativity. Accordingly, we place a high value on the involvement of students in shaping the culture of the school. We have a well established programme of student leadership, with an annually elected student council.

The Special Educational Needs (SEN) and English as an Additional Language (EAL) departments at Villiers work tirelessly to develop pupils’ academic potential, and to meet their social and emotional needs. We have a whole school approach to student support, with every teacher taking responsibility for every student’s education. We aim to inform, involve, and work with parents from the moment their children enter our school.

We are equally successful in nurturing the potential of our most academically able students, with the percentage of pupils making four or more levels of progress being well above national averages. Our Sixth Form continues to go from strength to strength, with more than 150 students studying a wide and varied range of subjects. The vast majority of our Sixth Form students go on to university, with many pupils accepting places at Russell Group universities, including Kings College, UCL, Birmingham and Manchester.

The school aims:-
• To provide a broad and balanced curriculum that ensures students are well equipped to be global citizens, who are able to make good choices about their future
• To promote confidence, a strong sense of personal worth, and a culture of high aspiration and ambition for achievement
• To provide a calm, disciplined and pleasant environment in which students can learn and achieve
• To ensure every pupil has the social, intellectual, literacy and numeracy skills for a happy adult life
• To create life-long learners who possess natural curiosity and the intellectual skills to pursue it.

Villiers was originally built in 1907. Its three main buildings have character and a sense of tradition, and are located on a quiet cul-de-sac beside Southall Park.

Facilities include
• A dedicated textile and food technology room
• A refurbished art and pottery studio
• A dedicated electronics and digital photography room
• A breakfast club providing a free and nutritious start to the day
• A pleasantly refurbished library
• 10 fully equipped science laboratories
• An Expressive Arts block with music practice rooms and a radio station
• A dedicated Sixth Form wing.
• Two gymnasiums and six multi-use games areas
• Dining area with cafeteria so all meals are cooked on site

Uniform
Navy blue blazer with Villiers logo, navy blue V-neck jumper with Villiers logo, school tie (year colour), pale blue shirt, navy trousers or skirt.
Headscarves, padkas and turbans in light blue. Black shoes (no trainers), black/white socks/tights.

Gym kit: white polo with black piping, black shorts/tracksuit bottoms with white piping, black hoodie with white piping, black football socks with Villiers logo, white trainers, football boots (optional). Available from Fashion Mark, Unit 1, 33 High Street, Southall, UB1 3HA.

Provision of School meals
The school canteen is open for breakfast and at recess and at lunchtime, with a combination or self service and staffed service for freshly cooked hot meals. Halal, non-halal and vegetarian options are available and all meals meet the government nutrition guidelines. We were awarded ‘Healthy Schools’ status in 2010. Parents may apply to the school if they feel their child is eligible for free school meals.

Remo Lafrate
Headteacher
DfE No: 307/4020

High School Admissions 2015 71
Admission Criteria
Villiers High School

1. **Children in Public Care**
   Villiers has oversubscription criteria for each relevant age group, and highest priority is given to looked after children. (Children who are in public care as defined in Section 22 of the 1989 Children Act (this includes foster children)) and previously looked after children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).

2. **Brother or Sister who will still be Attending School at the Time of Admission**
   The words brother and sister refer to all blood, half, foster, step and adoptive brothers and sisters (not cousins) who live at the same home and in the same family unit on a permanent basis or for the majority of time in any calendar year. A sibling relationship does not apply when the older child(ren) will leave before the younger one starts school. A sibling connection does not apply for children whose older siblings will/may be attending the Sixth Form in Years 12 and 13.

3. **Exceptional Medical or Social Circumstances for the First Preferred School**
   The medical circumstances must relate to the child and parents will be expected to provide supporting evidence from a consultant who’s monitoring the child’s condition (not a General Practitioner [GP]) in relation to medical circumstances, or a social worker (or other appropriate professionally qualified person) in relation to social circumstances. All supporting evidence showing why education should be at the first preferred school must be submitted at time of application. Priority under this criterion can only be given for the first preference school.

   The Admissions Panel will consider all claimed exceptional medical or social circumstances in line with admissions criteria and inform parents of their decision.

4. **Distance from the Child’s Permanent Home Address to the Preferred School**
   The distance from home to Villiers High School is measured by a straight line from a point in the property determined by Ordinance Survey to the nearest gated entrance which is used by pupils to enter the school grounds. The measuring system is an integral part of the admissions software produced by Tribal Technology Ltd. It uses Ordinance Survey maps and is accurate to 1 metre.

   It does not mean the child will be allocated a place at the school nearest to their address.

   Any combination of two or more criteria gives higher priority than one criterion. For example, a brother/sister and agreed medical/social circumstances would give priority over a brother/sister connection.

   If two or more children have equal priority under the criteria, the criterion of distance set out in point 4 above will be applied.

   **TIE BREAK**
   In the event that the distances are equal the Local Authority (not the school) will draw lots to determine which applicants should be offered the place.

   **TWINS, TRIPLETS OR OTHER CHILDREN FROM MULTIPLE BIRTHS**
   Villiers does not give priority under its admission criteria for twins, triplets or other children from multiple births however, the Local Authority will endeavour wherever possible not to separate these children.
CHILDREN OF NEWLY APPOINTED STAFF
After the published offer date, where there is a demonstrable skills shortage for a vacant post (independent evidence is required), the admission authority will place the children of the new appointee for the post in question, at the top of the waiting list for places at the school.

ADMISSIONS CRITERIA TO THE SIXTH FORM OF VILLIERS HIGH SCHOOL
All students must meet the entry requirements for their chosen course of study as published in the Sixth Form Prospectus.

Students must meet the individual subject criteria as published in the Sixth Form Prospectus.

Places for Year 12 will be awarded to students in the following order of priority:

• Children in public care
• Qualified students who were on roll at Villiers High School at the end of the academic year immediately preceding the proposed date of entry into Villiers High School’s Sixth Form
• Qualified students who have a sibling attending Villiers High School in Year 7-11 in the year of the proposed date of entry into the Sixth Form
• Qualified students from any other school
• The distance from the student’s permanent home address to the school with those living nearest the school being given the higher priority*.

