

City of London Corporation
Family & Young People's Information Service
GDPR Policy

The City of London Family and Young People's Information Service is committed to protecting your privacy when you use any of our services. We may collect a range of personal data including name, address, phone number, email address, children's ages. We may collect a range of special category data including ethnicity, salary range, marital status, family type, employment status, childcare type for our Childcare Sufficiency Assessment only. These details are not shared with anyone, they are mainly for statistical purposes only.

Primarily your personal data enables us to provide good quality information, advice and guidance about services in the local area that could be useful to you and your family. Your data also helps us to assess the sufficiency of childcare in the local area under the Childcare Act 2006 – Section 6, 7, 11, 12 & 13 and how we intend to ensure there is sufficient childcare to meet families' needs. The information you share may be used to ensure your views are central to the delivery, development and improvement of the quality of childcare and other services in the local area. We may also use your data to fulfil our obligations under the Children and Young Persons Act 2008 and the Equalities Act 2010 or other relevant legislation aimed at ensuring your information needs are met.

We are allowed to use your data if you consent for us to do so, or if we have a legal obligation to do so, or to protect your vital interests. Your data may be shared with service providers who are, or intend to be, providing an individual service to you including professionals such as schools, childcare providers, children centres, health visitors engaged in meeting your families' needs and circumstances. Your personal data will normally be kept for 6 years on our secure database in accordance with Data Protection (1998) regulations, after which your information will be deleted.