

Already listed – check and update your own details

***note: if you are CQC - Care Quality Commission registered (applies to adults services only) you will be listed on our website. If you are a Childcare provider you may be already listed on our website.**

To update your own details you need to complete our quick registration form and be signed in:

if you are not registered to update your own details yet please see pages 1- 3


If you have already registered to update your own details click sign in see page 4

Provider Corner

My Hub

Providers may create new service listings and keep current service listings up to date through the Dashboard area.
 To access the dashboard, please [Register](#) or [Sign In](#).

Click here



- Complete the fields
- Read/accept and give your consent
- Click here

Create account

First name (Required)

Surname (Required)

Email address (Required)

Choose password (Required)

Confirm password (Required)

By clicking 'Create account' I agree that:

- I accept the [Terms & Conditions](#)
- I give consent to the processing of my data
- I may receive communications

Create account

Once you have created your account you will see this screen and you will receive an email with your activation code – enter your code and activate your account

Activate account

😊 We have sent you an email

Do not close this window. You will need it to enter your activation code.

We have sent an email to fis.west@cheshirewestandchester.gov.uk which contains your activation code.

Enter activation code (Required)

Activate account

Activate code is required for security and to confirm your email address.

Can't find your activation code?

If you can't find your activation code, try...

- Checking your junk or spam email folders in case it has been put there.
- [Resend it to your email address](#) (fis.west@cheshirewestandchester.gov.uk)

If you still have a problem then please [contact us](#).

Keyword(s) Place name or postcode

Sign In

Account activated

Your account has been activated. Please sign in with your email address and password.

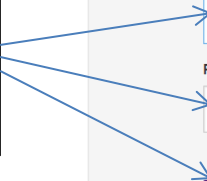
Email address (Required)

Password (Required)

[Forgotten your password?](#)

We respect your privacy and will not share your details.
For more information please view our [Privacy Policy](#) or [Contact us](#)

You will then be prompted to sign in with your e-mail address and the password you created earlier



Sign in – if already registered – If you have completed the instructions from pages 1-3 please go to page 5.

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Click here

- Free to advertise
- Free to access and update
- Accessed on average by over 10,000 people per month
- Tells people what you offer
- Provides information, advice and support around local services
- Attract volunteers
- Provides current information
- Promotes what you do
- You can gain feedback on the services you provide
- Local access: Greater West and Chester

Keyword(s)	Place name or postcode	Search
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Sign In

Email address (Required)

Password (Required)

[Forgotten your password?](#)

Sign in

We respect your privacy and will not share your details.
For more information please view our [Privacy Policy](#) or [Contact us](#)

to sign in with your e-mail address and the password

New user? [Create an account](#)

Now that you are signed in find your service on the local offer from our home page

Type the name of your service and click search

Local Offer
Information and Service for Adults and Children in West Cheshire

Home Family Categories Adult Categories What's On About Us Services A-Z Contact Providers Corner Sign Out Provider Area My Account

Place name or postcode Search

Adult
Click here to find information, advice and local services

Children & Families
Find services, organisations and activities for children and families

Special Educational Needs and/or Disability
Special Educational Needs and/or Disability support offered in the Local Authority

Advice in Partnership Service
Age UK Cheshire, Cheshire West Citizens Advice and DIAL West Cheshire work together to provide advice and information in all aspects of law in Cheshire West

Feedback Tell us what you think about the Local Offer and any gaps in services

Latest News
NEW - 30 hours free childcare consultation
Special Educational Needs and Disabilities Strategy 2016 - 2020
Special Educational Needs and Disability (SEND) Ofsted Inspection
"You Said", "We Did" - Local Offer Report 2015/2016
School Readiness

Additional Needs Database
Register your child on the Additional Needs Database for Children and Young People

Provider corner
Click here to visit our providers area

Cheshire West and Chester
CO-PRODUCTION Support Networking Information Partnership ADVICE

healthwatch Cheshire West

NHS

SORTER OUTERS

Cheshire West and Chester

Click into your record and scroll down to the end of the page

With the presence of a very well informed, supportive and very genuine individual from this team at a review meeting I was able to voice my opinions and concerns amongst lots of professionals. Before the meeting the representative from the IAS team talked me through the process and helped me focus my views. During the meeting I felt more confident and was able to speak up as a parent. This service has been invaluable to my family. Most importantly it has given the parents of a child with additional needs the support and confidence to be heard in an environment and situation that can sometimes be daunting and difficult.