*The distance from home to school is measured by a straight line from the point in the property to the nearest gated entrance which is used by pupils to enter the schools grounds. The measuring system is an integral part of the admissions software produced by Tribal Technology Ltd. It uses Ordnance Survey maps and is accurate to 1 metre.
Open Evening for parents and pupils
Wednesday 8 October 2014
5.30pm to 8.30pm

Headteacher’s talk 5.30pm, 6.30pm and 7.30pm

Please note that there is no on-site parking

Location and Directions
The school is near the Greenford Roundabout. The 92, 95, 105 and E6 routes are few minutes’ walk away with Greenford Station (central line and overground) in close proximity.

The School’s Travel Policy
All pupils, staff and visitors are encouraged to travel to school by sustainable means, secure cycle parking is available and the school is well situated for travel by bus, train and rail.

There is no on-site parking for visitors or parents.
William Perkin Church of England High School

Oldfield Lane North
Greenford, Middlesex UB6 8PR
Email: office@williamperkin.org.uk
Website: www.williamperkin.org.uk

A Distinctive Local School for Local People with Specialist Science and Specialist Language College Status

A Distinctive Local School for Local People
We are delighted to invite applications to Ealing’s newest school which opened in September 2013.

William Perkin High School is a high achieving local school serving the needs of the community of North Greenford. It is a Church of England School launched by the Twyford Academies Trust which draws on all the strengths, experience and successful systems that have been developed at Twyford CE High School in Acton. William Perkin High School has the same core values as Twyford High School.

What does the school stand for?
William Perkin was a pioneering Victorian industrialist, and Christian, who opened his original factory right next to the site of the new school. He was just 15 when he joined the Royal Society of Chemistry (now known as Imperial College), and 18 when he discovered a chemical process to create the mauve dye which was to make him famous. His name is remembered today in the prestigious Perkin Medal which is awarded for scientific research in the chemical industry.

The School stands for the same intellectual curiosity about the wider world as epitomised in the name of William Perkin. It encourages students to understand and care for their environment and have a responsibility for others.

The Core Curriculum
With an emphasis on intelligent engagement with the wider world, the School has specialisms in Science and Modern Languages. The curriculum has been designed with an academic core of subjects. All children study a rich science curriculum in which lessons are taught separately as Biology, Chemistry and Physics. There is a focus on experiment and fundamental scientific principles. All students are offered French as their first language, with Latin also a part of the core curriculum. More able language students will take a second language from Year 8. In the academic core subjects, students are set by ability from Year 7 to ensure all students are able to make outstanding progress. Students will start their GCSE studies in Year 9 and more able students will study the more challenging IGCSE syllabus in Maths and Science. All students follow a course in philosophy & theology which focuses on the understanding of Christianity in the context of the 5 major world faiths.

The core curriculum will be taught in the morning in order to make maximum use of the time when students are best able to absorb and retain content.

The school emphasis on mature self-discipline within the classroom is also a feature of the atmosphere throughout the school. The school day starts at 8am.

The Wider Curriculum
The creative programmes at the school are very strong and provide a balance for the focussed formal learning in core subjects. Extended afternoon lessons take place in Art, Music, Sport, Applied Science and Creative technologies (from ICT through Computer aided Design to Computer Science). The additional science offer allows students to engage with the application of science in areas such as Electronics, Astronomy, Geology, Engineering & Food Science. They will exercise choice over which aspects of each creative subject area they are drawn to. The school also operates an extended day to allow students to take additional elective programmes as appropriate.

The language specialism brings with it a range of international projects and exchanges so that students can see the value of learning a language and use their language learning in context. The Twyford

Trust has partner schools in France, Germany and Spain, Mozambique and China where exchange programmes are already established.

Our Values
Twyford Trust schools have at their core a belief that all individuals are loved and made by God and therefore place a high emphasis on ‘the human capacity to do and be good’. As well as encouraging students to have a strong sense of social responsibility for each other and for the wider community, the curriculum encourages them to make good use of their own gifts. Every day school starts with a period of learning about world religions or world music and all students are given the opportunity and encouragement to play a musical instrument. The school will also develop a community service programme which links with local community groups.

William Perkin School Aims
To be a community which:
• Intelligently engages with the world
• Exercises wise stewardship of both the environment and personal talents
• Lives thankful and creative lives
• Develops individuals’ capacity to make a positive difference to others.

Our Facilities
The building contains:
• A 750 seat Performance Centre
• State of the art science Labs
• Suited classrooms in all subject areas
• Extensive sports pitches
• A well-equipped facilities for Music, Drama & Dance
• A full size indoor Sports Hall.
Admission Criteria
William Perkin Church of England High School

PROCEDURE FOR ADMITTING PUPILS TO THE ACADEMY

Admission Number
William Perkin Church of England High School has an agreed admission number of 190 students for entry into Year 7. Of the 190 places available:

• 19 are designated as Language Scholarship places
• 20 are designated to Horsenden Primary School
• 20 are designated to The Edward Betham Church of England Primary School
• 131 are designated to criteria a, b, c & e as set out below.

These arrangements and the criteria listed below are reviewed annually by the governing body, and should not be regarded as binding for future years.

PROCESS OF APPLICATION

1. Applications for the 19 Language Scholarship places should be made by completing the Language Scholarship application form which can be downloaded from the school website. Parents must also fill in their home local authority’s Common Application Form. The full Language Scholarship Admissions Criteria are set out below.

2. Arrangements for applications for the remaining 171 places will be made solely in accordance with the Local Authority’s co-ordinated admission arrangements and should be made on the pan-London Common Application Form.

3. The Academy Trust will use Ealing Council’s timetable for applications each year, which fits in with the timetable for the co-ordination of admission arrangements within London. The application deadline is 31 October 2014.

4. Unsuccessful applicants have a statutory right to appeal for a place at the Academy. Parents wishing to appeal should request an appeal form by emailing the school office@williamperkin.org.uk. The form and any attachments should be addressed to the Clerk of the Appeals Committee and returned to the school within twenty days of the notification not to admit. Appeals will be heard by a panel which is independent of the Academy and the Governors.

PROCEDURES WHERE WILLIAM PERKIN IS OVERSUBSCRIBED

Admissions to Year 7
Where the number of applications for admission is greater than the published admission number, applications will be considered against the criteria below. After admitting pupils with statements of Special Educational Needs where the Academy is named on the statement, the criteria will be applied in the following order:

Oversubscription criteria

a. All Looked After Children (as defined by the Local Authority as children in public care subject to Section 22 of the Children Act (1989)) or children who were previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order, have priority over all other applications. (An adoption order is an order under section 46 of the Adoption and Children Act 2002. A ‘residence order’ is an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a ‘special guardianship order’ as an order appointing one or more individuals to be a child’s special guardian (or special guardians).) See Note 1.

b. Children with a sibling already on-roll at the Academy who will be on-roll when the child is admitted. See Note 2.

c. Children for whom William Perkin Church of England High School is the nearest maintained high school or academy, measured in a straight line from a point in the property of the child’s home address (including flats) to the main entrance of the school. See Notes 3 & 4.

d. In order to improve the equality of access to a high school of their choice to parents in the North Greenford area, 20 places will be made available to children attending Horsenden Primary School and 20 places will be made available to children attending The Edward Betham Church of England Primary School. See Note 5.

e. Other children, with priority given to those living closest to the school, measured in a straight line from a point in the property of the child’s home address (including flats) to the main entrance of the school.
**TIE-BREAK**
In the event of oversubscription in any of the above criteria, priority will be given to those living nearest to the academy measured in a straight line from a point in the property of the child’s home address (including flats) to the main entrance of the school, using the Local Authority’s computerised measuring system. In the rare event that applicants’ distance measurements are exactly the same, in blocks of flats for instance, the place will be allocated randomly.

**WAITING LIST**
Unsuccessful applicants will be offered the opportunity to be placed on a waiting list operated in-house by the school. Applications will be ranked in accordance with the oversubscription criteria set out above and not in the order in which the applications are received or placed on the waiting list. Children who are the subject of a direction by the Local Authority to admit, or who are allocated to the school in accordance with the Fair Access Protocol, take precedence over those on the waiting list. Names will be removed from the list on 1st January and 31st August each year. Those applicants wishing to remain on the waiting list must notify the school in writing. If a place becomes available, the criteria above are reapplied to all those on the waiting list and a subsequent reordering of the waiting list may take place.

**IN YEAR ADMISSIONS**
In-year admissions are for those wishing to apply for a place at the school during the academic year. These applications are co-ordinated in-house by the school. Parents/carers wishing to make an in-year application should download the in-year application form from the school website and return the completed form to the school as soon as possible. If a place cannot be offered at the time of application, you will be informed of the reason(s) and placed on a waiting list (see above for details of waiting lists).

**THE CHRISTIAN CHARACTER OF THE ACADEMY**
It is assumed that those applying for a place at the Academy understand and have a preference for a school of religious character as set down in the academy’s aims and described in the prospectus, notwithstanding that no faith criteria are used in deciding admissions.

**NOTES:**
1. Governors will ask for written evidence from the responsible agencies.
2. Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
3. Distance is calculated using the Local Authority’s computerised measuring system which is an integral part of the admissions software produced by Tribal Technology Ltd. It uses Ordnance Survey data and is accurate to one metre. In the rare event that applicants’ distance measurements are exactly the same the place will be allocated randomly.
4. Criteria a-c will be applied initially until 131 places have been allocated.
5. Any places not required by students at Horsenden Primary School or Edward Betham Church of England Primary School from within the quota of 20 places per school will be allocated according to criteria c and e.
Language Scholarship Admissions
Information for Parents

19 places within William Perkin CofE High School will be made available each year for students applying for a place in Year 7 and with an identified natural aptitude for Language. The application process is designed to test a child's natural language and linguistic aptitude. As such, a child can be awarded a Language Scholarship place based on lingual aptitude, irrespective of any prior tuition.

How to Apply:
1. Apply to William Perkin CofE High School in accordance with the Local Authority's co-ordinated admission arrangements using the pan-London Common Application Form.
2. Download the Language Scholarship application form from the school website and return the completed form to the school by the specified Language Scholarship closing date.
3. All Language Scholarship applicants will be invited to attend a language and linguistic aptitude assessment.
4. Your child's assessment score will be issued together with their ranked position on the Language Scholarship List. Whether your child is offered a place will depend upon your ranked position for a Language Scholarship place at the time of offers being made as well as yours and others applications order of preference on the pan-London Common Application Form.
5. Students who are not offered a Language Scholarship place in March will be placed on a Language Scholarship Waiting List, ranked according to their score. If a place becomes available it will be offered to the applicant who is highest on the waiting list. In the case of a tie on score, those students living nearer the school, measured in a straight line from a point in the property of the child's home address (including flats) to the main entrance of the school, will be given priority.

Students admitted to William Perkin CofE High School under a Language Scholarship Place will be expected to:
1. Become dual-linguists at GCSE Level and make outstanding progress across the four disciplines of reading, writing, listening and speaking.
2. Engage fully in the Language College by participating in foreign trips and exchange programmes and hosting exchange students.
3. Make an active contribution to the Language College community through commitment to the Language College's extra-curricular programme, including Extended Electives in further languages.

Key Dates:
Application Deadline: Friday 3 October 2014
Assessment Date: Thursday 9 October 2014
Results Date: Friday 17 October 2014

Frequently Asked Questions:
Does my child need to be able to speak a language other than English?
No. Application for places is open to all students but, should your child gain a Language Scholarship place, they will be expected to take at least two languages at GCSE Level.

Which languages will be taught at William Perkin?
Students will be able to study French, German and Latin as part of the Core Curriculum and Spanish as part of the Extended Curriculum.

My child has language lessons outside school, should I continue with these or learn with the William Perkin Language College?
It is up to you whether you decide to receive private tuition in languages other than French, German and Latin and this will be something that will be discussed further at your child's induction interview should they be successful.

My child has already passed a number of exam grades in another language, will this help my application?
No. The application process takes no account of previous experience although this information is always useful to us should they be offered a place.

My child is involved in lots of extra-curricular activities already, what commitment will they need to show to William Perkin?
Students enrolled on a ‘Language Scholarship place will be expected to commit to a minimum of two hours’ per week of wider learning within the Language College. This will include a commitment to participating in foreign exchanges and hosting exchange students. Language Scholars will be given a discount on foreign exchange trips.