[Comment on this review](#) Was this review helpful? Yes No

Empowering ★★★★★

I contacted the Information, Advice and Support Service as I was getting confused by a very complex and messy muddle up between school, education support departments and doctors. The staff member was able to provide a lot of clarity and help me plan how to move forward. I am very grateful.

[Comment on this review](#) Was this review helpful? Yes No

Provider Updates
 [Apply here](#) to be able to update this record. You may be contacted by our team to process your application.

Click here

Local Offer

Information and Service for Adults and Children in West Cheshire

My Shortlist 0

Home Family Categories Adult Categories What's On About Us Services A-Z Contact Providers Corner Sign Out Provider Area My Account

Keyword(s)

Place name or postcode

Search

Click here

Adult

[Click here to find information, advice and local services](#)

Children & Families

[Find services, organisations and activities for children and families](#)

Special Educational Needs and/or Disability

[Special Educational Needs and/or Disability support offered in the Local Authority](#)

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Feedback

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Latest News

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Additional Needs Database

[Register your child on the Additional Needs Database for Children and Young People](#)

Provider corner

[Click here to visit our providers area](#)



Keyword(s)

Place name or postcode

Search

/ Dashboard

Click here



Manage your listings

Create and edit your directory listings.



Carer's Self Assessment

Tell us what's important to you, what you value about your caring role and any changes that might improve your own wellbeing and quality of life



Self Assessment & Information Guide

[Click here to view Saved Audits or start a new one](#)



My list

Manage your list of saved services, information and advice.

[< Back to Dashboard](#)

Your Directory Record(s)

In this section you can create and edit your directory records. Changes to existing and new records are submitted for approval before being added to the directory. The current status of your record is displayed alongside your available record actions.

Record Title	Status	Actions
Test service	Public	Choose your action
Cheshire West and Chester Information Advice and Support Service (formerly Parent Partnership Service and Family Information Service)	Access pending	Choose your action

- You will then see the following status – approval will be given by administrators of the Local Offer **please allow 5 working days** for this to be actioned
- Once approved you will then see that the status is public and you can choose your action

[< Back to Dashboard](#)

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Cheshire West and Chester Information Advice and Support Service (formerly Parent Partnership Service and Family Information Service)	Public	Choose your action
Test service	Public	Choose your action

[+ Create a new directory record](#)

[Dashboard](#)

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Record Title	Status	Actions
Test service	Public	Choose your action

- Update record
- View record
- Delete record

Edit your record

Listing Details

Please provide your listing with a short title that will be meaningful to members of the public. Don't use the same title for multiple listings. Also provide a short description using plain English to describe what your listing is about.

Title (required)

Cheshire West and Chester Information Advice and Support Service (formerly Parent Partnership Service and Family Informa

Description (required)

Edit ▾ Insert ▾ View ▾ Format ▾ Table ▾ Tools ▾

← → Formats A A B I U [List Icons] [Link Icon]

Our service helps parents and carers, children and young people who have difficulties with learning, and or a disability from birth to 25 years and their parents and carers.

We offer a confidential service which gives parents, children and young people impartial advice and information to make informed decisions.

To use our service a parent must think that their child has Special Educational Needs but you do not need a professional to agree or to have any kind of Statement, Education, Health and Care Plan or diagnosis

What kind of things we provide:

Contact Details

Please give the details of who people should contact to find out more. You must provide at least a telephone number or email address. These contact details will be displayed on the website.

Contact Name

Contact Position

Save Record Cancel Changes

Update your details and save the record

Keep your details up to date

Provider Corner

My Hub

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To access the dashboard, please [Register](#) or [Sign In](#).



Once your service is live you can sign in at any time and choose one of the actions

Keyword(s) Place name or postcode Search

[Dashboard](#) / [Provider Updates](#)

[Dashboard](#)

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Record Title	Status	Actions
Test service	Public	Choose your action + Create Update record View record Delete record

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