My child has a Special Educational Need. Will they be given a concession during the application process?
The application form has a section where you can provide us with as much information as possible regarding any special educational needs your child has. Your child's current school will need to provide full details of the level of support currently provided during assessments so that we are able to make arrangements as deemed appropriate.
Documentary Evidence

Proof of address – mainround admissions
• Your current year’s Council Tax Bill

If you do not pay Council Tax then the following may be accepted:

• Letter confirming entitlement to benefits e.g. child benefit, child tax credit, housing benefit, income support or Jobseekers allowance for the current year or any new benefits which may be introduced or replace any of these.
• Tenancy agreement from a registered private letting agency with 2 copies of recent bills e.g. bank/mobile/phone statement, utility bill (gas/water/electricity) or wage slip
• Car Insurance
• Letter from Social Services, National Asylum Support Service (NASS), United Kingdom Border Agency (UKBA) or Housing Department confirming placement at your address.

If you are living with friends or relatives, you will need to provide a copy of their Council Tax bill, a letter from the Council Tax payer confirming that you are residing with them for the foreseeable future and two of the documents referred to above.

If you and/or your child are living abroad but intend to move back to this country you must provide the home address in the country you are currently residing. When you can prove that you are living in the country the last date that your address can change before the offer date is (High School Admissions 2015: High - 10 December and Primary 11 February). If you move into the country after that date your address can only be changed after the offer date. In all cases you must be living in Ealing before the new address can be used.

PLEASE NOTE THAT INTERNAL COUNCIL CHECKS MAY BE MADE ON ALL APPLICANTS’ CLAIMED ADDRESSES

False or misleading addresses
Ealing Council takes very seriously any attempt to obtain a school place by deception. If we find that a school place was obtained using a false or misleading address we will give serious consideration to withdrawing the offer, even after the child has started school. In deciding whether to withdraw the place, the length of time that the child has been at the school will be taken into account.

Temporary addresses used solely or mainly to obtain a place at a school (whilst still owning a property elsewhere) are not regarded as the permanent home address and will not be accepted. If a place is obtained by that means, the place will be withdrawn.

The Council uses our Audit and Investigation Service to investigate cases and if there is any doubt regarding the veracity of your claimed address you may be asked to provide additional information before your case is referred to this Service.

Proof of address - in-year admissions
You are required to submit documentary evidence of your home address when submitting your application form. This is your permanent address where you are living with your child at the time of application and the proof provided should be in the name of the applicant.

Please provide:
• Your current year’s Council Tax bill

If you do not pay Council Tax then the following may be accepted:

• Letter confirming entitlement to benefits eg child benefit, child tax credit, housing benefit, income support or Jobseekers allowance for the current year or any new benefits which may be introduced or replace any of these.
• Tenancy agreement from a registered private letting agency with 2 copies of recent bills e.g. bank/mobile/phone statement, utility bill (gas/water/electricity) or wage slip
• Car Insurance
• Letter from Social Services, National Asylum Support Service (NASS), United Kingdom Border Agency (UKBA) or Housing Department confirming placement at your address.

If you are living with friends or relatives, you will need to provide a copy of their Council Tax bill, a letter from the Council Tax payer confirming that you are residing with them for the foreseeable future and two of the documents referred to above.

PLEASE NOTE THAT INTERNAL COUNCIL CHECKS MAY BE MADE ON ALL APPLICANTS’ CLAIMED ADDRESSES

YOU ARE NOT REQUIRED TO LIVE WITHIN THE BOROUGH TO MAKE AN APPLICATION; HOWEVER YOU ARE EXPECTED TO BE ABLE TO LIVE WITHIN REASONABLE TRAVELLING DISTANCE IN ORDER FOR YOUR CHILD TO BE ABLE TO START SCHOOL QUICKLY WHEN AN OFFER IS MADE. APPLICATIONS FROM ABROAD WILL NOT BE MADE LIVE AND YOU WILL BE EXPECTED TO PROVIDE EVIDENCE OF YOUR CHILD’S ARRIVAL IN THE UK, SUCH AS YOUR CHILD’S BOARDING PASS, BEFORE THIS WILL BE ACTIONED.

Change of address
After your initial application, if you move address to or within the London Borough of Ealing you must be living in the property before the new address can be used and you will be required to provide proof of your new permanent home address as above. This is because in-year applicants are expected to start at the school quickly after any offer is made, as many schools and year groups are oversubscribed, and so places cannot be held open.

If you know someone who intends to or has used a false address to gain a school place, you can report this to the school admissions team confidentially by emailing mainroundadmissions@ealing.gov.uk or by calling admissions on 0208 825 6339/5511/5522. You do not need to give your name but please provide as much information as possible so that we can investigate the matter fully.

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Appeal Process

Appeal arrangements
You have the right under the School Standards and Framework Act 1998 (as amended by the Education Act 2002) to appeal to an independent appeal panel if your child has not been allocated a place at your preferred school(s). There is no right of appeal in respect of applications for nursery schools or classes.

Appeals in respect of Community school in the London Borough of Ealing
You will receive a letter advising whether a place is to be offered at the school of your preference. If you decide to appeal, please contact the School Admissions Service for an appeal form or download the form from Ealing’s website: www.ealing.gov.uk. You should return the completed form by the date stated on it. An independent appeals panel, advised by an independent clerk, hears all appeals. Staff in the: Committee Section, 5th Floor (NE3) Perceval House, 14-16 Uxbridge Road, Ealing W5 2HL will write to advise you of the date and time of the hearing and where it will be held. You can phone them on 020 8825 8292. You will be invited to attend the appeal and we strongly advise you to do so. If you have any questions regarding appeals please contact the Committee Section and not School Admissions.

Guidance for Parents
Independent advice on how to appeal can be sought from
• ACE, Advisory Centre for Education. www.ace-ed.org.uk
  ACE offer free advice via telephone 0300 0115142 Mon-Fri 10am to 1pm
• Coram, Children’s Legal Centre provide free advice on the appeals process: www.childrensnlegalcentre.com telephone 08088 020 008 Mon-Fri 8am to 8pm.
Parents wishing to ascertain how likely it is that their appeal will be upheld can look at the statistics on pages 14 and 15.

Appeals in respect of Community schools in other boroughs
Please contact the relevant Local Authority. The telephone numbers of neighbouring authorities are listed on page 85.

How to appeal for a place at an Academy, Voluntary-Aided or Foundation school
You will need to contact the school(s) for details of their arrangements and an appeal form as these schools manage their own appeals.

Powers of Appeal Panels
Appeals other than those against decisions made on the grounds of class size prejudice (the School Standards and Framework Act 1998 as amended by the Education Act 2002, limits infant classes to 30 pupils) must follow a two stage process.

First Stage: establishing the facts, at which the panel considers whether the school’s published admission arrangements:

a) comply with the mandatory requirements of the School Admissions Code and Part 3 of the School Standards and Framework Act 1998.
b) were correctly applied in the individual’s case, and decides whether “prejudice” to the efficient provision of education would arise were the child to be admitted.

Following the first stage if the appeal panel is not satisfied that there would be prejudice if the child were admitted to the school, where there is only a single appeal for the school the panel should allow the appeal. For multiple appeals for the same school, the appeal panel can only uphold the appeals if they decide that all the children who are the subject of the appeals could be admitted without prejudice to the school. If prejudice is proven for either a single or multiple appeals, the panel must move onto the second stage.

Second Stage: balancing the arguments: at which the panel exercises its discretion, balancing the degree of ‘prejudice’ caused to the school by the admission of an extra child against the prejudice caused to the child by not being admitted to their preferred school. The panel will consider both arguments and evidence in support of each before arriving at their decision.

Decision of the Appeal Panel
The decisions of admission appeal panels are binding on admission authorities and parents and can only be overturned by the courts.

Complaints to the Local Government Ombudsman
The Local Government Ombudsman can investigate written complaints about maladministration on the part of a panel that considered an appeal relating to a community, voluntary aided or foundation school. Complaints relating to academy appeals should be made to the Young Persons Learning Agency (YPLA). This is not a further right of appeal and must relate to issues such as the panel’s failure to follow correct procedures or act independently and fairly.

Judicial Review
Judicial review may be available where an independent appeal panel is wrong on a point of law. Any application for Judicial Review must be made within 3 months of receipt of a decision. Parents might wish to seek legal advice before pursuing this option.
In-Year Admissions

In-Year admissions refers to all admissions for a school place, for all pupils of Year 7 to 11, on or after 1 September 2014, the date of the main intake into Year 7. It includes new applicants who have moved into the area, those seeking a transfer between schools, and those attending a school who apply and request to remain on a waiting list for a higher preference school/s. In-Year applicants are seeking a school place to start as soon as possible, and not applying in advance for the following school year.

If your child has a Statement of Special Educational needs/ Educational Health and Care Plan, please contact the SEN Section on 020 8825 5533 who will assist in finding an appropriate school place.

Students of Year 7 - 9 age

In Ealing, the Local Authority co-ordinates in-year admissions for community schools and those Foundation Schools and Academies who have opted into in-year co-ordination.

Most VA (Faith) schools deal with their own in-year admissions, so you may apply direct to them, but all will still accept an In-Year Application made online to the Local Authority; please note that for all such schools it is important you complete their Supplementary Information Form (available on the website and from the school) and submit this direct to the school in order to complete your application. Please check with the school or the Ealing website for more details.

For a place in any Ealing school, you can apply direct online to Ealing, even if this is not your home Local Authority. Ealing will let your home Local Authority know of any applications received, and of any offers made. However you are advised to also apply to your home Local Authority for a school place there. Please go to [www.ealing.gov.uk/admissions](http://www.ealing.gov.uk/admissions) and select in-year school admissions for in-year high school admissions. On this page, you can check the year group for your child by date of birth, read the high school prospectus: High School Admissions 2014, and read the Information Leaflet, to understand how your application will be maintained and considered. You can also check the latest available school vacancies online. If your child has no school place at present, you are advised to include at least one school with vacancies in your 3 preferences so your child can be offered a school place quickly and does not have a long gap in his/her education.

If you have exceptional medical or social circumstances you wish to be considered, please note that not all schools include this in their admission criteria, and refer to the high school prospectus for information on how to apply under this criterion, if applicable to your preference school/s.

Please note that the admission criteria for in-year admissions are not always identical to those for the Main Round entry into Year 7.

You can then follow the link to Apply online for year 2014-15 high school places and complete and submit an in-year application.

You will receive a written response from the In-Year Admissions Team, to your application. You will be offered a place at the highest ranking preference school which has a vacancy when you are top of the waiting list. Where this is not possible, if your child is unplaced, and you live in the London Borough of Ealing, you will be offered a place at the nearest Ealing high school with a vacancy. You should accept this offer, though can request to remain on waiting lists and/or appeal for your preferred schools at the same time. It is not possible for all applicants to be offered a preference school.

If you have further enquiries or need more advice which you cannot find on the website. Please contact the In-Year Admissions Team by email at [in-yearadmissions@ealing.gov.uk](mailto:in-yearadmissions@ealing.gov.uk), or by ringing [020 8825 6339](tel:020%208825%206339) between 9.00am and 12.00 noon on weekdays.

Students of Year 10 and 11 age

As above, please complete the In-Year Common Application Form and if appropriate any Supplementary Information Form/s. The High Schools In-Year Admissions Officer may contact you to discuss the range of available educational provision and find the most appropriate provision for your child. This may be in a school or other provision and will depend on a number of factors, including your child’s previous education especially in Year 10, any gaps in his/her education, time of your application, and level of English if recently arrived from abroad. We will offer advice and support on the options and how best to integrate your child into the education system and move on to further courses in the future.

Please note: if your child is on the roll of a school, and you are applying for a place at another local school, you are advised to discuss this first with your child’s current Head Teacher. Your child will remain on the roll of his/her current school and is required to attend there until admitted to another school to avoid any gap in his/her education. It is generally unhelpful for a student’s education to transfer schools during this time.

In-Year Fair Access Protocol

Each local authority has a Fair Access Protocol. All the maintained high schools and the Academies participate in the protocol in order to ensure that unplaced children, who live in the home local authority, especially the most vulnerable, are offered a place at a suitable school in the home local authority as quickly as possible. The protocol process is in effect a safety net when the normal procedures for in year admission have failed. It is not intended to be part of extended co-ordination. The protocol can be viewed online in the In-Year High School Admissions pages.
Special education provision

Children with special educational needs with a Final Statement of Special Educational Needs/Educational Health and Care Plan
Defined as a child with a learning difficulty or disability (special educational needs) who has a significantly greater difficulty in learning than the majority of children of the same age. A Final Statement of Special Educational needs/Educational Health and Care Plan is a signed document specifying educational provision additional to and different from the educational provision generally made for children of their age.

Children with special educational needs without a Final Statement of Special Educational Needs/Educational Health and Care Plan
Defined as a child who has been identified at school as having learning difficulty or disability and whose special educational needs that can be met and supported within existing resources, using school delegated resources. They will not have a signed Final Statement of Special Educational needs/Educational Health and Care Plan.

Parents who believe their child may have special educational needs should seek advice and guidance from their child’s teacher, Headteacher or School’s Special Educational Needs Co-ordinator.

It may be necessary to assess a child’s needs to determine whether additional special help should be made available. Parents are involved at all stages of this process. The majority of children with special educational needs will have their needs met by their school. The LA and schools are guided by the Government’s Code of Practice; Special educational needs and disability code of practice: 0 to 25 years.

The Code and an accompanying guide for parents may be obtained free of charge from the Department for Education Publications Centre.

For a small number of children, specialist provision is required to meet the child’s needs. Ealing has a range of schools and units which cater for children with severe and moderate learning difficulties, severe speech and language difficulties, complex social communication difficulties including autistic spectrum disorder, hearing difficulties and physical difficulties.

Ealing’s Special Educational Needs policy has adopted the principle of high quality local provision with the intention that more distant provision will only be used in exceptional circumstances.

Your Child in School

Entry of pupils for public examinations
Entry of pupils for public examinations is the responsibility of the head teacher. The entry fees in respect of pupils entered for public examinations are normally paid by the school. Public examination results are available for each high school and may be obtained from the school.

University Technical Colleges and Studio Schools
University Technical Colleges and Studio Schools are opening in some areas to provide technically-oriented courses of study or work skill based learning for 14-19 year old.

Ealing will co-ordinate applications for residents for University Technical Colleges (UTCs) and Studio Schools in neighbouring Local Authorities. Applicants are encouraged to apply on line at www.eadmissions.org.uk Currently there are no UTCs or Studio Schools in Ealing.


School Attendance
Children can only make the most of the educational opportunities on offer if they attend school regularly and punctually.

1. Non-attendance is one of the single biggest blocks to achievement. Whatever absence is due to, not being present at school disadvantages children. Their school and the LA’s School Attendance Service can offer parents help and advice to support attendance. Parents and carers have a legal responsibility to ensure their children attend school.

2. Each high school has its own attendance office in house, they monitor and intervene with poor attendance.

3. Continued poor attendance with unauthorised absence may lead to legal action being taken against the parents.

4. Amendments to the 2006 regulations (September 2013) no longer allow leave of absence for holidays. The regulation’s make it clear that Headteachers may not grant any leave of absence during term time unless an application is made and there are exceptional circumstances. Parents taking unauthorised leave can incur a penalty fine.
Your Child in School

Home to school travel

Information is correct at time of publication

TRAVEL ASSISTANCE ASSESSMENT AND ARRANGEMENTS FOR PROVISION OF FREE TRAVEL BETWEEN HOME AND SCHOOL FOR PUPILS AGED 11-16 YEARS.

This policy does not apply to transport arrangements for pupils with special educational needs; separate policies are in place.

Transport for London provides free travel for pupils aged 16 years and under on all London buses and trams. Pupils of compulsory school age will be expected to take advantage of free bus travel offered by Transport for London. In a very small number of cases where travel by bus is not appropriate, parents will need to apply for travel assistance from the Local Authority.

Criteria for pupils aged 11 – 16 years

Eligibility for assistance for pupils aged between 11-16 years will only be considered where travel by bus is not suitable.

Assessment of eligibility for pupils aged 11 – 16 years

The below criteria will be used to assess eligibility for travel assistance. Each request will be considered on it own merits, and decisions on a small minority of cases may depart form the criteria if there are exceptional circumstances that apply. Reasons for decisions will be recorded and reviewed as appropriate.

Factors that will be taken into consideration in the assessment:

- Distance – The statutory walking distance between home and school measured by the nearest available route, including footpaths etc
- Availability of places at schools nearest to the pupil’s home
- The journey time as measured by reference to timetables published by Transport for London
- The complexity of the most appropriate available bus route
- Eligibility for free school meals or if the parents(s) receive(s) the maximum rate of Working Tax Credit for their case
- Pupil’s receiving education by virtue of arrangements made in pursuance of Section 19 (1) of the Education Act 1996
- Preference of school by virtue of the parents’ religion or belief
- Single-sex school
- Mobility problems caused by a temporary medical condition.

For further information regarding travel assistance please refer to Ealing’s travel policy at www.ealing.gov.uk.

Free School Meals

Families receiving the following support benefits are eligible for free school meals.

- Income Support
- Job seeker’s Allowance (income Based)
- Income-related Employment and Support Allowance
- Assistance from the UK Border Agency
- Guarantee element of State Pension Credit
- Child Tax Credit and have an annual income of less than £16,190 (and not in receipt of Working Tax Credit).

School Food

Responsibility for the provision of a midday meal rests with the individual governing bodies of our schools. In their delegated school budgets they receive funding to provide children entitled to a free school meal with a meal at lunchtime. They are also required to provide a mid-day meal for pupils of parents and carers that request one to be provided, subject to the parent and carers paying for the meal. Our schools will publish the cost of a meal or in the case of a high school a tariff. Parents and carers will need to contact individual schools to establish the cost and tariff that apply as these can vary from school to school. Other food provided in schools is at the discretion of the governing body and may be subject to a separate charge.

Post 16 Provision

You can leave school on the last Friday in June as long as you will have had your 16th birthday by the end of that school year’s summer holiday. However you will need to stay in some sort of education or training for longer.

If you are currently in Year 11 (during the school year Sep 2014–June 2015) you must stay in some form of education or training until the end of the school year (Sept 2015–June 2016) when you turn 17. For more information visit www.gov.uk/know-when-you-can-leave-school.

There is a wide range of post 16 provision in Ealing:-

- Thirteen Sixth Forms in our High Schools and Academies. For further information contact the establishment direct – contact details are on the relevant pages of this brochure.
- Ealing, Hammersmith & West London College (EHWLC) based at four sites in the borough. For further information on courses phone the course information line on 0800 980 2175 or visit www.wla.ac.uk
- High School, Special Schools and College (EHWLC) partnerships. For information visit: www.wla.ac.uk/schoolleavers/schoollinks/partnerships.asp

Complaints Procedure

Any parent, who has a question or a complaint about the curriculum, religious education or collective worship offered at the school, should first speak to the headteacher, who will be happy to discuss the matter. If the parent wishes to take the matter further, details of how to do this can be obtained from the headteacher or you may make a formal complaint through the statutory complaints process. Such complaints should be made in writing and addressed to The Complaints Officer, Customer Care Unit, Perceval House, 14-16 Uxbridge Road, London W5 2HL.
Sustainable Modes of Travel Strategy

How do Ealing pupils travel to school?
To help make sustainable travel an attractive alternative to the family car we have developed a plan of action that:
• Addresses the needs of children
• Puts in place improvements to walking, cycling and public transport routes
• Develops new initiatives to encourage safe walking, cycling and independent travel
• Promotes the choices available

Our targets:
There are a number of targets outlined in the strategy, these include:
• To have 107/114 (95%) of schools with approved travel plans.
• To have 70/114 schools accredited
• To have 16.4% Annual percentage car mode share.

What is available for schools with travel plans?
Assistance with implementing travel plans including workshops for new plans, reviews and rewrites.
Walk on Wednesdays (WoW) – incentive scheme to encourage walking to school for primary school aged children.
Walk to school week – twice annually involving resources and competitions to promote walking during the week
Cycle training – schools in Ealing can arrange for Bikeability cycle training sessions, priority is given to schools with travel plans
Cycle parking – schools with travel plans can apply for free bespoke cycle shelters to help encourage cycling
Cycle curriculum resources – resources covering all subject areas with a focus on cycling is available for key stage 2 and 3
Park and stride – resources are available to help schools establish areas near the school where parents can park and walk the rest of the way to the gate
Car-sharing – information on car-sharing schemes and how to go about this
Theatre in Education – Performances area available to schools promoting messages of road safety and sustainable travel in a fun, interesting way.
Small grants funding – Schools looking to implement a scheme to promote walking or cycling can apply to the school travel advisors for a small grant to assist with covering the start-up costs of a scheme.
Competitions – designing school travel plan coverpage, walking and cycling competitions
Website – available for all schools with lots of information about what we provide and the benefits of promoting walking and cycling – www.egfl.org.uk/stp
Road safety – resources, theatre in education, campaigns to promote road safety
Accreditation – national recognition of the great work schools are doing to promote sustainable travel

How will this strategy help you?
The strategy can help parents make informed choices about how their child travels to school. It provides information on the resources available for schools, pupils and parents to encourage greater usage of walking and cycling and other sustainable modes of travel.
Useful Contacts

**DFE (Department for Education)**
General enquiries: 0370 000 2288
Website: https://www.education.gov.uk/help/contactus
Website: http://www.education.gov.uk/childrenandyoungpeople
Other publications: 0845 602 2260

**ACE (Advisory centre for Education)**
For free independent advice, on admissions process and educational issues like bullying, SEN, exclusion and attendance.
Tel: 03000115142
Website: www.ace-ed.org.uk

**ISC (Independent Schools Council)**
St Vincent's House
30 Orange Street
London WC2H 7HH
Website: www.isc.co.uk
Tel: 020 7766 7070
Fax: 020 7766 7071

**Ofsted Reports**
Website: www.ofsted.gov.uk

**ContinYou Ealing Parent Partnership Service**
Provides practical, relevant advice and information and one-to-one support, supports you during assessment for a statement of SEN and assists with issues such as moving school and exclusion.
Tel: 020 8280 2251
Email: ealing.pps@family-acton.org.uk
Website: www.continuyou.org.uk/cepps

**National Career Service**
Helpline: 0800 100900
Text: 077 664 13 219
Website: www.nationalcareersservice.direct.gov.uk

**Ealing Youth and Connexions Service**
Ealing Council
14 - 16 Uxbridge Road
Ealing W5 2HL
Tel: 020 8825 5777
Email: youngealing@ealing.gov.uk

**Coram (CLC)**
Children Legal Centre (CLC)
Family, Children’s & Education Legal Service
Advice Line: 0800 8802 0008
Open: Mon - Fri 8am - 8pm
Email: info@coramuk.org.uk
(for general enquiries only legal questions cannot be answered via email)

**Ombudsman**
Looks at complaints about councils and some other authorities, including education admissions appeal panels.
It is a free service that investigate complaints in a fair and independent way.
Website: www.lgo.org.uk
Tel: 020 7217 4620, 0300 061 0614 or 0845 602 1983
Text: text ‘call back’ to 0762 480 3014.
To order publications or copies of the Ombudsmen’s reports, call 024 7682 0042 Mon – Fri, 8.30am – 5.00pm

**Appeals**
Committee Section
Perceval House
5/NE/3 (Blue)
14-16 Uxbridge Road
Ealing W5 2HL
Tel: 020 8825 8292

**Ealing, Hammersmith & West London College (EHWLC) College Information Centre**
Course/College Enquiries: 0800 980 2175
Email: LIS@wlc.ac.uk
Website: www.wlc.ac.uk

**Diocesan Bodies**
**Church of England**
London Diocesan Board for Schools
36 Causton Street, London SW1P 4AU
Tel: 020 7932 1100
Website: www.london.anglican.org/schools

**Roman Catholic**
Westminster Diocese Education Service
Vaughan House
46 Francis Street London SW1P 1QN
Tel: 020 7798 9005
Website: www.rcdow.org.uk
List of neighbouring Local Authorities

London Borough of Barnet
Ground floor, Building 4, North London Business Park
Oakleigh Road South N11 1NP
Telephone: 020 8359 7651
Email: school.admissions@barnet.gov.uk
Website: www.barnet.gov.uk/school-admissions

London Borough of Brent
Brent School Admission Service, Brent Civic Centre,
Engineers Way, Wembley HA9 0FG
Telephone: 020 8937 3110
Email: school.admissions@brent.gov.uk
Website: www.brent.gov.uk

London Borough of Camden
Camden Education Authority, Crowndale Centre
218 – 220 Eversholt Street, London NW1 1BD
Telephone: 020 7974 1625
Email: admissions@camden.gov.uk
Website: www.camden.gov.uk/admissions

London Borough of Harrow
Admissions, P.O. Box 22, Civic Centre, Harrow,
Middlesex HA1 2UW
Telephone: 020 8901 2620
Email: schooladmissions@harrow.gov.uk
Website: www.harrow.gov.uk

Hertfordshire County Council
Admissions and Transport Team
Hertfordshire County Council, Room 134,
County Hall Herts SG13 8DF
Telephone: 01992 555 840
Email: Admissions.central@hertscc.gov.uk
Website www.hertsdirect.org/admissions

London Borough of Hillingdon
Admissions, Civic Centre, 4E/09, Uxbridge, Middlesex UB8 1UW
Telephone: 01895 556644
Email: admissions@hillingdon.gov.uk
Website www.hillingdon.gov.uk

London Borough of Hounslow
Children’s Services and Lifelong Learning Admissions Team,
Civic Centre, Lampton Road, Hounslow TW3 4DN
Telephone: 020 8583 2721/2711
Email: admissions@hounslow.gov.uk
Website: www.hounslow.gov.uk

Tri-borough Admissions Service
Kensington & Chelsea, Hammersmith and Fulham
and Westminster City Council
The Westminster Admission team work in partnership with the
Hammersmith and Fulham and Royal Borough of Kensington
and Chelsea teams as a tri-borough Admissions Service.
Admissions, Town Hall, Green Zone
Horton Street, London W8 7NX

Royal Borough of Kensington and Chelsea
Telephone: 020 7745 6432
Email: school.admissions@rbkc.gov.uk
Website: www.rbkc.gov.uk/schooladmissions

Hammersmith and Fulham
Telephone: 020 7745 6434
Email: schools.admissions@lbhf.gov.uk
Website: www.lbhf.gov.uk

Westminster Education Authority
Telephone: 020 7745 6433
Email: schooladmissions@westminster.gov.uk
Website: www.westminster.gov.uk/admissions

London Borough of Richmond upon Thames
Admissions Section, Education, Children’s and Cultural Services,
44 York Street, Twickenham, TW1 3BZ
Telephone: 020 8891 7865
Email: education.admissions@richmond.gov.uk
Website: www.richmond.gov.uk

Slough Borough Council
Admissions & Access Team, Education Department
St Martins Place, 51 Bath Road, Slough SL1 3UF
Telephone: 01753 875 728
Email: admissions@slough.gov.uk
Website: www.slough.gov.uk

Surrey County Council
Contact Centre, Room 296-298, County Hall
Penrhyn Road, Kingston Upon Thames, KT1 2DJ
Telephone 0300 200 1004
Email: contact.centre@surreycc.gov.uk
Website: www.surreycc.gov.uk

London Borough of Sutton
Sutton Schools Admissions, Civic Offices
St Nicholas way, Sutton, Surrey SM1 1EA
Telephone: 020 8770 5000
Email: admissions@sutton.gov.uk
Website: www.sutton.gov.uk
School terms and holidays

Academic Year 2015/2016

Autumn term 74 days
Tuesday 1 September 2015 to Friday 18 December 2015

Half Term
Monday 26 October 2015 to Friday 30 October 2015

Christmas Holiday
Monday 21 December 2015 to Friday 1 January 2016

Spring term 54 days
Monday 4 January 2016 to Thursday 24 March 2016

Half Term
Monday 15 February 2016 to Friday 19 February 2016

Easter Holiday
Friday 25 March 2016 to Friday 8 April 2016

Summer term 70 days
Monday 11 April 2016 to Monday 25 July 2016

May Day
Monday 2 May 2016

Half Term
Monday 30 May 2016 to Friday 3 June 2016

Total days 198 days

Training days
The above schedule sets out 198 days in total, providing a framework for schools from which five days should be selected as training days for teachers, set by headteachers in consultation with their staff.

Occasional days
The schedule also allows for the 3 occasional days holiday for pupils and staff to be set in consultation with each school’s governing body. In considering the dates of these 3 days, governing bodies should take account of the need to observe religious festivals other than Christmas and Easter. These should also be taken from within the 198 days specified in the schedule. Should the occasional days not be required for religious festivals it is recommended that they be used at the end of the Summer Term 2016.

Please note that the total number of working days for teachers is 195 and for pupils is 190.

Admissions enquiries

Enquiries about primary and secondary education and any matters contained in this prospectus should be posted to:

Admissions
Perceval House
14-16 Uxbridge Road
London W5 2HL

High School Admissions:
Telephone: 020 8825 5522
Telephone enquiries: Monday – Friday 9.00am – 12.00 noon
OR
Email: mainroundadmissions@ealig.gov.uk

Primary School Admissions:
Telephone: 020 8825 5511
Telephone enquiries: Monday – Friday 9.00am – 12.00 noon
OR
Email: mainroundadmissions@ealig.gov.uk

In-Year Admissions:
Telephone: 020 8825 6339
Customer service is available between 9.00am - 5.00pm
Monday – Friday for personal callers
Telephone enquiries: Monday - Friday 9.00am - 12.00 noon

Travel, Free School Meals:
Telephone: 020 8825 5566
Telephone enquiries: Monday – Friday 9.00am – 5.00pm
Webform: http://www.ealing.gov.uk/downloads/download/100/ application_form_for_free_school_meals_and_uniform_grant
Minicom: 020 8825 6543

The information in this prospectus relates to the school year 2015/2016, and although correct at the time of publication, there may be changes before or during the school year 2015/2016 or in any subsequent years.